

ERMINGTON PARISH COUNCIL

The Minutes of Ermington Parish Council Meeting held remotely due to the coronavirus pandemic Tuesday 2 March 2021 at 7.30 pm

Present: Cllrs Denis Onley (Chair), Ian Creese, Steve Yates, Claire Cross
Robert Owens

County Councillor Richard Hosking (*from 8.35 pm to 8.50 pm*)
District Councillor Tom Holway (*from 7.30 pm to 8.00 pm*)
Teresa Drew (Parish Clerk and Responsible Financial Officer)

Parishioner(s) / Visitor(s): 1

155/2020 TO CO-OPT A NEW MEMBER ONTO THE PARISH COUNCIL

Parish Councillors had voted unanimously on the co-optation of Robert Owens. Cllr Robert Owens had signed the Declaration of Acceptance of Office prior to the meeting.

156/2020 APOLOGIES FOR ABSENCE - Cllr John Dunlop

157/2020 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA

None.

158/2020 PARISH COUNCILLOR VACANCIES

There are currently four vacancies – no applications have been received since the last Parish Council meeting.

The notice advertising vacancies can be seen on parish noticeboards, on the website and in the parish magazine.

**159/2020 REPORT FROM DEVON COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING
OUTSTANDING ITEMS FROM PAST MEETINGS**

The following report was received from Cllr Hosking:

Various DCC correspondence has been circulated in connection with the COVID vaccinations. The infection levels in Devon are reducing.

Modbury Cross road improvement will commence on 8 March 2021.

DCC election would take place on the 6th May

127/20 Blocked drains on the left-hand side of Town Hill and Chapel Street, grate needs to be removed to assess the situation.

127/20 River Erme erosion A3121

127/20 Flooding Westlake – Cllr Hosking to waiting for a response from DCC Highways, but due to the COVID restrictions unable to have a site meeting

152/20 Modbury Cross Woodland Planting – to date there is no further information

**160/2020 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS
FROM PAST MEETINGS**

The salt bin at Ermington Mill Industrial Estate will be replaced.
The new SHDC recycling system will be dealt with by round and not by parish.

161/2020 PUBLIC OPEN FORUM - Questions and Comments from Members of the Public to Parish Councillors, County and District Councillors

None

162/2020 ERMINGTON LITTER CLEAN UP WITH ASSISTANCE FROM CLEAN OUR PATCH - PARISH LITTER PICKING ORGANISED BY A PARISHIONER

Cllr Holway and Parish Councillors thanked the parishioner who had organised a recent litter pick in Ermington Parish. Councillors also thanked parishioners who have and are picking up litter in the parish.

Cllr Holway asked the parishioner to contact him, so he could arrange collection of the 75 bags of litter collected in the parish.

Cllr Onley asked if SHDC could provide strong good quality litter bags. Cllr Holway will speak to the relevant personnel at SHDC. **ACTION: Cllr Holway.**

Resolved to make a grant to the parishioner, to purchase 10 large litter pickers and 5 smaller litter pickers for children for parishioners to borrow. Maximum spend £250.00 **ACTION: Parishioner/Clerk**

163/2020 IDEAS TO REDUCE SPEED OF VEHICLES/ TRAFFIC CALMING AND PEDESTRIAN SAFETY THROUGH THE VILLAGE

- 20 mph speed limit road signs for the village locations – **Cllrs Yates – six signs have been ordered.**

- Ermington Primary School to design “20 mph is plenty” signs for the village – **Cllr Cross awaiting information from the primary school.**

- Update on flashing speed sign near the Ermington Store and More from street lighting department – **Cllr Creese – DCC Highways is dealing with the replacement and a speed survey needs to be carried out.**

164/2020 UPDATE ON THE REPAIRS TO FLOOR OF READING ROOMS GROUND FLOOR

Cllr Creese is waiting for the builder to confirm the timetable for the repairs.

Resolved that an article will be placed in the parish magazine. **ACTION: Cllr Cross/Yates**

Cllr Yates is assessing various ideas that could be used to consult parishioners, on the future of the Reading Rooms. Cllr Yates will liaise with DB Computer Repairs on how the parish website can be utilised for the consultation. **ACTION: Cllrs Yates**

The following three point strategy plan to be developed and communicated to parishioners:

- make the Reading Rooms safe
- consult on how the rooms can be used
- commit funds available to achieve these plans

165/2020 APPROVAL OF PARISH COUNCIL MEETING MINUTES

Resolved the minutes of Ermington Parish Council meeting held on 2 February 2021 would be signed by the Chair.

166/2020 PLANNING

Reference: 0038/21/FUL Site Address: Ermington House, Ermington, PL21 0LQ
Proposal: Resubmission of 3725/18/FUL to construct balcony only
Recommendation: Object - impact on neighbouring property

Reference: 0279/21/HHO Site Address: Western Lodge, Ivybridge, PL21 9JS
Proposal: Householder application for proposed first floor extension over garage, carport, balcony and access
Recommendation: No comments to make

166/2020 PLANNING (continued)

Reference: 4026/20/FUL Site Address: Land off Endsleigh Park, Endsleigh Park South Woodland Farm Endsleigh Ivybridge PL21 9JL
Proposal: Construction of two commercial buildings, with associated landscaping and parking
Recommendation: Support

Planning Decisions

APPLICATION NUMBER: 3424/20/FUL Ermington LOCATION: Owens Coffee Endsleigh Ivybridge PL21 9JL
PROPOSAL: Retention of changes to the business approved under 21/22554/15/F to allow a mixed B2/E use
DECISION: Conditional Approval

167/2020 NEW PREMISES LICENCE APPLICATION - LUDBROOK FOODS LTD FOR LUDBROOK FOODS, HAYE VIEW, LUDBROOK, PL21 0LL, FOR:

- The supply of alcohol for consumption off the premises Monday to Sunday 00:00 to 00:00 (24 hours).
- Members of the public will not have access to the premises and all alcohol sales will be telephone/online orders.

Resolved to support the application. **ACTION: Clerk**

168/2020 FINANCE

It was resolved to approve the following payments:

| Description | Gross | VAT | Nett |
|--|---------|-------|---------|
| Clerk's Salary - February 2021 | £606.34 | - | - |
| EDF Energy – monthly Direct Debit – February 2021 | £12.35 | £0.65 | £13.00 |
| South West Water Business – 28 November 2020 to 16 February 2021 | £37.64 | - | - |
| Futureclient Limited – 6 x 20 mph road signs, rings and clamps | £500.40 | 83.40 | £417.00 |

Receipt - Interest on Business Bank Account £0.42

Bank Reconciliations

| | | | |
|--|--------|----------------------|--------------------|
| Treasurers Account: Balance per bank statement as at 15 February 2021 | | | £67,026.54 |
| LESS: any un-presented cheques (negative numbers) | 001404 | -£7.00 | |
| | | | -£7.00 |
| PLUS: any un-banked cash/cheques | N/A | £0.00 | |
| | | | £0.00 |
| Business Account: Balance per bank statement as at 11 January 2021 | | | £45,920.02 |
| | | | £0.00 |
| | | | £112,939.56 |
| | | Total Funds = | |

Earmarked Reserves

Repairs to Reading Rooms = £20,000

169/2020 VERIFICATION OF BANK STATEMENTS AND RECONCILIATIONS

Financial Regulations 2.2 – Every six months and at each financial year end, a member other than a cheque signatory shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The member shall sign the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.

Resolved Cllr Owens will verify bank reconciliations. **ACTION: Clerk/Cllr Owens**

170/2020 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY:

- a) Churchyard Committee = **Cllr Dunlop** – *Parish Tree Warden is working with the churchyard committee.*
- b) Ermington Park & Climate Change = Tree planting & play equipment - **Cllr Cross** – *new park play equipment contract has been chosen by SHDC, from the consultation that took place. Tree planting – Parish Tree Warden has allocated the trees for the primary school.*
- c) Road Warden Scheme = **Cllr Creese**
- d) Assessment of Parish footpaths = **Cllr Yates** – *landowner has offered to dedicate a public footpath in the parish of Ermington, from the A379 opposite Sequer's Bridge Lodge to Footpath No. 12, This agreement will formalise the path's current use as a permissive footpath, which is promoted as part of the Erme-Plym Trail.*
- e) Footpath from Higher Keaton to Fernham - parishioners have enquired why it is not on current OS maps = **Cllr Yates** *will liaise with Ros Davies at Devon County Council*
- f) Cycling routes = **Cllr Yates**
- g) Allotments = **Cllr Yates** – *letters being sent to known landowners in the parish.*

