

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an **Ermington Parish Council Meeting** on **Tuesday 3 February 2026** at **7.30 pm** to be held in **Ermington Reading Rooms** with the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew
Clerk to Parish Council

Date: 29 January 2026

AGENDA

1. To receive and accept apologies for absence – District Council Alison Dewynter, Cllr Andrew Savery
2. Resignation of Parish Councillor – Michael Knowles
3. Declarations of Interest(s) *Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.*

- Dispensation Request for Parish Councillors in connection with agenda item 10 (vi) Grant to Ermington Store and More

4. To suspend the business of the Parish Council to allow the following reports from: -
Devon County Councillor Dan Thomas Report
South Hams District Council Alison Dewynter Report

-Email from parishioner - village to Hollowcombe cross foot link

5. Rural England Prosperity Funding – Cllr Onley
6. Resolve to approve the Parish Council Meeting minutes of December 2025 (as previously circulated)
7. A3121 Speed Reduction Project
8. Public Open Space Land below “The Spires “
9. Local Government Reorganisation (LGR)
10. Finance

(i) To note bank balances –

Lloyds Bank Comm Inst Access Account Bank Statement on 9 December 2025: £21,998.20

Lloyds Bank Community Account Bank Statement on 15 December 2025: £5,522.71

NatWest Bank Business Reserve Account on 31 December 2025: £71,177.64

- (ii) Receipts –
- £11.56 bank interest Lloyds Bank Comm Inst Assess – November 2025
 - £10.48 bank interest Lloyds Bank Comm Inst Assess – December 2025
 - £51.79 bank interest NatWest Business Reserve – November 2025
 - £61.08 bank interest NatWest Business Reserve – December 2025

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – December 2025	£820.08	-	-
Parish Clerk – January 2026	£695.18	-	-
HMRC – Parish Clerk	£195.20	-	-
HMRC – Parish Clerk	£173.80	-	-
HMRC additional HMRC Parish Clerk payment	£240.80		
David Brett – maintenance of parish council website December 2025	£50.00	-	-
David Brett – maintenance of parish council website January 2026	£50.00	-	-
DALC – Parish Councillor Training – January 2026	£318.36	£53.06	£265.30
Ermington Store and More, hire of The Hub for March, June and September 2025 EPC meetings	£108.00	-	-

(iv) To approve the Financial Statement and Earmarked Reserves

(v) To review spending and income to date, against budget 2025/2026

(vi) Grant request from Ermington Store and More for £5,000 – the grant would be used to purchase kitchen equipment to enable a wider range of food to be prepared with the objective of increasing income generated by the cafe. The current equipment is of poor quality and designed for domestic use. The plan is to replace the induction hob and replace the oven with a commercial quality product to enable food to be prepared quickly.

11. **First Public Open Forum** - This open forum (a period of not more than 15 minutes) is for questions and comments on Devon County Council and SHDC Councillors reports, and any other subjects **NOT INCLUDED ON THIS AGENDA**. A further open forum will be provided later in the meeting where questions can be asked about Parish Council reports and any other business contained in this agenda. After the public forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak until the second public forum - thank you.

12. Planning - Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 3701/25/FUL

Site Address: Hunsdon Farm, Hunsdon, Ivybridge, PL21 9JR

Proposal: Erection of roof over existing yard

Planning Decision

Planning Reference: 2969/25/HHO Householder Application

Decision: Conditional Approval

Site Address: 5 Erme Park, Ermington, PL21 9LY

Householder application for side & rear extensions including replacement garage & provision of ancillary accommodation

Application 2113/25/HHO – 6000791

Appeal – Dismissed

Copperhayes, Road from Sunny Park to Marjery Cross, Hunsdon, Ivybridge, Devon PL21 9JR

13. EPC Standing Orders against NALC Model Standing Orders 2025 – Cllrs Messham and Sumner

14. Civility & Respect Pledge

15. Future of the Reading Rooms and condition of the building

16. Ermington Parish Magazine – Cllr Messham

17. Community Action Programme – Cllr Grafton

18. Four Rivers Dementia Alliance – Cllr Grafton

19. Update on Ermington Cricket Club proposal

20. Reports on allocated areas of Parish Councillors' responsibilities:

a) Ermington Parish Church liaison = Cllr Messham

b) Community Speed Watch report = Cllr Owens and Messham

c) Road Warden Scheme, maintenance of the speed cameras and pothole team = Cllrs Savery and Creese

d) Assessment of Parish Footpaths = Cllr Owens

e) Meet Your Councillor's Clinic – 24 January 2026 = Cllr Sumner

f) Feedback from the Ermington Environmental Group = Cllr Dunlop

g) Ermington Primary School liaison = Cllr Toms

21. **Second Public Forum** – Questions and Comments from members of the public to Parish Councillors with reference to Parish Council business INCLUDED IN THIS AGENDA ONLY – specifically around allocated areas of responsibility and finance (a period of not more than 15 minutes)

22 Review current hire Reading Room charges:

Hire charge per hour per room	£6.00
Hire charge for booking 4 hours or more per room	£20.00
Hire charge for the day (0800 – 1700 hours) per room	£35.00

23. Correspondence to note (some of the correspondences listed below can be seen on the parish council website):

- SHDC - Appeal Ref: APP/K1128/W/25/3367813, Land known as The Orchard, Ley Cross to Whipples Cross, Westlake, Devon PL21 9JT. Decision - The appeal is dismissed.

- Training by Training Officer from DALC on 6 January 2026 at 6.30 pm - Code of Conduct and roles and responsibilities of councillors/the council. With the exception of Cllr Dunlop who attended a webinar training session on the 20th of January 2026.

- Various = Temporary Traffic Notices

Nomination from the parish council to NALC who are in receipt of tickets to three Garden Parties at Buckingham Palace this year, and Devon has been allocated 6 tickets (3 pairs) for the Garden Party on Friday 8th May 2026.

Application to Name and Number New Street [[RP/566717]]

24. To confirm the date, time and venue of the next Parish Council meeting.

25. To confirm date venue and speaker for the Annual Parish and Annual Parish Council meeting – May 2026

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks anybody intending to record the meeting, to inform the Chairman prior to the meeting. The Clerk may record Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>