

# ERMINGTON PARISH COUNCIL

## The Minutes of the Annual Parish Council Meeting held in the Reading Rooms on 24 May 2022 at 8.00 pm

**Present:** Cllrs Denis Onley (Chair), Robert Owens, Ian Creese, John Dunlop

County Councillor Dan Thomas (from 8.00 pm to 8.20 pm)  
District Councillor Tom Holway (from 8.00 pm to 8.20 pm)  
Teresa Drew (Parish Clerk and Responsible Financial Officer)

**Parishioner(s) / Visitor(s):** 3

### **001/2022 ELECTION OF CHAIR**

Cllr Onley was elected as Chair and signed the Declaration of Acceptance of Office.

### **002/2022 APOLOGIES FOR ABSENCE**

None.

### **003/2022 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA**

Cllr Owens - listed on Parish Church electoral roll (see agenda item 20 (a)).

### **004/2022 VACANCIES FOR SIX PARISH COUNCILLORS - TO CONSIDER AND IF AGREED, APPROVE ANY APPLICATIONS RECEIVED FOR CO-OPTION ONTO THE COUNCIL**

No applications have been received since the last Parish Council meeting. The notice advertising the vacancies can be seen on parish notice boards, Ermington Parish website and the Ermington Parish Magazine.

### **005/2022 REPORT FROM DEVON COUNTY COUNCILLOR DAN THOMAS INCLUDING ITEMS FROM PAST MEETINGS**

There is now a date for the remarking of road marking in the village during June.

Following a recent email in connection with parking issues at Fawn's Close, DCC has no authority to enforce as it is a police matter. Unfortunately, the residents of Fawns Close (or indeed any residential road) don't own the highway outside their houses.

158/21 River Erme erosion A3121 – *RESOLVED* the Clerk to send a formal request to ask for an update to Cllr Thomas.

**ACTION: Clerk**

158/21 Potholes in Westlake and Luson and flooding in Westlake – a meeting has been held on site, a request will be made to install an additional culvert. **ACTION: Cllr Thomas**

### Online Session – Let's Talk Teenagers

After the success of the first 'Let's Talk Teenagers' sessions piloted earlier this year, [a second series of the online sessions will be held in June](#). These webinars are an opportunity for parents and carers of teenagers to hear about the challenges young people are facing today whilst being offered tips, techniques and resources to explore for more help and support.

These evening, 90 minute sessions will be running on consecutive Wednesdays at 7.00pm on the 15th, 22nd and 29th June. Designed to empower parents and carers to support their teenagers through the challenges they are faced with daily, topics covered include:

Substance misuse, exploitation, healthy relationships, safety online, social risks

Book online [www.eventbrite.co.uk/e/lets-talk-teenagers-june-2022-tickets-337133002887](http://www.eventbrite.co.uk/e/lets-talk-teenagers-june-2022-tickets-337133002887)

make a note of the rough dates when you had your previous dose(s) and vaccine type.

- You will get an NHS number after you register with a GP. If you already have an NHS number we can link the vaccination to your records to help you to prove your vaccine status. If you do not yet have an NHS number we can link the vaccination to your records at a later date.
- You can also attend a vaccine clinic to request vaccinations you have had outside England to be [added to your NHS vaccination record](#).

### **Advice for Ukrainian refugees on Covid vaccination**

- Refugees arriving from Ukraine are eligible to have the Covid vaccination and do not need to wait for an NHS number.
- If you have had no vaccinations:
  - You can attend any walk-in vaccination clinic. You do not need to bring ID.
- If you have had one or more doses of a vaccine approved for use in the UK would be eligible for another dose (2<sup>nd</sup> dose, booster, spring booster) under UK guidelines:
  - You can attend any walk-in vaccination clinic. If you have any documentation for your previous vaccine dose(s) please bring it with you. If you have no documentation and, if you remember them, make a note of the rough dates when you had your previous dose(s) and vaccine type.
- If you have had one or more doses of a vaccine not currently approved in the UK:
  - You can attend any vaccination centre where staff can advise you or refer to [national guidance](#) on further doses. If you have any documentation for your previous vaccine dose(s) please bring it with you. If you have no documentation, if you remember them,

#### **006/2022 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY**

SHDC web site has information for those hosting people from Ukraine. During the last two years SHDC have administered COVID grant schemes which ends on the 31 March 2022.

