

Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend an Ermington Parish Council Meeting on **Tuesday 3 October 2023** at **7.30 pm**, to be held in Ermington Reading Rooms for the purpose of transacting the following business.

Members of the public are welcome to attend.

Teresa Drew

Clerk to Parish Council

Date: 27 September 2023

AGENDA

1. Accept apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council, within 28 days of the change.
3. Vacancies for five Parish Councillors - to consider and, if agreed, approve any applications for co-option onto the Council
4. Ermington CSW/Devon and Cornwall Police Report - speeding traffic through village.
5. Report from Devon County Councillor Dan Thomas
 - Public footpath gate entrance opposite Plantation House
 - A3121 Speed limit (variation of DCC policy)
 - Potholes in Westlake and Luson and flooding in Westlake
6. Report from District Councillor Alison Dewynter
 - Clarification from a SHDC Enforcement Officer, why parking is not permitted to park in Ermington Industrial Estate on a Sunday and/or if there is someone complaining?
7. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (**a period of not more than 15 minutes**). After the public open forum members of the public are asked to respect the fact, this is a meeting to conduct council business after which the public may not speak – thank you.
8. Resolve to approve the Annual Parish Council Meeting minutes of 5 September 2023 (as previously circulated)
9. Ermington Cricket Club- detailed business plan and costings proposal for the improvement of both the facility and management provision for Ermington playing field
10. Planning - Councillors to view planning applications on SHDC website prior to meeting
To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 2930/23/LBC

Proposal: Listed Building Consent for removal and replacement of existing stained timber double glazed windows

Site Address: Barn Park, Penquit, Ivybridge, PL21 0LU

Reference: 3161/23/FUL

Proposal: Construction of a new replacement dwelling to replace proposed barn conversion under 2767/17/FUL

Site Address: Budlake, Ermington, PL21 9NG

Planning Decisions

APPLICATION NUMBER: 2035/23/FUL Ermington DECISION: Conditional Approval

APPLICATION NUMBER: 2212/23/ARC Ermington DECISION: Split decision

APPLICATION NUMBER: 3286/22/FUL Ermington DECISION: Conditional Approval

11. Finance

- (i) To note bank balances – Treasurers Account on 13 September 2023 = £71,703.02
Business Bank Account 9 August 2023 = £46,162.52

ii) Receipt – Bank Interest (Business Account) 09/08/2023 = £34.12

(iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – September 2023 salary and working at home allowance	£781.73	-	-
DB Computer Repairs – September 2023 maintenance charge for parish council website	£45.00	-	-

11. Finance (continued)

(iv) Grant Request(s) – Grant to support publication of the parish magazine

(v) To approve the Financial Statement and Earmarked Reserves

Financial Statement		
Lloyds Bank Business Account bank statement as at 9 August 2023:		£46,162.52
Lloyds Bank Treasurers Account bank statement as at 13 September 2023:		£71,703.02
Less: any un-presented cheques	001626	-£252.00
Plus: any un-banked cash/cheques		£0.00
Total Funds =		£117,613.54
Earmarked Reserves		
Repairs to Reading Rooms, Ermington		-£20,000
Total uncommitted Funds =		£97,361.54

(vi) To review spend and income to date, against budget 2023/2024

(vii) Financial Standing Orders: verification of bank statements and reconciliations – Cllr Owens

12. External Auditor Report and Certificate 2022/23 and Notice of conclusion of audit Annual Governance & Accountability Return for the year ended 31 March 2023

13. Discuss and Draft Budget for 2024/2025

14. Consider Precept for 2024/2025

16. Review GDPR policies:

Data Protection Impact Assessment

Information & Data Protection Policy

Privacy Notice For staff, Councillors and Role Holders

Public Privacy Policy

17. Reports on allocated areas of responsibility:

a) Ermington Parish Church Liaison = **Cllr Owens**

b) Ermington Environmental Group, Climate Change and Biodiversity = **Cllr Hannam**

c) Road Warden Scheme and maintenance of the speed cameras = **Cllr Creese**

d) Assessment of Parish Footpaths = **Cllr Owens**

e) Footpath from Higher Keaton to Fernham = **Cllr Owens**

18. Correspondence to note: Email from parishioner – Email from parishioner - Electricity box Corner of cricket pitch
Email from Secretary of Ermington Village Fund re Firework night
DALC AGM and Conference

19. To confirm date of the next Parish Council Meeting

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly asks that anybody intending to record the meeting inform the Chair prior to the meeting. The Clerk may record the Parish Council meetings.

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their

Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>