

ERMINGTON PARISH COUNCIL

The Minutes of Parish Council Meeting held in the Reading Rooms on Tuesday 6 July 2021 at 7.30 pm

Present: Cllrs Denis Onley (Chair), Ian Creese, Robert Owens, Steve Yates
County Councillor Dan Thomas (*from 7.30 pm to 8.17 pm*)
District Councillor Tom Holway (*from 7.30 pm to 8.30 pm*)
Teresa Drew (Parish Clerk and Responsible Financial Officer)

Parishioner(s) / Visitor(s): 4

040/2021 APOLOGIES FOR ABSENCE

Apologies received from Parish Councillor John Dunlop.

041/2021 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA

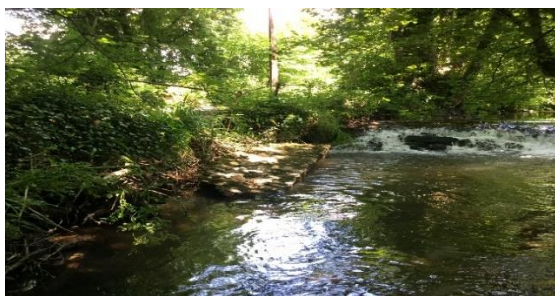
None.

042/2021 PUBLIC OPEN FORUM - Questions and Comments from Members of the Public to Parish Councillors, County and District Councillors

Parishioner – reported an Ash sapling is growing on the bridge by the turning to Strode on the A3121. See photo below:



Also a wall that supports the road near Newmills, Ermington, has collapsed and fallen into the river on the lower side of the weir/waterfall. See photo below:



Parishioner - on land opposite the scrap yard near Tod Moor, Westlake, mature trees are being felled, is this allowed? It was RESOLVED Cllr Holway will check who owns the land and if there has been any planning permission. **ACTION: Cllr Holway**

Parishioner - road to Upton Farm is in a very bad condition. It was RESOLVED that Cllr Thomas will look at the road with Nick Colton DCC Highways. **ACTION: Cllr Thomas**

Parishioner – enquired who cut the trees and left the debris near Upton Farm. It was RESOLVED that Cllr Holway will liaise with the landowner. **ACTION: Cllr Holway**

Parishioner – when pedestrians are exiting the footpath and stepping onto the highway (A3121) near Plantation House, it is very dangerous. Could the hedge be trimmed back to improve visibility? It was RESOLVED that Cllr Owens will contact Parish Paths Coordinator at Devon County Council. **ACTION: Cllr Owens**

042/2021 PUBLIC OPEN FORUM - Questions and Comments from Members of the Public to Parish Councillors, County and District Councillors (continued)

Parishioner pointed out that speeding has increased on the A3121 since the roundabout near Hollowcombe has been opened. Cllr Creese confirmed a speed sign will be placed on the road.

Volunteers are needed for Community Speed Watch which is an educational scheme to help people reduce speeding traffic through their community. The scheme enables volunteers to work within their community to raise awareness of the dangers of speeding and to help control the problem locally. If you are interested please contact the Parish Clerk.

043/2021 REPORT FROM DEVON COUNTY COUNCILLOR DAN THOMAS, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

Correspondence had been received from a parishioner, concerning the hedge growth adjacent to the A3121 near Erme Bridge Cottages, Ermington, which has been raised with Nick Colton, DCC Highways. Cllr Thomas was assured by Nick Colton that the hedges in question are assessed monthly by an inspection gang. If growth impedes the highway, letters are sent to landowners. Unless vehicles are pushed over the centre white line of the highway as a result of growth, it is not deemed overgrown. Cllr Thomas asked to be informed if the situation is causing an issue.

Following correspondence with former Cllr Claire Cross and conversations with Nick Colton, DCC Highways, it has been agreed that the 20mph road markings are going to be repainted and an assessment made of the general road markings around Ermington Primary School. The dragon traffic calming mural idea in Exeter has yet to be accepted as Devon County Council policy. **ACTION: Cllr Thomas**

Outstanding items from previous elected County Councillor for review:

025/21 Blocked drains on the left-hand side of Town Hill and Chapel Street, grate needs to be removed to assess the Situation

025/21 River Erme erosion A3121

025/21 Flooding Westlake

025/21 Modbury Cross Woodland Planting - update

044/2021 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

District Cllr Holway asked that waste and recycling missed collections are reported online, but if there are any issues please contact him. Cllr Holway's email address is Cllr.Tom.Holway@southham.gov.uk.

Consultation is taking place by SHDC on maintenance of grounds e.g. cutting of verges. As a District Council, South Hams currently manages about 50 hectares of green space which is cut every couple of weeks. The Council are launching a consultation to explore what the public thinks about the Council enabling rewilding on a small proportion of this land (10Ha for a biodiversity led approach, and 3.5Ha for wildflower meadows). For more information on the proposal and to have your say visit: www.engagement.southhams.gov.uk/enhancingbiodiversity or to read more about South Hams District Council's Climate Change Declaration, visit: www.climatechange.southhams.gov.uk/climate-declaration

026/21 Provision of strong good quality litter bags from SHDC can be provided for litter picking. Cllr Holway has the bags and will arrange delivery to the parish litter picking group. ACTION: Cllr Holway

045/2021 PARISH COUNCILLOR VACANCIES

There are currently five vacancies – no applications have been received since the last Parish Council meeting. The notice advertising vacancies can be seen on parish noticeboards, Ermington Parish website and in the Ermington Parish Magazine.

046/2021 UPDATE ON FLASHING SPEED SIGN NEAR ERMINGTON STORE AND MORE – Cllr Creese

Speed sign brackets have been received. It was RESOLVED to place the portable flashing speed sign, which is shared with Yealmpton and Ugborough Parish Councils, on the A3121. **ACTION: Cllr Creese**

047/2021 READING ROOMS: REPAIRS AND MAINTENANCE, PROGRESS AND ACTIONS REQUIRED

Cllr Creese is currently repainting the lower rooms and will be laying the flooring, installing the toilet and kitchen units in accordance with the agreed project plan, over the summer. It was RESOLVED Cllr Creese will liaise with the Clerk to arrange purchasing the required items, or purchase the less expensive items such as plumbing pipework as needed and be reimbursed from the agreed budget. **ACTION: Cllr Creese**

A new fire extinguisher and fire blanket to be installed before the room can be reopened for bookings. Cleaning of rooms to be arranged, maximum cost £100.00. **ACTION: Clerk**

048/2021 APPROVAL OF PARISH COUNCIL MEETING MINUTES

It was RESOLVED to approve and Chair sign the Parish Council Meeting minutes of 11 June 2021 as previously circulated.

049/2021 PLANNING

Reference: 1627/21/HHO

Proposal: Householder application for extension of side porch with conservatory with a Guardian Warm Roof

Site Address: 6 Pinwill Crescent, Ermington, PL21 9FS

Recommendation: No comment

Reference: 2109/21/HHO

Proposal: Householder application for proposed single storey rear extension

Site Address: 15 Pinwill Crescent, Ermington, PL21 9FS

Recommendation: No comment

Reference: 2486/21/FUL

Proposal: Amendments to interior layouts and exterior materials following class Q approval (2628/19/PDM) and for provision of additional woodburner flue and PV panels

Site Address: East Burraton, Burraton PL21 9LA

Recommendation: No comment

Reference: 2026/21/FUL

Proposal: Demolition of building notified as dwelling under 0219/21/PDM and erection of replacement dwelling, together with extension to approved residential curtilage to serve the dwelling

Site Address: The Barn, Back Lane, Ermington, PL21 9LR

Recommendation: No comment

For information only:

Applicant: Mr S Mitchell

Application Number: 2499/21/PDM

Proposal: Application for prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3) and for associated operational development (Class Q (a+b)) (Further to application 4146/18/PDM)

Location: Strashleigh Farm, Ivybridge, PL21 9JP

APPLICATION NUMBER: 0887/21/HHO Ermington

LOCATION: 2 Erme Bridge Cottages Ermington PL21 9NN

PROPOSAL: Householder application for single storey rear extension (resubmission of 4244/20/HHO)

DECISION: Refusal

APPLICATION NUMBER: 0414/20/FUL Ermington

LOCATION: Bristow House Gillard Way Lee Mill Industrial Estate Lee Mill PL21 9GG

PROPOSAL: Side extension to light industrial unit

DECISION: Conditional Approval

APPLICATION NUMBER: 1996/21/AGR Ermington

LOCATION: Tallet Meadow Farm Ermington PL21 9NG

PROPOSAL: Application for prior notification of proposed agricultural barn

DECISION: Prior Approval Required and Refused

049/2021 PLANNING (continued)

