

# ERMINGTON PARISH COUNCIL

## The Minutes of Annual Meeting of Ermington Parish Council held in the Reading Rooms on 14 May 2019 at 7.30 pm

**Present:** Cllrs John Dunlop, Denis Onley, Susan Martin, Josie Allis, Jeremy Walding

**Also present** County Councillor R Hosking  
District Councillor T Holway  
T Drew (Parish Clerk)  
Ross Johnson, Specialist South Hams District Council & West Devon Borough Council

**Parishioners present:** 13

John Kerslake who was standing down as Chairman/Councillor, welcomed everyone to the Annual meeting of Ermington Parish Council. He pointed out, that it is a significant meeting as there are a number of changes to the numbers.

Local Elections were held on 2 May which included Parish Councils, which meant that those Councillors requiring election were required to submit nomination papers for that purpose.

Along with five other Councillors he chose not to submit nomination papers. However, a total of six persons did and as the number did not exceed our complement of ten they were duly elected without contest.

Under the arrangements set out in our Standing Orders my final role as current Chairman is to Chair this meeting until my successor has been elected.

It was confirmed the Declaration of Acceptance of Office was duly signed by Councillors present and passed to the Clerk.

### **01/19 ELECTION OF CHAIR**

Nominations for a Chair was requested. It was proposed by Cllr Allis and seconded by Cllrs Dunlop and Walding that Cllr Onley was elected as Chair of Ermington Parish Council for the year May 2019 – April 2020. There being no further nominations Cllr Onley was duly elected.

It was agreed the Clerk will ensure the Declarations of Acceptance of Office forms will be completed from an elected Councillor who was unable to attend the meeting prior to the next meeting.

Cllr Onley thanked those Councillors who have stood down, for their service to the community

Cllr Onley informed those present that he is no longer the Chairperson of Friends of Ermington Park.

### **02/19 APOLOGIES**

Apologies received from Police Community Support Officer A Potter and Clare Cross.

### **03/19 MEMBERS' CODE OF CONDUCT – Declaration of Interests**

In accordance with the Code of Conduct, members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at the meeting.

None declared.

04/19

**(a) Police Report for April 2019**

Police Community Support Officer A Potter provided the following report which, in his absence, was read to the meeting by the Clerk:

Ermington

1st, internet grooming offence CR/029391/19

1st, distribute indecent photograph of a child CR/029594/19

[above same incident/linked]

Lee Mill Ind. Est.

Between 13th and 15th theft from a motor vehicle, diesel stolen from a lorry CR/033008/19

Between 18th and 23rd theft from a motor vehicle, diesel stolen from a lorry CR/035342/19

21st, making off without payment CR/035676/19

**(b) Councillor's Reports**

Cllr Hosking - Devon County Council

Doing What Matters Community Grant Fund - DCC community funding has been announced. In line with DCC's strategic priorities and challenges, the focus of the 2019/20 Doing What Matters Community Grant Fund is connecting people in a positive, fulfilling and inclusive way; tackling and reducing loneliness and undesired isolation in all their forms and across all age groups.

The Council intends the fund to be utilised for bids which help:

- to build relationships and connections locally, across all age groups
- people become more physically active
- people take notice of their local environment
- to develop opportunities for culture, creativity or learning
- to support giving across local people and communities, including volunteering
- to make people feel safer locally

Who can apply?

This grant is open to legally constituted and registered as a not-for-private-profit organisations. This includes voluntary, community and social enterprises (VCSE), town and parish councils, charities and businesses. Applications can be made by a combination of these groups working together.

To be eligible to apply the organisation or business must:

- propose a project which actively supports the strategic aim as outlined above
- operate predominantly in Devon which means that the majority of the organisation's current and future service delivery is undertaken in Devon
- be a medium (50 – 250 employees), small (10 – 49 employees) or micro (under 10 employees) enterprise (exemptions include local authorities health/police authority who can apply on behalf of a community group)
- be able to produce audited accounts for the last 2 years
- propose a project which will be delivered and funding spent before 31 March 2020
- have match funding (the total cost of the project excluding the grant) in place at full application
- have project beneficiaries (minimum 75%) inside the DCC administrative area
- comply with all publicity requirements as outlined in their grant fund agreement

Crowdfund Devon is set up to support community groups, start-up businesses, charities and individuals across the county to raise money from the crowd and unlock extra funding from our partners.

If you have a project that makes an impact to your community, supports wellbeing, works towards a better environment, rewards innovation or supercharges business ideas, then we want to hear from you.

To apply, start by adding your project to Crowdfunder. If you fit the bill, our Crowdfund Devon partners could put extra money into your project to help you reach your target.

