

# Ermington Parish Council

All members of Ermington Parish Council are hereby summoned to attend, an Ermington Parish Council Meeting on **Tuesday 19 October 2021 at 7.30 pm**, to be held in Ermington Reading Rooms for the purpose of transacting the following business.

Members of the public are welcome to attend.

*Teresa Drew*  
Clerk to Parish Council

Date: 13 October 2021

## AGENDA

1. Apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda. Councillors are reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change
3. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (**a period of not more than 15 minutes**). After the public open forum members of the public are asked to respect the fact this is a meeting to conduct council business after which the public may not speak – thank you. (Standing Orders 3e)
4. To receive report from Devon County Councillor Daniel Thomas, including outstanding items from past meetings:  
*Outstanding items from previous elected County Councillor for review:*  
  
*005/21 Blocked drains on the left-hand side of Town Hill and Chapel Street, grate needs to be removed to assess the Situation*  
  
*005/21 River Erme erosion A3121*  
  
*005/21 Flooding Westlake*  
  
*005/21 Modbury Cross Woodland Planting - update*
5. To receive Report from District Councillor Tom Holway
6. To agree to adopt – The District Council and Town/Parish Council when dealing with Planning Applications principles document
7. Vacancies for five Parish Councillors - to consider and, if agreed, approve any applications received for co-option onto the Council
8. Speeding in Ermington - funding for speed data collecting strips
9. Update on flashing speed sign near Ermington Store and More – Cllr Creese
10. Reading Rooms:
  - Progress report on repairs and maintenance - Cllr Creese
  - Update on purchase of six tables at a cost of £900.00 - Clerk
  - Update on purchase of twenty four chairs for the lower rooms at a cost of £1,000 - Clerk
11. Resolve to approve Parish Council Meeting minutes of 20 September 2021 (as previously circulated)

12. Planning - Councillors to view planning applications on SHDC website prior to meeting

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3546/21/HHO

Proposal: Householder application for new porch to side of property

Site Address: Three Acres, Hunsdon, Ivybridge, PL21 9JR

Reference: 2350/21/HHO

Proposal: Householder application for extension

Site Address: Rose Cottage, Westlake, PL21 9JT

**Planning Decision**

APPLICATION NUMBER: 2556/21/HHO

DECISION: Conditional Approval

APPLICATION NUMBER: 2827/21/TPO

DECISION: Tree Works Allowed

13. Climate & Ecological Emergency Bill

14. Finances:

i) Bank balances – to note the bank balances of Business and Treasurers Accounts

ii) Banked receipt(s) – to note receipt(s)

iii) Payments – to resolve to make the following payments:

Description	Gross	VAT	Nett
PKF Accountants & Business Advisers – external audit of accounts for year ending 31 March 2021	£240.00	£40.00	£200.00
Parish Clerk – September 2021 salary	£606.34	-	-

(iv) Grant Requests - None

(v) To approve the Financial Statement and Earmarked Reserves

(vi) Internal Auditor for 2021/2022

(vii) PKF External Auditors report 2020/2021

(viii) Cllr Owen to verify the bank statements and reconciliations

15. Receive reports on allocated areas of responsibility:

a) Churchyard liaison = **Cllr Owens**

b) Ermington Park = **Claire Cross (parishioner)**

c) Climate Change and Biodiversity = **Cllr Onley**

d) Road Warden Scheme = **Cllr Creese**

e) Assessment of Parish Footpaths = **Cllr Owens**

f) Footpath from Higher Keaton to Fernham - parishioners have enquired why it is not on current OS map = **Cllr Owens**

16. Review GDPR policies:

Data Protection Impact Assessment

Information & Data Protection Policy

Privacy Notice For staff, Councillors and Role Holders

Public Privacy Policy

17. The Beacon Federation – proposal to convert to academy status and join the Westcountry Schools Trust (WeST) Multi-Academy Trust (MAT)

18. River Erme pollution

19. Correspondence to Note:

Western Power Distribution - Shutdown for Ermington – arrangements being made to the shutdown of Ermington to do maintenance work and also two jobs for paying customers. The shutdown is on the 10/11/21 we are hoping to do this at 06:00 to 08:00 but this hasn't been confirmed yet. Another email with the confirmation closer to the time and letters will be sent to all the residence of Ermington two weeks before the proposed shutdown.

SHDC - Draft Memorandum of Understanding

PKF Littlejohn LLP - DV0150 2020/21 AGAR Section 3 External Auditor Report

SHDC - The People's Plan To Shape Better Lives for All

SHDC - Council Declares a Housing Crisis

SHDC - District Council Offer Sympathy at Devastating Fire

SHDC - Broadband update from South Hams Council

Cllr Holway - Better location of felled trees!

SHDC - Council Puts Housing Motions in Action

SHDC - Overwhelming Public Support for Council's Rewilding Plans

Parishioner to Cllr D Thomas - Road signage Ermington

Parishioner – re. Proposed Purchase Tables and Chairs for Reading Rooms

20. To confirm date of Parish Council Meeting and venue – [2 November 2021](#)

*Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chair prior to the meeting. The Parish Council meetings may be recorded by the Clerk.*

## **Agenda and minutes can be viewed on the Ermington Parish website**

<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/lvybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/lvybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>