Withdrawn Planning Application

APPLICATION NUMBER: 1495/21/HHO 211495 Ermington and Ugborough

LOCATION: East Burraton PL21 9LA

PROPOSAL: Householder application for amendments to interior layouts and exterior materials following class Q approval (2628/19/PDM) and for provision of additional woodburner flue and PV panels

DECISION: Withdrawn

APPLICATION NUMBER: 1064/21/HHO 211064 Ermington and Ugborough

LOCATION: Brook Farm Ivybridge PL21 9LE

PROPOSAL: Householder application for extension and modifications to existing farmhouse, demolition of existing garage/store, erection of new garage/store and creation of annexed accommodation

DECISION: Withdrawn

Appeal

Appeal reference: APP/K1128/D/21/3271219 Proposal: Householder application for single storey rear extension

Location: 2 Erme Bridge Cottages, Totnes Road to School Road, Ermington, PL21 9NN

Appeal start date: 21st June 2021

050/2021 FINANCE

(i) Bank balances – to note the bank balances of: Business Account as at 10 May 2021- £45,921.51
Treasurers Account as at 15 June 2021 - £70,868.75

(ii) Banked receipt – to note receipt for June - Bank Interest 10/05/2021- £0.39

(iii) RESOLVED to make the following payments: -

Description	Gross	VAT	Nett
Clerk's Salary – June 2021	£606.34		
EDF Energy – monthly Direct Debit – June 2021	£12.35	£0.65	£13.00
Stocksigns Ltd – 3 x backplate with clips for speed sign	£288.00	£48.00	£240.00
ICO – Data protection renewal fee – Direct Debit	£35.00	-	-
Reimbursement to Clerk - Hostgator – website Domain Registration - com, for 1 Year	£13.17	-	-

(iv) Grant Request: None

(v) RESOLVED to approve the Financial Statement and Earmarked Reserves

Financial Statement			
Lloyds Bank Business Account bank statement as at 10 May 2021 :	£45,921.51		
Lloyds Bank Treasurers Account bank statement as at 15 June 2021:	£70,868.75		
	Total =	£116,790.26	
Less: any un-presented cheques	001404	-£7.00	2020/2021 cheque not cashed in January 2021
	001428	-£126.00	
	001430	-£150.00	
	001432	-£774.18	
Plus: any un-banked cash/cheques		£0.00	
Earmarked Reserves		-£20,000	
Repairs to Reading Rooms, Ermington			
Total uncommitted Funds =		£95,733.08	

051/2021 REVIEW OF HIRE COST FOR THE PARISH ROOMS:

Discussion ensued and it was RESOLVED to charge the following from 1 August 2021:

Hire charge per hour £6.00 per hour
 Hire charge per hour for bookings 4 hours or more £20.00
 Hire charge for the day £35.00

It was RESOLVED to place an exit check list on bottom of hiring form. **ACTION Clerk**

052/2021 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY:

- a) Church liaison = **Cllr Owens** – *the parish church would like to use the Reading Rooms as follows, at the end of September for a harvest celebration, 2nd October for a concert and cream teas during August. Subject to the Reading Rooms not being booked for events, it was RESOLVED the Reading Rooms would be available for the parish church. ACTION: Clerk*
- b) Ermington Park = **Claire Cross (parishioner)** – *waiting for SHDC to repaint old play equipment. An Email from a parishioner in connection with the disposal of grass trimmings by the cricket club at Ermington playing field, was discussed. It was RESOLVED Cllr Creese will liaise with the cricket club to not spread the cuttings near the river. ACTION: Cllr Creese*
- c) Climate Change and Biodiversity = **Cllr Onley**
- d) Road Warden Scheme update = **Cllr Creese**
- e) Assessment of Parish footpaths = **Cllr Owens**
- f) Footpath from Higher Keaton to Fernham = **Cllr Owens** - *parishioners have enquired why this footpath is not on current OS maps, Cllr Owens will be surveying the footpaths over the summer and liaise with PP3 officer re PROW reregistration process.*

053/21 REVIEW REVISED RISK ASSESSMENT OF READING ROOMS AND HEALTH AND SAFETY POLICY – Cllr Yates

Cllr Yates will complete the review of both documents during August 2021. **ACTION: Cllr Yates**

054/2021 ADOPTION OF SHDC - LOCAL GOVERNMENT (LGA) MODEL CODE OF CONDUCT

It was RESOLVED to adopt the SHDC - Local Government (LGA) Model Code Of Conduct.

055/2021 REVIEW STANDING ORDERS

It was RESOLVED to insert after Section 6 in the Standing Orders the following section:–

Emergency Business

Should it not be appropriate to convene a special meeting, then any emergency business will be handled by the Clerk, in consultation with the Chair. Actions will be reported promptly to Parish Councillors and recorded in the next Parish Council Meeting Minutes.

056/2021 SCHEME OF DELEGATION:

It was RESOLVED to insert Under Proper office paragraph (xii) - Arrange regular monthly finance payments (wages, utility bills etc.) required between meetings and in months meetings are not held, in consultation with the Chair.

Manage any urgent business including repairs required to the Reading Rooms and any urgent Planning decisions in consultation with the Chair, to be decided on the basis of a consensus of Parish Councillors email responses and reported at the next meeting.

057/2021 CORRESPONDENCE TO NOTE

Some of the correspondence listed below can be viewed on the parish website:-

- SHDC - Funding available to help tackle the climate emergency in the South Hams
- DCC - Temporary Traffic Notice - A379 Modbury Cross, Ermington, Modbury, Holbeton, Yealmpton (TTRO2140917)
- SHDC - Appeal Start Notification - 2 Erme Bridge Cottages, Totnes Road to School Road, Ermington
- SHDC - Trees For Bees and Better Health: Follaton Arboretum Anniversary Improvements Benefit Wildlife and Wellbeing
- SHDC - Waste Service Update
- Cllr Holway - Scam Advice Session - This Tuesday Morning 24/06/2021 12:07:29 [386638]
- DCC- Temporary Traffic Notice - A3121 Hollowcombe Cross, Ermington (TTRO2140950)
- DCC- Trading Standards business news
- Richard Hosking - South Brent & Yealmpton Division
- SHDC - South Hams Waste Collection Update
- DCC- Sharp rise in COVID-19 cases among Devon's young people; grab-a-jab weekend with walk-in vaccination clinics and we're baaaaaack at the Devon County Show this year
- HSE - Concern Chapel Street gas service pipe.

057/2021 CORRESPONDENCE TO NOTE (correspondence)

Parish Tree Warden - Request for a TPO (ref: <1742809>)
DCC - Temporary Traffic Order - Whipples Cross to Hollowcombe Cross, Ermington (TTRO2140651)
Citizens Advice South Hams - Ways to Contact
SHDC - South Hams Waste Collection Update
Cllr Dan Thomas - To help with the Parsonage Farm drainage issue
Ivybridge Town Council - Query regarding a resident
SHDC - South Hams Climate Change and Biodiversity Newsletter
Devon Communities Together - 2 job vacancies - make a difference in Devon
SHDC - No Fouls on the Football Pitch - Thumbs Up To Everyone Who Does Their Doggy Doo-Ty
SHDC - Parish Council Guide to Rural Affordable Housing
Devon & Cornwall Police - Scam calls with matching numbers
DCC - Devon Highways - Update - ENQ211435012 - Damage to the Parapets on Fawns Bridge
SHDC - How do you feel about Rewilding?
SHDC - South Hams Recycling Update
SHDC - Better Lives For All – Help Shape A Strategy For South Hams
DCC - Temporary Traffic Notice - A379 Modbury Cross to Sequers Bridge, Ermington, Modbury (TTRO2141277)
Cllr Holway - Movement for Good awards – applications phase now open

Email from Parishioner - Variation on planning application for Airbnb Penquit

Email from Parishioner – Tallet = planning applications and comments from a local resident in connection with [2564/21/AGR Mr Mark Walker](#) and [1996/21/AGR Mr Mark Walker](#)

Email from Parishioner - Damage to the Parapets on Fawns Bridge – Clerk reported damage to DCC ref number - ENQ 211435012.

Email from Parishioner - Collapse of road supporting wall, at Newmills Ermington – Clerk reported issue to DCC Highways and Devon County Councillor Dan Thomas.

Email from Ermington Church Warden – use of Reading Rooms toilet in August, end of September and 2 October 2021 see minute 052/2021(a).

058/2021 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting to be held in the Reading Rooms will take place on [20 September 2021](#) at [7.30](#) pm.

Meeting closed at 10.08 pm.

Denis Onley

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(Ermington Parish Council Chair)

Date: 20 September 2021

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

SHDC website to report issues - <https://apps.southhams.gov.uk/webreportit> - click on report from drop down menu.