**(c) Councillor's Reports (continued)**

*Cllr Holway - South Hams District Council*

If parishioners wish to receive emails from SHDC on what is happening, please register on the SHDC website.

The gangs are likely to exploit children and vulnerable adults in order to move and store drugs and money. Police are concerned about drugs being taken over County lines. If parishioners notice anything please contact the Crime Stoppers as they are relying on the public to notice things that's are abnormal, to protect young and vulnerable people in our communities. To provide information or report anything suspicious, call Crimestoppers anonymously on 0800 555 111.

**(d) Public Questions**

A parishioner raised concern that there was no consultation carried out with the parishioners in connection with Friends of Ermington application for the playing field to be a Village Green. Cllr Martin raised concern about the time it was taking for DCC decision. **ACTION: Cllr Hosking**

A parishioner wished to thank Di Webley for arranging double yellow lines to be painted at the entrance to Fawns Close. Due to inconsiderate parking, could the Parish Council contact PSCO and Cllr Hosking to make them aware of the issue of cars being parked on the lines. **ACTION: Clerk**

A parishioner asked how the planning department monitor planning applications i.e. the flue on the Crooked Spire. Cllr Holway pointed out, that not all plans are checked/monitored. The parishioner asked why SHDC have taken so long to make a decision on the green space. Cllr Holway pointed out that SHDC objected as they did not wish it to be a village green and it is now with DCC Solicitors.

A parishioner raised concern about the amount of soil is being moved between the Industrial Estate and "The Spires" and was the details of the planning application being monitored. Why the soil couldn't be used to make a mound between the Industrial Estate and "The Spires". Ross Johnson (SHDC) confirmed the soil could not be used as the Environment Agency state it is a flood plain. Ross Johnson (SHDC) agreed to look in to lorries removing the soil to use the road from Ermington to Ivybridge instead of driving through the village. **ACTION: Ross Johnson (SHDC)**

A parishioner pointed out, the height of the hedge that borders "The Spires" is not being monitored and it is SHDC responsibility to ensure the hedge is maintained as per the planning permission. Ross Johnson (SHDC) has spoken to planning and the tree department and it is the owners of the hedge responsibility and he confirmed home owners have been written to.

A parishioner enquired what the building site hours of work were at the Industrial Unit. Ross Johnson (SHDC) Confirmed, working hours are Monday – Friday 8.00 am – 6.00 pm, but would ascertain the hours for Saturday. **ACTION: Ross Johnson (SHDC)**

A parishioner asked if people who own hedges on the A3121 between Town Hill and Bunkers Hill, could cut their hedges back and as it is dangerous for walkers. Cllr Hosking will liaise with DCC Highways. **ACTION: Cllr Hosking**

A parishioner stated that Nick Colton DCC Highways, has been contacted about a large pot hole at Ley Green Cross which is a safety issue. If the pot hole filled with water, horse riders would not be aware of the depth, which could result in a horse being badly injured. Cllr Hosking will liaise with DCC Highways. **ACTION: Cllr Hosking**

**05/19 APPOINT REPRESENTATIVES TO OUTSIDE BODIES & APPOINT MEMBERS TO COMMITTEES / RESPONSIBILITIES**

	<b>Nomination</b>	<b>Proposer</b>	<b>Seconded</b>
Election of Vice-Chair	Cllr Allis	Cllr Walding	Cllr Dunlop
<b><i>Election of committees:</i></b>			
Planning ( <i>all Councillors</i> )	All Councillors		
Parish Rooms maintenance ( <i>all Councillors</i> )	All Councillors		
Finance ( <i>2 Councillors &amp; RFO</i> )	Clerk – RFO Cllr Onley Cllr Dunlop		
Churchyard ( <i>1 Councillor</i> )	Cllr Dunlop		
Ivybridge & District Association of Local Councils ( <i>1 Councillor</i> )	Cllr Dunlop		
Parish Tree Warden	Ro Hughes		
Footpaths ( <i>1 Councillor</i> )	Cllr Walding		
Snow Warden ( <i>1 Councillor</i> )	Cllr Allis – village  Cllr Martin – outside the village		
Health Lead = Dementia Lead & Defibrillator checks ( <i>1 Councillor</i> )	Cllr Allis		
Public Toilets = November – February (inclusive) cleaning	TBC at June’s Parish Council meeting		
Salt/grit bin checks: – Penquit Endsleigh Marjery Cross Westlake Two grit bins in the village	Cllr Allis Cllr Martin Cllr Martin Cllr Martin Cllr Allis		
Review of hire cost for the Parish Rooms	Agreed it is free use for community groups and events for the next year from 1st June 2019.  Hire costs should remain – i.e. £5 per hour for the first 2 hours, £15 per 4 hour session for parishioners and £18 per 4-hour session for all others		
Ermington Primary School Link Village Fund Friends of Ermington Park Cycling Officer Arts and Community Engagement Lead Economic Development Lead	Clare Cross Cllr Martin Clare Cross Cllr Allis Cllr Walding Cllr Dunlop		

**06/19 TO CONFIRM MINUTES**

The minutes of Ermington Parish Council meeting held on 2 April 2019 (as previously circulated), were agreed and signed by Cllr Kerlake the Chairman at April’s meeting.