#### **007/2022 PUBLIC OPEN FORUM - Questions and Comments from Members of the Public to Parish Councillors, County and District Councillors**

Parishioner – slip road from Ivybridge towards the A38 (Plymouth bound), the pavement gets narrower towards the Westlake/Endsleigh Garden Centre turning. This makes life very difficult for those being pushed in wheelchairs etc. RESOLVED the Clerk to Cllr Roger Croad and copy to Cllr John Hart. **ACTION: Clerk**

## 008/2022

- (a) Election of Vice-Chair – **Cllr Owens**
- (b) Election of Committees: -
- Planning - **all Councillors**
  - Parish Rooms maintenance - **all Councillors**
  - Finance - **RFO & Cllr Onley & Cllr Dunlop**
- (c) Election to outside associations: -
- Churchyard – **Cllr Owens**
  - Ivybridge & District Association of Local Councils – **all Councillors**
- (d) Parish Tree Warden – **Ro Hughes (Parishioner)**
- (e) Footpaths – **Cllr Owens**
- (f) Road Warden Scheme (Chapter Eight Trained), Snow Warden, Salt/grit bin checks - Penquit, Endsleigh, Marjery Cross, Westlake and two grit bins in the village – **Cllr Creese**
- (g) Defibrillator checks – **Josie Allis (Parishioner)**
- (h) Web Site Maintenance – **Clerk & D B Computers**
- (i) Devon Air Ambulance light and site checks - **Cllr Denis Onley**
- (j) Parish Council Facebook Maintenance – **Cllr Dunlop**
- (k) River Warden – **Mark Walker (Parishioner)**
- (l) Review of hire cost for the Parish Rooms – **no changes to hiring costs**
- |   |                |
|---|----------------|
| Hire charge per hour                    | £6.00 per hour |
| Hire charge for booking 4 hours or more | £20.00         |
| Hire charge for the day                 | £35.00f        |

## 009/2022 SPEEDING IN THE VILLAGE

Cllr Creese will download data from the speed sign near Ermington Store and More.

## 010//2022 APPROVAL OF PARISH COUNCIL MEETING MINUTES

RESOLVED to approve minutes and Chair Cllr Onley to sign the Parish Council Meeting minutes of 8 April 2022 as previously circulated.

## 011/2022 BUS SERVICE

RESOLVED to ask DCC how the Parish Council can be involved in a bus service review in the parish. As the Parish Council is not in agreement with the stated reasons for refusal; that there is not time in the No.3 Bus schedule to vary the route or room for the bus to turn around in Ermington village, as the bus detours off the A379 to go through Plymstock, where there are many other bus options connecting to the A379 to choose from, and in Slapton village the bus enters equally narrow lanes and manages to turn around, so the same should be possible in Ermington, where there are at least three possible turning points, in or near the village centre. **ACTION: Clerk**

## 012/2022 RIVER ERME & YEALM POLLUTION

RESOLVED Cllr Onley to write articles for the Parish Magazine detailing the pollution problems and asking for volunteers to help from an action group for the River Erme catchment area modelled on the River Yealm Water Quality Action Group. **ACTION: Cllr Onley**

## 013/2022 VOLUNTEER FOR RIVER YEALM WATER QUALITY GROUP MEETING

RESOLVED Cllr Dunlop to attend the meeting which is being held on Monday 4 July 2022 at 7.00 pm via ZOOM.

## 014/2022 PLANNING

Sent to the Parish Council on 20 April 2022 - The application below has been submitted to the Council for determination. Evidence is required to either support or refute the claim that the above building has been in situ for in excess of the last four years.

Reference: 1124/22/CLE

Proposal: Certificate of Lawfulness for existing works being demolition of buildings as per planning application 0393/19/FUL

Site Address: Keaton Lodge, Ermington, PL21 0LB

**014/2022 PLANNING (continued)**

Reference: 1447/22/AR

Proposal: Application for approval of details reserved by conditions 3 and 10 of planning application 2760/19/LBC

Site Address: Strashleigh Farm, Ivybridge, Devon, PL21 9JP

Reference: 1265/22/HHO

Proposal: Householder application to create a single storey extension to the eastern end of the existing building.

