

Ermington Parish Council

All Ermington Parish Councillors are summoned to a Parish Council Meeting, to be held in Ermington Reading Rooms on **Tuesday 6 July 2021** at **7.30 pm**.

PLEASE NOTE: Due to COVID restrictions, capacity in the Reading Rooms will be limited. Please wear a face covering (unless exempt), maintain social distancing and use hand-sanitizer. You will be asked to provide your name and contact details on entry. If you are in a vulnerable category, you are advised that you enter the building at your own risk.

MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to the Parish Clerk – ermingtonparishclerk@gmail.com

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chair prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 30 June 2021

AGENDA

1. Apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda. Councillors are reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at South Hams District Council within 28 days of the change
3. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (**a period of not more than 15 minutes**). After the public open forum members of the public are asked to respect the fact this is a meeting to conduct council business after which the public may not speak – thank you.
4. To receive report from Devon County Councillor Dan Thomas, including outstanding items from past meetings:
Previous outstanding items from previous elected County Councillor for review:

005/21 Blocked drains on the left-hand side of Town Hill and Chapel Street, grate needs to be removed to assess the Situation

005/21 River Erme erosion A3121

005/21 Flooding Westlake

005/21 Modbury Cross Woodland Planting - update
5. To receive Report from District Councillor Tom Holway

006/21 Provision of strong good quality litter bags from SHDC, for parishioners to use when carrying out litter picking in the parish - Cllr Holway.
6. Vacancies for five Parish Councillors - to consider and, if agreed, approve any applications received for co-option onto the Council
7. Update on flashing speed sign near Ermington Store and More – Cllr Creese
8. Reading Rooms: repairs and maintenance, progress and actions required - Cllr Creese
9. Resolve to approve Parish Council Meeting minutes of 11 June 2021 (as previously circulated)

10. Planning - Councillors to view planning applications on SHDC website prior to meeting

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 1627/21/HHO

Proposal: Householder application for extension of side porch with conservatory with a Guardian Warm Roof

Site Address: 6 Pinwill Crescent, Ermington, PL21 9FS

Reference: 2109/21/HHO

Proposal: Householder application for proposed single storey rear extension

Site Address: 15 Pinwill Crescent, Ermington, PL21 9FS

Reference: 2486/21/FUL

Proposal: Amendments to interior layouts and exterior materials following class Q approval (2628/19/PDM) and for provision of additional woodburner flue and PV panels

Site Address: East Burraton, Burraton PL21 9LA

Reference:2026/21/FUL

Proposal: Demolition of building notified as dwelling under 0219/21/PDM and erection of replacement dwelling, together with extension to approved residential curtilage to serve the dwelling

Site Address: The Barn, Back Lane, Ermington, PL21 9LR

For information only:

Applicant: Mr S Mitchell

Application Number: 2499/21/PDM

Proposal: Application for prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3) and for associated operational development (Class Q (a+b)) (Further to application 4146/18/PDM)

Location: Strashleigh Farm, Ivybridge, PL21 9JP

11. Finances:

i) Bank balance – to note the bank balances of Business and Treasurers Accounts

ii) Banked receipts – to note receipts

iii) Payments – to resolve to make the following payments:

Description	Gross	VAT	Nett
Clerk's Salary – June 2021	£606.34		
EDF Energy – monthly Direct Debit – June 2021	£12.35	£0.65	£13.00
Stocksigns Ltd – 3 x backplate with clips for speed sign	£288.00	£48.00	£240.00
ICO – Data protection renewal fee – Direct Debit	£35.00	-	-
Reimbursement to Clerk - Hostgator – website Domain Registration - com, for 1 Year	£13.17	-	-

(iv) Grant Requests

12. Review of hire cost for the Parish Rooms:

Current charges are as follows:

For parishioners and Ermington Parish organisations:

No cost

For all other organisations

£18 per four-hour session

Bookings of 3 hours or less:

£5 per hour

13. Receive reports on allocated areas of responsibility:

a) Churchyard liaison = **Cllr Owens**

b) Ermington Park = **Claire Cross (parishioner)**

c) Climate Change and Biodiversity = **Cllr Onley**

d) Road Warden Scheme = **Cllr Creese**

e) Assessment of Parish Footpaths = **Cllr Owens**

f) Footpath from Higher Keaton to Fernham - parishioners have enquired why it is not on current OS map = **Cllr Owens**

15. Review revised Risk Assessment of Reading Rooms and Health and Safety Policy – Cllr Yates

16. Adoption of SHDC - Local Government (LGA) Model Code of Conduct

17. Review Standing Orders and add:

Emergency Business

Should it not be appropriate to convene a special meeting, then any emergency business will be handled by the Clerk, in consultation with the Chair. Actions will be reported promptly to Parish Councillors and recorded in the next Parish Council Meeting Minutes.

18. Scheme of Delegation:

To delegate regular monthly finance payments (wages, utility bills etc.) required between meetings and in months meetings are not held, to the Clerk in consultation with the Chair.

Any urgent business including repairs required to the Reading Rooms and any urgent Planning decisions to the Clerk in consultation with the Chair, to be decided on the basis of a consensus of Parish Councillors email responses and reported at the next meeting.

19. Correspondence to Note

20. To confirm date of Parish Council Meeting and venue – [7 September 2021](#)

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>