

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an **Ermington Parish Council Meeting** on **Monday 13 October 2025 at 7.30 pm** to be held in **Ermington Reading Rooms** with the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew
Clerk to Parish Council

Date: 8 October 2025

AGENDA

1. Accept apologies for absence
2. Declarations of members 'interest(s) in respect of any item on this agenda. *Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.*
3. Report from Devon County Councillor Dan Thomas
4. Report from District Councillor Alison Dewynter
5. A3121 Project
6. Public Open Space Land below The Spires
7. Local Government Reorganisation (LGR)
8. **First Public Open Forum** - This open forum (**a period of not more than 15 minutes**) is for questions and comments on Devon County Council and SHDC Councillors reports, and any other subjects **NOT INCLUDED ON THIS AGENDA**. A further open forum will be provided later in the meeting where questions can be asked about Parish Council reports and any other business contained in this agenda. After the public forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak until the second public forum - thank you.
9. Resolve to approve the Parish Council Meeting minutes of 2 September 2025 (as previously circulated)
10. Planning - *Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 1868/25/FUL

Proposal: Demolition of existing building and erection of a dwelling following Class Q approval (ref: 0095/24/PDM)

Site Address: Field At Sx615556, Ivybridge

Reference: 2727/25/HHO

Proposal: Householder application for proposed alterations to external walls to include external insulation, new porch, permeable driveway, retaining wall, landscaping, raised deck & new double garage

Site Address: Budlake, Ermington, PL21 9NG

Planning Decision

Planning Reference: 2113/25/HHO

Site Address: Copperhayes, Hunsdon, Ivybridge, PL21 9JR

Description: Householder application for removal of sun room & replacement with two storey extension

Decision: Refusal

1835/25/FUL Full Planning Application

Site Address: Strashleigh Farm, Ivybridge, PL21 9JP

Description: Retrospective application for the removal of a slurry store & creation of an attenuation/wildlife pond plus new site access track

Decision: Conditional Approval

Planning Application Withdrawn

1590/25/HHO Householder Application

Site Address: Budlake, Ermington, PL21 9NG

Description: Householder application for proposed alterations to external walls to include external insulation, extension, permeable driveway, raised deck & new double garage with storage above

11. Finance

(i) To note bank balances –

Lloyds Bank Comm Inst Access Account Bank Statement on 11 August 2025: **£21,953.18**

Lloyds Bank Community Account Bank Statement on 15 September 2025: **£2,347.99**

NatWest Bank Business Reserve Account on 29 August 2025: **£70,938.29**

(ii) Receipts – £13.88 bank interest Lloyds Bank Comm Inst Assess
£59.13 bank interest NatWest Business Reserve

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – September 2025 salary	£695.18	-	-
HMRC – Parish Clerk	£173.80	-	-
David Brett – maintenance of parish council website September 2025	£50.00	-	-
Brandons Hire Station = playing field portable toilet hire – 01/08/2025 – 31/08/2025	£226.80	£37.80	£189.00
Brandons Hire Station = playing field portable toilet hire – 01/09/2025 – 30/09/2025	£237.60	£39.60	£198.00
eDF Energy – Devon Air Ambulance Site, Ermington Playing Fields	£33.90	£1.70	£32.20

(iv) To approve the Financial Statement and Earmarked Reserves

(v) To review spending and income to date, against budget 2025/2026

(vi) Confirm Parish Council's budget for 2026/2027

(vii) Grant request – none

(viii) Financial Standing Orders: verification of bank statements and reconciliations – Cllr Sumner

15. Parish Pothole Repair Team Report

17. Ermington Parish Magazine – Cllr Messham

18. Dementia Friendly Parish – Cllr Grafton

19. Pet crematorium – Cllr Grafton

20. Review of Ermington Parish Council Notice Boards – Cllr Grafton

21. Reports on allocated areas of Parish Councillors responsibilities:

a) Ermington Parish Church liaison = Cllrs Owens and Messham

b) Community Speed Watch report = Cllr Owens and Messham

c) Road Warden Scheme and maintenance of the speed cameras = Cllrs Savery and Creese

RESOLVED to purchase safety road cones and a pole to enable the speed camera to be relocated at a maximum cost of £250.00.

d) Assessment of Parish Footpaths = Cllr Owens

e) Meet Your Councillor's Clinic (25 January 2025) actions = Cllr Sumner

f) Feedback from the Ermington Environmental Group = Cllrs Dunlop and Savery

g) Ermington Primary School liaison = Cllr Toms

22. **Second Public Forum** – Questions and Comments from members of the public to Parish Councillors with reference to Parish Council business INCLUDED IN THIS AGENDA ONLY – specifically around allocated areas of responsibility and finance (**a period of not more than 15 minutes**)

23. Review GDPR policies: Data Protection Impact Assessment
Information & Data Protection Policy
Privacy Notice For staff, Councillors and Role Holders
Public Privacy Policy

24. NALC Model Standing Orders 2025 Update

25. Winter closing of portable toilets at Ermington Playing Field

26. Parish Councillors Training

27. Correspondence to note (*some of the correspondences listed below can be seen on the parish council website*):

SHDC - Councils' electric vehicles drive towards cleaner air and lower emissions

SHDC - Decision Notice for RP/538496 and Decision Notice for complaint RP/536652

SHDC - Enquiry ENQ/195648

South Hams Ramblers - South Hams Way launch event Sunday 14th September POSTPONED

SHDC - Football club marks centenary year with huge clubhouse refurbishment

DCC - Temporary Traffic Notice - URGENT CLOSURE LANE TO BROOK FARM, NEW ENGLAND HILL TO LEY CROSS, Ermington (TTRO2565456)

South Hams Energy Assembly - South Hams Energy Assembly, Saturday 18 October 9.30 am – 3.30 pm, Kingsbridge Community College - <https://www.sussh.org/energy-assembly> - representative or two parish councillors are invited from Ermington to attend and a request to place the information on the parish council website.

South Hams Way launch day - rescheduled for 11 October

SHDC - Appeal Notification 2113/25/HHO Copperhayes Hunsdon Ivybridge PL21 9JR

South Devon Life on the Edge - landscape discovery and wellbeing walks

SHDC – For information only - Application Number: 2890/25/PAA, Proposal: Application for prior approval of proposed addition of additional storey to dwellinghouse, Location: 11 Erme Park Ermington PL21 9LY

28. To confirm the date, time and venue of the next Parish Council meeting.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks anybody intending to record the meeting, to inform the Chairman prior to the meeting. The Clerk may record Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>