

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an **Ermington Parish Council Meeting** on **Tuesday 3 March 2026** at **7.30 pm** to be held in **The Hub at Ermington Store and More** with the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew
Clerk to Parish Council

Date: 26 February 2026

AGENDA

1. To receive and accept apologies for absence – Cllr Ian Creese
2. Declarations of Interest(s) *Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.*
3. To consider the expression(s) of interest in co-option to Parish
4. To suspend the business of the Parish Council to allow the following reports from: -
Devon County Councilor Dan Thomas Report
South Hams District Council Alison Dewynter Report
5. Rural England Prosperity Funding and A3121 Speed Reduction Project – Cllr Onley
6. Resolve to approve the Parish Council Meeting minutes of February 2026 (as previously circulated)
7. Public Open Space Land below “The Spires “
8. Local Government Reorganisation (LGR)
9. Finance

(i) To note bank balances –

Lloyds Bank Comm Inst Access Account Bank Statement on 9 January 2026: £22,009.41

Lloyds Bank Community Account Bank Statement on 13 February 2026: £9,835.57

NatWest Bank Business Reserve Account on 30 January 2026: £71,233.22

(ii) Receipts – £11.21 bank interest Lloyds Bank Comm Inst Assess – January 2026
£55.58 bank interest NatWest Business Reserve – January 2026

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – February 2026	£695.18	-	-
HMRC	£173.80	-	-
David Brett – maintenance of parish council website February 2026	£50.00	-	-
Reimbursement to Clerk for purchase of lever arch file for the 2026/2027 accounts	£7.48	-	-
Source for Business – water bill for Reading Rooms 11 November 2025 to 10 February 2026	£29.63	-	-

(iv) To approve the Financial Statement and Earmarked Reserves

(v) To review spending and income to date, against budget 2025/2026

(vi) Financial Regulations requirement: *Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council*

(vii) Grant request - Parish Council Community Safety Grant from Crimestoppers South West for £200.

10. Ermington Parish Council – new website/email addresses ending in either [.org.uk](https://www.gov.uk) or [.gov.uk](https://www.gov.uk) This is now a mandatory requirement.

11. Ermington Parish Council Risk Assessment for year ending March 2027 and Statement of Internal Control – all Parish Councillors

12. **First Public Open Forum** - This open forum (a period of not more than 15 minutes) is for questions and comments on Devon County Council and SHDC Councillors reports, and any other subjects **NOT INCLUDED ON THIS AGENDA**. A further open forum will be provided later in the meeting where questions can be asked about Parish Council reports and any other business contained in this agenda. After the public forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak until the second public forum - thank you.

13. Planning - Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 0402/26/OPA

Proposal: Outline application with all matters reserved for erection of agricultural workers dwelling

Site Address: Hunsdon Farm, Hunsdon, Ivybridge, PL21 9JR

TPO Decision

3517/25/TPO Works to a TPO Tree

Decision: Tree Works Allowed

Site Address: Bandvulc Remoulds Ltd, Gillard Way, Lee Mill Industrial Estate, Lee Mill, PL21 9LN

Description: T1: Ash tree - Reduce eastern crown spread back to, perimeter fence line from 4m to 1m and reduce crown height of remaining crown to 7m above ground level, due to tree encroaching on to data centre and disrupting data signal from servers

Planning Decision

0327/26/ARC Approval of Details Reserved by Conditions

Discharge of Condition Approved

Site Address: West Hill Top Farm, Westlake, PL21 9GU Decision:

Description: Application for approval of details reserved by condition 1 (Sustainable Drainage Option) of planning consent 0978/25/ARM

14. EPC Standing Orders against NALC Model Standing Orders 2025 – Cllrs Messham and Sumner

15. Future of the Reading Rooms and condition of the building – quotes from Surveyors on the condition of the building

16. Ermington Parish Magazine – Cllr Messham

17. Community Action Programme – Cllr Grafton

18. Four Rivers Dementia Alliance – Cllr Grafton

19. Update of Ermington Cricket Club proposal for a building on the Playing Field, Ermington

20. Reports on allocated areas of Parish Councillors' responsibilities:

- a) Ermington Parish Church liaison = Cllr Messham
- b) Community Speed Watch report = Cllrs Owens and Messham
- c) Road Warden Scheme, maintenance of the speed cameras and pothole team = Cllrs Savery and Creese
- d) Assessment of Parish Footpaths = Cllr Owens
- e) Meet Your Councillor's Clinic – 24 January 2026 = Cllr Sumner
- f) Feedback from the Ermington Environmental Group = Cllr Dunlop
- g) Ermington Primary School liaison = Cllr Toms

21. **Second Public Forum** – Questions and Comments from members of the public to Parish Councillors with reference to Parish Council business INCLUDED IN THIS AGENDA ONLY – specifically around allocated areas of responsibility and finance (a period of not more than 15 minutes)

22. Civility & Respect Pledge – all Parish Councillors

23. Correspondence to note (some of the correspondences listed below can be seen on the parish council website):

Temporary Traffic Notice - LANE TO STRASHLEIGH FARM, Ermington (TTRO2667914)

Community Conversations event with Devon and Somerset Fire and Rescue Service

Application to Name and Number New Street [[RP/566717]]

Email from parishioner – thanking DCC for drain clearance from Flete Western to Luson Farm PL21 9JZ via Clickland PL21 9JY

24. To confirm the date, time and venue of the next Parish Council meeting.

25. Speaker for the Annual Parish Meeting – 20 May 2026 in The Hub at Ermington Store and More

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks anybody intending to record the meeting, to inform the Chairman prior to the meeting. The Clerk may record Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>