

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an **Ermington Parish Council Meeting** on **Tuesday 3 June 2025** at **7.30 pm** to be held in "The Hub" in the "Ermington Store and More" for the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew
Clerk to Parish Council

Date: 28 May 2025

AGENDA

1. Accept apologies for absence
2. Declarations of members 'interest(s) in respect of any item on this agenda. *Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.*
3. Report from Devon County Councillor Dan Thomas
4. Report from District Councillor Alison Dewynter
5. Local Government Reorganisation – Cllr Owens
6. **First Public Open Forum** - This open forum (**a period of not more than 15 minutes**) is for questions and comments on Devon County Council and SHDC Councillors reports, and any other subjects **NOT INCLUDED ON THIS AGENDA**. A further open forum will be provided later in the meeting where questions can be asked about Parish Council reports and any other business contained in this agenda. After the public forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak until the second public forum - thank you.
7. Resolve to approve the Annual Parish and Annual Parish Council Meeting minutes of 6 May 2025 (as previously circulated)
8. Planning - *Councillors to view planning applications on SHDC website prior to meeting. To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 1431/25/OPA

Site Address: Land At Sx 615 563, Cadleigh Manor, Cadleigh

Proposal: Outline planning permission for the provision of 5 serviced self- build/custom build plots with all matters reserved except access & layout

Planning Decision

Planning Application: 2850/24/FUL

Decision: Conditional Approval

Site Address: Land At Sx 631 544, Ivybridge

Description: Erection of temporary agricultural workers dwelling

0280/25/VAR Variation or Removal of Condition

Decision: Refusal

Site Address: Penquit House Farm, Penquit, PL21 0LU

Description: Application for removal of condition E (occupancy) of planning consent WB/668/73

9. Finance

(i) To note bank balances –

Lloyds Bank Comm Inst Access Account Bank Statement on 9 April 2025: **£21,897.09**

Lloyds Bank Community Account Bank Statement on 15 May 2025: **£8,682.40**

NatWest Bank Business Reserve Account on 30 April 2025: **£70,684.45**

(ii) Receipts – £17.98 bank interest Lloyds Bank Comm Inst Assess
£70.81 bank interest NatWest Business Reserve

9. Finance (continued)

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – May 2025 salary	£695.18	-	-
HMRC – Parish Clerk	£173.80	-	-
DB Computer Repairs – maintenance of parish council website May 2025	£50.00	-	-

(iv) To approve the Financial Statement and Earmarked Reserves

(v) To review spending and income to date, against budget 2025/2026

(vi) Grant request – none

(vii) Zurich Insurance Renewal

10. ELANCITY UK – warranty extension (speed signs)

11. BDW – Public Open Space land at “The Spires”

12. Review Risk Assessment of Reading Rooms and Health and Safety Policy

13. Parish Pothole Repair Team

Cllr Ian Creese - Chapter 8 trained - Parish Council's aim to repair potholes on minor roads in the parish.

The following is required for approval:

Safety gloves x6 total cost £17.94

Hi-vis jackets x4 total cost 21.36

Steel toe cap boots x3 total cost £179.97

Safety goggles x6 total cost £23.94

Delta plus ear defenders x4 total cost £59.96

Safety helmets x3 total cost £20.67

Stiff broom x2. Total cost. £29.98

Devon shovel x2 total cost £39.98

Builders buckets x6 total cost £8.94

Hyundai HYCP9070 whacker plate complete with wheel kit and pavement plate £449.99

Fuel can x1 total cost £32.99

Black Jack bitumen sealer paint 5 ltr x2 total cost £65.98

Various paint brushes x5 total cost £30.00

Total including vat £981.70

14. Reports on allocated areas of responsibility:

a) Ermington Parish Church liaison = Cllrs Owens and Messham

b) Community Speed Watch report = Cllr Owens and Messham

c) Road Warden Scheme and maintenance of the speed cameras = Cllrs Savery and Creese

d) Assessment of Parish Footpaths = Cllr Owens

e) Meet Your Councillor's Clinic (25 January 2025) actions = Cllr Sumner

f) Feedback from the Ermington Environmental Group = Cllrs Dunlop and Savery

g) Ermington Primary School liaison = Cllr Toms

15. Action arising from Internal Auditors Report - The Practitioners Guide assertion 10, digital and data compliance, states under email management, that every authority must have a generic email address hosted on an authority owned domain such as .gov.uk or .org.uk. This makes the emails more secure. It is advisable that councillors do not use their personal email addresses for council business. Gmail is not a secure email server and is not recommended for parish councils. Your data is at risk, and I would like to see generic email addresses adopted by all councillors.

Parish Clerk circulated information to Parish Councillors from Mythic Beasts - new registration £71.50 renewal currently £15/year

16. Second Public Forum – Questions and Comments from members of the public to Parish Councillors with reference to Parish Council business INCLUDED IN THIS AGENDA ONLY – specifically around allocated areas of responsibility and finance **(a period of not more than 15 minutes)**

17. Correspondence to note (*some of the correspondences listed below can be seen on the parish website*):

Email from SHDC - New E-bike scheme coming to Totnes

Email - Some Thoughts

Email - Appeal against the approval change of use application unit 8a Ermington workshops

Email - Footpath from Fawns Farm to junction with Ermington Wood corner

Email - School buses

Email from SHDC - New Leader elected at South Hams District Council

Email – Dangerous Trees at Higher Keaton

SHDC - Council secures prosecution for illegal tree felling

Meeting to discuss Local Government Reorganisation - Yealmpton Community Centre as a venue. The Community Room is free on 16th June at 7.30pm

Plymouth City Council - Local Government Reorganisation

18. To confirm the date and time of the July 2025 Parish Council meeting.

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks anybody intending to record the meeting, to inform the Chair prior to the meeting. The Clerk may record Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives>