

# ERMINGTON PARISH COUNCIL

## The Minutes of Ermington Parish Council Meeting held remotely due to the coronavirus pandemic 9 December 2020 at 7.30 pm

**Present:** Cllrs Denis Onley (Chair), Claire Cross, Ian Creese, John Dunlop  
Cllr Stephen Yates pointed out, he would have to leave the meeting at 9.00 pm

County Councillor Richard Hosking (*from 7.45 pm to 8.50 pm*)  
District Councillor Tom Holway (*from 7.30 pm to 8.50 pm*)  
Teresa Drew (Parish Clerk and Responsible Financial Officer)

**Parishioner(s) / Visitor(s):** 2

**107/2020 APOLOGIES FOR ABSENCE - none**

**108/2020 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA**

Cllr Yates - agenda item 7.

**109/2020 PARISH COUNCILLOR VACANCIES**

There are currently five vacancies – no applications have been received since the last Parish Council meeting.

The notice advertising vacancies can be seen on parish noticeboards, on the website and in the parish magazine.

**110/2020 OPEN FORUM - QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC TO PARISH COUNCILLORS, COUNTY & DISTRICT COUNCILLORS**

Cllr Onley informed Cllr Hosking that correspondence has been received from the owner of Flete Eastern Lodge, which also included a copy of a letter from Devon County Council in connection with tree planting near their home. Cllr Onley was disappointed the Parish Council had not been consulted on the DCC plan to plant trees near Flete Eastern Lodge. Councillor Hosking confirmed he was not aware of the acquisition of the land adjacent to the A3121 at the point where erosion has been causing concern in recent years. The receipt of a proposed planting scheme had alerted him to this fact. He has raised the lack of consultation on the land purchase with the Leader of the Council and he has asked for Ermington Parish Council to be consulted in this respect. Cllr Onley will also contact DCC to ask them for information on the plan for the land and to involve the Parish Council in their consultation. **ACTION: Cllr Onley**

It was resolved a site meeting will take place with Parish Councillors and the owners of Flete Eastern Lodge on 21 December 2020, at 2.00 pm. Due to legal issues, a representative from Devon County Council will not be present.

Cllr Onley raised concern again to Cllr Hosking that the River Erme near Plantation House is getting closer to the highway. Cllr Hosking pointed out that he has raised his concern with Devon County Council on the erosion of the River Erme near the A3121. He has made it clear that he wishes to be involved in any plans. There is a suggestion of willow planting in the area, but it has not been confirmed that this will be adequate to resolve the issue. Cllr Hosking advised he has been monitoring LIDAR spatial survey data collected by the Environment Agency to determine the extent of erosion of the river adjacent to the A3121. He was advised that the Environment Agency had collected another set of data recently, and he planned to analyse this in the near future. He has asked that he is included in discussions concerning the possible resolution of the problem and has had a preliminary discussion with an officer working on the planting scheme.

Cllr Hosking advised there had been an issue with a stream opposite the cottage owned by Mr Austin due to Japanese Knotweed, which prevented Devon County Council intervening and dredging the ditch taking spring water which ran beneath the highway.

Parishioners enquired about progress on allotments in the parish. Cllr Yates is gathering names of people who are interested in renting an allotment and he also pointed out that six people must be willing to be on an allotment committee. In addition a plot of land needs to be found in the parish.

Cllr Holway is waiting for a quote to refresh the double yellow lines at the entrance to Fawns Close.

Cllr Hosking advised that a Covid-19 vaccination programme would commence next week. A vaccination centre had been identified in Plymouth, possibly Derriford, although the location was not yet known. GPs surgeries will make appointments. The initial programme will be for people over 80, care home workers and frontline NHS staff.

## 111/2020 PATH AROUND PLAY PARK – Cllr Cross

Cllr Cross asked if Councillors thought the path around the playing field and the play park equipment refurbishment plan were separate projects. Cllr Onley gave the background on the construction of the path around the playing field, which had been funded by the Village Fund. It was resolved they are separate projects. Cllr Cross will inform SHDC. **ACTION: Cllr Cross**

## 112/2020 IDEAS TO REDUCE SPEED OF VEHICLES/ TRAFFIC CALMING AND PEDESTRIAN SAFETY THROUGH THE VILLAGE

- 20 mph speed limit road signs for village locations and design – prior to the meeting Cllr Yates circulated a quote obtained of £500.40 from the company who designed the signs for Modbury - please see photo below:



The quote was for six signs, but there will be an additional cost for brackets. Cllr Onley preference, is to have signs that have a red background and says “Dead Slow Pedestrians in Road”, placed between the shop and the war memorial. Cllr Yates pointed out if new artwork is required, the signs will cost more. Resolved that Cllr Yates would obtain three quotes and a detailed plan on where the signs could be displayed. **ACTION: Cllr Yates**

- Ermington Primary School to be asked to design “20 mph is plenty” signs – Cllr Cross has emailed the school and is waiting for a response. **ACTION: Cllr Cross**

- Flashing speed sign near the Ermington Store and More – Cllr Creese is waiting for an update from the street lighting department. **ACTION: Cllr Creese**

### ***Standing Orders suspended***

Parishioner present: might be able to provide a quote for the signs. Resolved Cllr Yates will contact parishioner for a quote. **ACTION: Cllr Yates**

### ***Standing Orders resumed***

## 113/2020 REPAIRS TO READING ROOMS AND THEIR FUTURE

The three quotes for repairs to the lower rooms in the Reading Rooms, were circulated to Councillors prior to the meeting.