171/2020 OPERATION LONDON BRIDGE – AGREE THE PARISH COUNCIL'S ARRANGEMENTS FOR THE NATIONAL CONTINGENCY PLAN FOLLOWING THE DEATH OF OUR MONARCH AND DUKE OF EDINBURGH

Discussion ensued on the draft document. Resolved to discuss policy further at April 2021 parish council meeting. Clerk to ask if a condolence book could be left at the Parish Church and Ermington Store and More. **ACTION: Clerk**

Resolved to purchase 3 condolences books and 2 x 20 loose leaf additional pages. **ACTION: Clerk**

172/2020 CORRESPONDENCE TO NOTE

SHDC – Leader of South Hams gets COVID Jab
Devon Communities Together - Latest Covid-19 Updates and Resources from Devon Communities Together
South Devon ANOB - Farming in the AONB
Cllr Hosking - Community testing programme launched, drive to combat holiday hunger continues and funding available to support communities
Cllr Hosking - CCG Bulletin - Issue 9 - February 2021
SHDC - South Hams to expand Localities programme in spring and summer
Devon Communities Together - Village Halls Newsletter
SHDC - South Hams households asked to take part in Census 2021
Cllr Holway - Stop Loan Sharks
SHDC - New Recycling Service - Information for you to share
SHDC - Council Agrees To Progress Ivybridge Regeneration Project Proposals
SHDC - A Balanced Budget Despite a Challenging Year
South Hams Citizens Advice - Citizens Advice South Hams job vacancy advertisement
SHDC - Got IT – Council Throws South Hams Schools A Laptop Lifeline
Cllr Holway - Exploitation and COVID-19 webinar
Citizens Advice South Hams - Thank you from Citizens Advice South Hams for grant
Devon Communities Together - Latest Covid-19 Updates and Resources from Devon Communities Together
Devon Community Learning Academy - Children's competition - half term fun!
SHDC - Voting safely at the elections
Parishioner – Cone placed to warn Bikers cyclists/collapsed drain Totnes Road
Cllr Holway - Domestic Abuse Services / Survey
SHDC - Get ready for your new Recycling Service
DCC - Temporary Traffic Notice - BEECH ROAD, Ermington
DCC - Temporary Traffic Notice - "CADLEIGH LANE" AND "WOODLAND ROAD", Ermington (TTRO2138997)
DCC - Roadmap out of lockdown met with cautious welcome
SHDC - Is it time to "spring clean" your lifestyle?
Cllr Hosking - Prevention measures still vital, more community testing rolls out and schools prepare to reopen for all students
SHDC - Business Grant update

172/2020 CORRESPONDENCE TO NOTE (continued)

Email from Parishioner – Honey’s Field and restructure of Reading Rooms – to be included on April 2021 agenda. Councillors discussed the contents of the letter. The Councils budget is £20,000 for the Reading Rooms, £10,000 from a DCC grant and £10,000 from the Parish Council funds, which will use up a majority of the £12,000 referred to in their email. Parishioners will be consulted on how future funds will be spent. **ACTION: Clerk to circulate draft response to Councillors**

Email from Mr & Mrs Bower - Ermington Village Hall Project, Bowers donation – Councillors discussed the contents of the email. The funds to be retained by the parish council, but if they have a claim to document and send to information to Councillors. Money was used to bid for Honey’s Field and there is a strategy plan being drawn up for consultation with parishioners on the Reading Rooms. **ACTION: Clerk to circulate draft response to Councillors**

Email from Parishioner – collapsed drain Totnes Road – Clerk to write and thank the parishioner for their prompt action in dealing with the safety issue. **ACTION: Clerk**

173/2020 ANNUAL PARISH MEETING (HELD 1ST MARCH - 1ST JUNE INCLUSIVE)

Discussion ensued on the date, venue and speaker for their Annual Parish Meeting, Resolved to arrange the Annual Parish Meeting for 25 May 2021 at 7.30 pm. Guest speaker to be confirmed in due course.

174/2020 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting to be held remotely on Zoom due to the Coronavirus pandemic will take place on [6 April 2021](#) at [7.30](#) pm.

Meeting closed at 9.35 pm.

Denis Onley

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(Ermington Parish Council Chair)

Date: 6 April 2021

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>

or

the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Find out about possible delays due to roadworks in Devon via an interactive map - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website to report full bins etc. - <https://apps.southhams.gov.uk/webreportit> - click on report from drop down menu.