## 07/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

117/18 Reinstatement of path around the recreation ground. Cllr Holway is looking into this. **ACTION: Cllr Holway**

119/18 Upgrade footpath to Endsleigh. Assess junction by Endsleigh Garden Centre. Possibly outside the parish boundary, clarifying situation with DCC Highways. **ACTION: Cllr Hosking**

119/18 Forward plans and timescale for pupils directed from Ermington and Ivybridge to Sherford. **ACTION: Cllr Hosking**

119/18 Brightness of exterior light at Ermington House – the light is currently switched off.

119/18 Flooding from highways water run-off “The First and Last Bistro” car park. Potential solution has been identified, awaiting for a contact from SWW. SWW changed the drainage from an outflow near the area. **ACTION: Cllr Hosking/Nick Colton DCC Highways**

119/18 Flooding in Westlake - insufficient drainage to deal with the amount of surface water. Flooding is occurring from the area in the area which has to be assessed. **ACTION: Cllr Hosking/Nick Colton DCC Highways**

119/18 “The Spires” Public Open Space – Mr Holliday is pursuing possible management arrangements with Cllr Holway, Mr Sekula (SHDC/West Devon) Mr Toms and BDW. Mr Toms contact person is very keen to have a look at the area **Action: Mr Holliday/Cllr Holway/Mr Toms (parishioner)**

119/18 Crooked Spire ACV – ongoing. **ACTION: Cllr Martin**

119/18 Trial scheme to restrict the width of the road near “The First and Last” to see if it would slow down traffic. **ACTION: Cllr Hosking/Nick Colton**

119/18 Repairs to River Erme bridge near playing field. DCC Highways advised and is in the list of bridges to be inspected. **ACTION: Cllr Hosking**

119/18 Blocked drains on the left-hand side of Town Hill and Chapel Street. A grate to be removed to assess the situation. **ACTION: Cllr Hosking/Nick Colton, DCC Highways**

119/18 River Erme erosion A3121 - aerial survey is due this year, when completed an assessment of movement of the riverbank will be confirmed. **ACTION: Cllr Hosking**

119/18 Condition of road to Sheephams from A131 at Strode Cross to Crownhill Cross. £25,000 was spent at Sheephams, but it has not resolved the problem as there is an issue with the drains because they are set in bedrock and the cost to change the drainage would be £40,000. Currently there is no money in the budget.

119/18 Industrial Units – light pollution. Cllr Holway is liaising with SHDC. It may be practical to install alternative lighting. **ACTION: Cllr Holway**

77/18 Crooked Spire – flue. **ACTION: Cllr Holway**

## 08/19 ERMINGTON VILLAGE HALL PROJECT (EVHP)

Cllr Onley confirmed the Village Green application has still not been decided.

Cllr Martin pointed out, that at Ermington Summer Fete there is usual a Parish Council stall to raise funds. When applying for significant grants it is important to show a history of fund. There has been a stall at the village fair for the past 2 years to support any village hall development. Cllr Walding will liaise with Cllr Martin to explore ideas.

Cllr Onley would like to carry out repairs in order to open the bottom room of the Reading Rooms, using £2,000 to carry out emergency repairs.

Cllr Martin suggested a survey is carried out prior to any repairs being carried out.

Cllr Onley will obtain advice on carrying out a survey. **ACTION: Cllr Onley**

## 09/19 DEVON AIR AMBULANCE (DAA) - COMMUNITY LANDING SITE

Cllr Onley suggested that the Parish Council explore the idea of where a suitable site could be located in Ermington that could be used as a community landing site. Cllr Dunlop suggested the playing field and Cllr Martin pointed out the playing field has a generator in the area.

It was agreed that Cllr Allis will contact Devon Air Ambulance Community Landing Sites Development Officer. **ACTION: Cllr Allis**

## 10/19 PLANNING

Cllr Onley stated SHDC are no longer sending out paper plans of planning applications. If parishioner(s) have comments please email them to the Clerk and Chair.