Site Address: The Shippen, Westlake, PL21 9GU

Recommendation: No comment

Reference: 1262/22/FUL

Proposal: Proposed solar PV array

Site Address: Strashleigh Farm, Ivybridge, PL21 9JP

Recommendation: No comments to make

Reference: 1404/22/FUL

Proposal: Provision of stables, ménage and change of use of land to equestrian

Site Address: The Barn, Back Lane, Ermington PL21 9GW

Recommendation: No comments to make

Reference: 0945/22/FUL

Proposal: Change of use from residential with ancillary offices and holiday annex use to a mixed use of residential with ancillary offices and holiday plus occasional event venue (max 10 events per calendar annum)

Site Address: Ludbrook Manor, Ivybridge, PL21 0LJ

Recommendation: Object

- Environmental impact on bats and falcons
- Light pollution overshadowing Erme Valley
- Traffic generation – the roads in the area would not cope with the additional capacity. Road safety.
- Impact on infrastructure, drainage, sewage systems and roads
- Prominent building of poor design making an impact on the valley and neighbours
- Impact on environment, loud music and fireworks have an impact on wildlife and neighbours

Reference: 1094/22/FUL

Proposal: Existing dwelling and detached garage replaced with two proposed dwellings

Site Address: Garden Cottage, Ivybridge, PL21 0LP

Recommendation: No comments to make

The following planning application was discussed but had not been placed on the Agenda. This meant that any decision could not be final. Deferral to the next meeting would mean that the decision would be outside the statutory time limit for response. The rules allowed the Clerk as the Proper Officer to respond under delegated authority in line with discussions at this meeting. The plans would be placed on 5 July 2022 Parish Council Meeting agenda for ratification.

Reference: 0990/22/HHO

Proposal: Householder application to remove existing paving and retaining walls, erect new single storey extension, air source heat pump plant room, 6No. PV panels to roof, construct stone retaining walls on south west elevation and new paving to provide access route to rear

Site Address: The Roost, Clickland Farm, Ermington, PL21 9JY

Recommendation: Support

Reference: 1607/22/FUL

Proposal: Construction of workshop and welfare facilities (Re-submission of 0089/22/FUL)

Site Address: The Smithy, Ivybridge Road, Ermington, PL21 0LG

Recommendation: Support

**Tree Preservation Order:**

In pursuance of its powers under the above mentioned Act and Regulations, the South Hams District Council Hereby GRANT EXEMPTION for the operations detailed below:

Application No: 1379/22/TEX Proposed works: Beech - Fell due to being dead on 5 day notice; Oak - Fell due to being dead on 5 day notice. Location: Strode Cottage, Strode, PL21 0LY

**014/2022 PLANNING (continued)**

**Planning Decisions:**

APPLICATION NUMBER: 0157/22/VAR Ermington  
 APPLICATION NUMBER: 2486/21/FUL Ermington  
 APPLICATION NUMBER: 0056/22/FUL Ermington  
 APPLICATION NUMBER: 0320/22/VAR Ermington  
 APPLICATION NUMBER: 1379/22/TEX Ermington  
 APPLICATION NUMBER: 3510/21/FUL Ermington

DECISION: Conditional Approval  
 DECISION: Conditional Approval  
 DECISION: Conditional Approval  
 DECISION: Conditional Approval  
 DECISION: Tree Works Allowed  
 DECISION: Conditional Approval

**Planning Applications Withdrawn:**

APPLICATION NUMBER: 0089/22/FUL 220089  
 APPLICATION NUMBER: 4505/21/HHO 214505

DECISION: Withdrawn  
 DECISION: Withdrawn

**015/2022 FINANCE**

RESOLVED to agree the following:

- i) To note bank balances – Business Account as at 11 April 2022 – £45,925.74  
 Treasurers Account as at 14 April 2022 - £75,316.26
- ii) Receipt – Bank Interest (Business Account) 11/04/2022 - £0.42
- iii) Payments – resolve to make the following payments:

Description	Gross	VAT	Net
Parish Clerk – April 2022 salary	£645.45	-	-
Reimbursement to Clerk for 16 x 2 <sup>nd</sup> Class	£10.88	-	-
Reimbursement to Cllr Ian Creese - push button lock for top door of Reading Rooms	£80.00	-	-
Devon Communities Together – annual membership	£50.00	-	-
Penny Clapham – Internal Auditor (audit of accounts on 27 April 2022)	£64.95	-	-
EDF – Devon Air Ambulance Lights, Playing Field = 25 January – 26 April 2022	£24.15	£1.15	£23.00
DB Computer Repairs – maintenance of website for April and May 2022	£60.00	-	-
The Community Heartbeat Trust	£126.00	-	-
Zurich Municipal Insurance	£806.54	-	-
Dart Fire Protection - servicing of fire extinguishers and providing fire extinguishers in Reading Rooms, Lower Room – replacement cheque due to Dart Fire losing cheque number 001459	£393.21	£65.53	£327.68

(iv) Grant Request(s) – None.

