

Ermington Parish Council

To all members of Ermington Parish Councillors you are summoned a Parish Council Meeting, to be held in Ermington Reading Rooms on **Friday 11 June 2021** at **7.30 pm**.

Members of the public and press are cordially invited to attend.

PLEASE NOTE: Due to COVID restrictions, capacity in the hall will be limited. Please wear a face covering (unless exempt), maintain social distancing and use hand-sanitizer. You will be asked to provide your name and contact details on entry. If you are in a vulnerable category, you are advised that you enter the building at your own risk. Once the capacity has been reached the entry door will be closed.

MEMBERS OF THE PUBLIC WHO FEEL UNWELL MUST NOT ENTER THE BUILDING.

If members of the public do not feel comfortable attending a face-to-face meeting, they may submit any questions or comments in advance by 12.00 noon on the day of the meeting to the Parish Clerk – ermingtonparishclerk@gmail.com

Under the Openness of Local Government Bodies Regulations 2014 people may film, record, tweet, or blog from parish council meetings. The use of any images or sound recordings is not under the Parish Council's control. The Parish Council kindly ask that anybody intending to record the meeting, inform the Chair prior to the meeting. The Parish Council meetings may be recorded by the Clerk.

Teresa Drew
Clerk to Parish Council

Date: 7 June 2021

AGENDA

1. Apologies for absence
2. Declarations of members' interest(s) in respect of any item on this agenda
3. Vacancies for five Parish Councillors - to consider and, if agreed, approve any applications for co-option onto the Council
4. Report from Devon County Councillor Dan Thomas, including outstanding items from past meetings:

Previous outstanding items from previous elected County Councillor for review:

005/21 Blocked drains on the left-hand side of Town Hill and Chapel Street, grate needs to be removed to assess the Situation

005/21 River Erme erosion A3121

005/21 Flooding Westlake

005/21 Modbury Cross Woodland Planting - update

5. Report from District Councillor Tom Holway

006/21 Provision of strong good quality litter bags from SHDC, for parishioners to use when carrying out litter picking in the parish - Cllr Holway.

6. Public Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (**a period of not more than 15 minutes**). After the public open forum members of the public are asked to respect the fact this is a meeting to conduct council business after which the public may not speak – thank you.

7. Update on flashing speed sign near Ermington Store and More – Cllr Creese
8. Reading Rooms future use and activities survey – Cllr Yates
9. Resolve to approve Annual Parish Council Meeting minutes of 4 May 2021 (as previously circulated)
10. Planning - Councillors to view planning applications on SHDC website prior to meeting
To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 1495/21/HHO

Proposal: Householder application for amendments to interior layouts and exterior materials following class Q approval (2628/19/PDM) and for provision of additional woodburner flue and PV panels
 Site Address: East Burraton, Burraton, PL21 9LA

Reference: 0887/21/HH

Proposal: READVERTISEMENT (Revised plans received) Householder application for single storey rear extension (resubmission of 4244/20/HHO)
 Site Address: 2 Erme Bridge Cottages, Ermington, PL21 9NN

Reference: 1064/21/HHO

Proposal: Householder application for extension and modifications to existing farmhouse, demolition of existing garage/store, erection of new garage/store and creation of annexed accommodation
 Site Address: Brook Farm, Ivybridge, PL21 9LE

Reference: 0391/21/HHO

Proposal: Householder application for change of both roof end hips to gable walls with a new rear dormer
 Site Address: The Cottage, Beech Road, Lee Mill, PL21 9HL

For information only:

Applicant: Mr Sebastian Barnett

Application Number: 1817/21/PDM

Proposal: An application to determine if prior approval is required for a proposed change of use of agricultural buildings to 1 x no. dwelling house (Class C3) including building operations

Location: Waye Farmhouse, Ermington, PL21 9NU

11. Finance

- (i) Bank balance – to note the bank balances of Business and Treasurers Accounts
 (ii) Banked receipts – to note receipt for May - Bank Interest 09/04/2021 - £0.39
 (iii) To resolve to make the following payments: -

Description	Gross	VAT	Nett
Clerk's Salary – May 2021	£606.34		
EDF Energy – monthly Direct Debit – May 2021	£12.35	£0.65	£13.00
DB Computer Repairs – April & May 2021 website maintenance, setup of Reading Rooms questionnaire on website	£130.00		
Amazon – ink cartridges for HP Printer	£203.40	£33.90	£169.50

- (iv) Grant Request: Ermington Parish Magazine
 (v) Zurich Insurance Renewal – renewal date 24 June 2021 at a cost of £774.18 including tax. Insurance cost for 2020 was £760.05
 (vi) Internal Audit - to receive the Internal Auditor's Report and to agree to pay the resulting invoice of £150.00.
 (vii) To approve End of Year Accounts 2020/2021
 (viii) To agree the dates for the period for the exercise of public rights – 14 June – 23 July 2021 (The inspection period must be 30 working days inclusive and must include the first 10 working days of July)
 (viii) To approve the Financial Statement and Earmarked Reserves

12. Annual Governance & Accountability Return Section 1 2020/2021 - to approve and sign document
13. Annual Governance & Accountability Return Section 2 2020/2021 - to approve and sign document
14. Confirm Fixed Asset Register
15. Reports on allocated areas of responsibility:
 - a) Churchyard Committee = **Cllr Owens**
 - b) Ermington Park & Climate Change
 - c) Road Warden Scheme update = **Cllr Creese**
 - d) Assessment of Parish footpaths = **Cllr Owens**
 - e) Footpath from Higher Keaton to Fernham - parishioners enquiries why it is not on OS maps = **Cllr Owens**
16. Correspondence to note, to be confirmed at the meeting
17. Review Risk Assessment of Reading Rooms
Review Health and Safety Policy
Review Grant Policy
18. To confirm date of Parish Council Meeting and venue – [6 July 2021](#)

Agenda and minutes can be viewed on the Ermington Parish website
<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>
or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>