Reference: 1283/19/FUL

Proposal: Two water tanks to replace existing smaller tanks used for fire deluge system

Site Address: Calor Gas Ltd, Central Avenue, Lee Mill, PL21 9ER

Recommendations: No comment

### Planning Decisions

APPLICATION NUMBER: 0650/19/FUL

LOCATION: Preston Gardens Westlake PL21 9JT

PROPOSAL: Demolition of existing outbuilding and replacement with two-bed holiday let

DECISION: Conditional Approval

## 11/19 FINANCE

It was agreed to pay the following:-

Description	Gross	Nett	VAT
Caretaker's cost 17 March 2019 – 16 April 2019 (inclusive)	£26.79	-	-
Clerk's Salary – April 2019	£525.18	-	-
EDF Energy – monthly Direct Debit – April 2019	£24.00	£22.80	£1.20
Reimbursement to Clerk – refreshments at the Annual Parish Meeting	£4.05	-	-
Reimbursement to Clerk – HP ink cartridges from Amazon	£47.54	£39.61	£7.93
Devon Communities Together - membership	£50.00	-	-
Hedges & Lawns – 2 cuts in April 2019	£110.00	-	-
South West Water Business – 1 March 2019 – 3 May 2019	£19.45	-	-
The Community Heartbeat Trust – Defib annual support Year 4 – 01/06/2019 – 01/06/2020	£126.00		

**RECEIPT(S)** £13,692.00 = 1<sup>st</sup> Precept Payment (paid into the Business Account)

£500.00 = Sustainable Community Locality Fund application, supported by Cllr Holway for the replacement of seating in the playing field (paid into the Business Account)

**GRANT REQUEST(S)** – following a talk by a representative of the charity at the Annual Parish Meeting (Tuesday 16 April 2019), it was agreed to pay a grant to Devon Air Ambulance of £300.

## 11/19 FINANCE (continued)

- It was agreed to pay the Zurich Municipal Insurance of £802.79.
- End of Year Accounts 2018/2019 – Annual Governance Statement 2018/19 was read out and signed by Cllr Onley.

Internal Audit of accounts for 2018/2019 will take place on 22 May 2019 by Alison Marshall. **ACTION: Clerk**

It was agreed to apply for £500 from funding available from Cllr Hosking, to assist with the provision and installation of a bench and picnic bench. Cllr Onley attended the Village Fund meeting, but until the Village Summer Fair had not taken place so it was not possible to know what funds would be available.

DALC training course, "Being a Good Councillor", £66.00 per person. Dates and venues to be sent to Councillors and placements booked for those who would like to attend the course. **ACTION: Clerk**

**Treasurers Account – Balance £91,839.08 as at 15 April 2019**

**Business Account - Balance £22,588.58 as at 9 May 2019**

## 12/19 CORRESPONDENCE

### Emails circulated to Councillors via the Clerk:-

Modbury Caring Accounts 2019

Info - Devon Communities - URGENT Village halls fund, that was trailed in the Budget from Martin Rich - Devon Communities Together

Info - Devon Communities - NEW Working link URGENT - Village halls fund that was trailed in the Budget from Martin Rich - Devon Communities Together

SHDC - Are you Throwing Away a fortune?

SHDC - Funding Gained for South Hams' Heritage Sites

SHDC - Councils Reviewing Discount Claims

Zurich Insurance - Your Zurich Town and Parish Insurance is due for renewal

DCC - Natural Devon - Get Involved in 2019!

DCC - Devon Local Flood Risk Management Strategy Update - April 2019 Strategy Newsletter

SHDC - Results of South Hams District Council Elections – *placed on notice boards*

Teignbridge CVS - May Funding News

SHDC - Ermington Playing Field Fun Day 29/06/2019 - Events application (ref: <1105807>

South Devon AONB - INVITATION AONB Management Plan launch – **ACTION: Cllr Onley**

Copied of emails from a parishioner to SHDC re. Ermington Development 1530/18/ARM

Toby Russell, Community Landing Sites Development Officer Devon Air Ambulance / Community Landing Sites – *agenda item*

### Post

Devon Communities Together – membership renewal – copy of information emailed to Councillors – *June agenda item*

The Gransmore memorial clock Celebration Party, Sunday, 19th May 2019 – agreed there would be no charge for the hire of Reading Rooms.

## 13/18 SALARIES

It was agreed to increase the hourly rate for the Caretaker and Clerk by 3% with effect from 1 June 2019.

The next Parish Council Meeting will take place on [Tuesday 4 June 2019](#) at [7.30 pm](#) in the Reading Rooms, Ermington.

District Councillor T Holway and Ross Johnson (SHDC) were thanked for attending the meeting and left at 8.00 pm.

The meeting closed at 9.30 pm.

*Denis Onley*

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(Ermington Parish Council Chair)

Date: 4 June 2019

Agenda and minutes can be viewed on the Ermington Parish website <http://www.ermingtonparish.com/parish-council/archives/>