(v) To approve the Financial Statement and Earmarked Reserves

<b>Financial Statement</b>		
Lloyds Bank Business Account bank statement as at 9 March 2022 :		<b>£45,925.32</b>
Lloyds Bank Treasurers Account bank statement as at 14 April 2022:		<b>£75,316.26</b>
Less: any un-presented cheques	001459	-£393.21
Plus: any un-banked cash/cheques	£0.00	£0.00
	<b>Total Funds =</b>	<b>£120,848.37</b>
<b>Earmarked Reserves</b>		
Repairs to Reading Rooms, Ermington		<b>-£20,000</b>
	<b>Total uncommitted Funds =</b>	<b>£100,455.16</b>
<b>Precept 2022/2023 = £18,274</b>		

(vi) Spend against budget 2022/2023 to date was reviewed.

**015/2022 FINANCE (continued)**

(vii) Internal Audit – no adverse comments raised. RESOLVED to ask Penny Clapham if she would carry out the internal audit for 2022/2023. **ACTION: Clerk**

(viii) RESOLVED to approve End of Year Accounts 2021/2022.

(ix) RESOLVED to confirm the dates for the period for the exercise of public rights = 14 June – 23 July 2022.

**016/2022 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN SECTION 1 2021/2022**

RESOLVED to approve and sign document.

**017/2022 ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN SECTION 2 2021/2022**

RESOLVED to approve and sign document.

**018/2022 REVIEW PARISH COUNCIL'S REGISTER OF ASSETS**

RESOLVED to approve the Parish Council's Register of Assets.

**019/2022 APPROVE ASSETS POLICY**

RESOLVED to approve the Assets Policy.

**020/2022 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY:**

(a) Church Liaison = **Cllr Owens** – The church has received a gift for a handrail to be placed in the churchyard.

(b) Ermington Park = A member of the cricket club has spoken to the parishioners who raised concern about the grass cuttings.

(c) Climate Change and Biodiversity = **Cllr Onley** – SHDC newsletters are very informative.

(d) Road Warden Scheme = **Cllr Creese** – speed camera data to be downloaded.

(e) Assessment of Parish footpaths = **Cllr Owens** Footpath from Higher Keaton to Fernham – following the article in the April 2022 Ermington Parish Magazine, to date Cllr Owens has received five responses. RESOLVED to submit an application for definitive map modification order. **ACTION: Cllr Owens**

**021/2022 CORRESPONDENCE TO NOTE**

Some of the correspondence listed below can be viewed on the parish website:-

Cllr Holway - Update Regarding Energy Advice from South Devon Community Energy

SHDC - District Council Raising Awareness of Climate Change

SHDC - New Trees Bring Colour to Kingsbridge Parks

SHDC - Garden Waste, Where We Are – An Open Letter

SHDC - 9,000 Households First to Receive Energy Rebate

SHDC - District Council Respond to Recent Article

DCC - Bus Service changes for May 2022

DCC - Local Flood Risk Management Strategy Newsletter - April 2022

DCC - Public Health Devon warns of Lyme disease this tick season; Trading Standards rogue builder complaints hit two a day and Naturally Healthy May starts this weekend!

SHDC - MUGA Makeover in Modbury

SHDC - Event application, Jubilee Fun Day 4th June 2022, Ermington Playing Field

DCC - TRO Various Road, Parish of Ermington Proposed Vehicle Prohibition and Waiting Restrictions - ENV 5970 & 5791 - LAB-B16913

SHDC - New initiative for Landlord Rented Energy Efficient Homes

Ermington Primary School - WeST Governance Consultation Outcome

SHDC - Council Chairman Commemorates Queen's Jubilee

SHDC - New fund looks to make the South Hams' infrastructure greener

Cllr Holway - Let's Talk Teenagers - June 2022 Toolkit

SHDC - District Council Announces New Civic Chairman

SHDC - 4701/21/FUL - Development Management Committee Notification 1st June 2022 – RESOLVED Cllr Onley to attend to support planning application.

**022/2022 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING AND VENUE**

The next Parish Council Meeting will be held in the Reading Rooms, on [5 July 2022](#) starting at [7.30](#) pm.

Meeting closed at 9.15 pm.

*Denis Onley*

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(*Ermington Parish Council Chair*)

Date: 5 July 2022

**Agenda and minutes can be viewed on the Ermington Parish website**  
<http://www.ermingtonparish.com/parish-council/archives>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>  
SHDC website to report issues - <https://apps.southhams.gov.uk/webreportit>