- a) £9,780 (plus VAT)
- b) £5,900 (plus VAT)
- c) £5,150 (plus VAT)

Discussion ensued on the various differences within the quotes. Resolved Cllr Creese will ask for a breakdown of quotes in more detail, to be reviewed at the Parish Council meeting in January 2021. **ACTION: Cllr Creese**

## 114/2020 APPROVAL OF PARISH COUNCIL MEETING MINUTES

Resolved the minutes of Ermington Parish Council meeting held on 3 November 2020 would be signed by the Chair.

## 115/2020 RATIFY OCTOBER 2020 MEETING DECISIONS AS FOLLOWS:

The following was ratified:

11.1 Cllr Cross asked what SHDC views were on the "Planning for the Future" white paper. Cllr Holway replied stating that SHDC are not in support of the proposals. Clerk was asked to write to SHDC Development and Legal department and ask for a copy of the SHDC response to the paper. **ACTION: Clerk**

11.2 Cllr Cross – Ermington Primary school have staggered times for entering and picking-up children. If a volunteer could be found, could equipment be provided for a Lollypop person? Cllr Hosking will investigate. **ACTION: Cllr Hosking**

11.3 Repairs to the lower room floor to be assessed. Three quotes to be obtained for the necessary repairs. **ACTION: Cllr Cross**

11.4 Reference: 2670/20/HHO Site Address: 7 Erme Park, Ermington, PL21 9LY  
Proposal: Householder application for proposed single storey rear extension. Recommendation: Support

Reference: 2983/20/VAR Site Address: The Workshop, Cowsberry Farm, Burraton, PL21 9JZ  
Proposal: Application for variation of condition 12 of planning consent 3912/19/FUL. Recommendation: No comments to make

Reference: 2948/20/CLE Site Address: Ludd Cottage, Strode, PL21 0LZ  
Proposal: Certificate of lawfulness for existing use of Ludd Cottage as a residential dwelling (C3) in breach of condition (b) of 21/0256/89/3. Recommendation/Comment: No comments to make

11.5 Approve the following payments:

Description	Gross	VAT	Nett
Clerk's Salary - September 2020	£556.36	-	-
EDF Energy – monthly Direct Debit – September 2020	£24.00	£1.20	£22.80
db Computer Repairs – update to website August and September 2020	£60.00	-	-
Purchase of British Legion Remembrance poppy wreath	£20.00	-	-
PKF Littlejohn LLP – review of Annual Governance & Accountability Return for year ended 31 March 2020	£240.00	£40.00	£200.00

11.6 Clerk's annual pay rise to £13.60 per hour, backdated to 01/04/2020

11.7 Continue with the £30.00 monthly payment to DB Computers to maintain the parish website

11.8 Feedback from external auditor PKF Littlejohn LLP, reviewed.

11.9 Reading Rooms prior to opening for hire, cleaning costs - various companies have been approached. A parishioner has quoted £12.50 per hour. Two further quotes to be obtained. **ACTION: Cllr Cross**

11.10 Devon Air Ambulance Night Site, Ermington Playing Field – site is now operational. Cllr Onley wished to thank Josie Allis for starting the process. On 7 October at 10.20 am the key to the box is being passed to Cllr Onley. A press release is being prepared

11.11 The following policies were reviewed: Data Protection Impact Assessment  
Information & Data Protection Policy  
Privacy Notice For staff, Councillors and Role Holders  
Public Privacy Policy

## 116/2020 PLANNING

*To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3313/20/FUL  
Proposal: Block of three stables and tack/feed room to provide accommodation for horses and sheep  
Site Address: Woodcock Barn Burraton PL21 9JZ Recommendation: No comment

Reference: 3326/20/HHO  
Proposal: Householder application for modernisation and extension of detached dwelling and garage at front and rear  
Site Address: 2 Erme Park, Ermington, PL21 9LY Recommendation: No comment

Reference: 3424/20/VAR  
Proposal: Application for variation/ removal of conditions 7 and 8 of planning consent 21/2254/15/F  
Site Address: Owens Coffee, Endsleigh, Ivybridge, PL21 9JL Recommendation: Support

## 116/2020 PLANNING (continued)

Parish Councillors supported the New Premises Licence Applications for Ermington Store & More, Church Road, Ermington, Ivybridge, PL21 9NJ and Ivybridge Brewing Company Ltd for Unit 3, Glanvilles Mill, Ivybridge, PL21 9PS.

### Planning Decisions

APPLICATION NUMBER: 1616/20/ARC Ermington

LOCATION: Linhay Barn Budlake Ermington Ivybridge PL21 9NG

PROPOSAL: Application for approval of details reserved by conditions 5 and 10 of planning consent 2767/17/FUL

DECISION: Discharge of condition Approved

APPLICATION NUMBER: 2948/20/CLE Ermington

LOCATION: Ludd Cottage Strode PL21 0LZ

PROPOSAL: Certificate of lawfulness for existing use of Ludd Cottage as a residential dwelling (C3) in breach of condition (b) of 21/0256/89/3

DECISION: Cert of Lawfulness (Existing) Certified

APPLICATION NUMBER: 3997/17/VAR Ermington

LOCATION: Tesco Central Avenue Lee Mill Industrial Estate Lee Mill Devon PL21 9PE

PROPOSAL: Application for variation of condition 3 following grant of planning permission 21/0019/04/F

DECISION: Conditional Approval

APPLICATION NUMBER: 2983/20/VAR Ermington

LOCATION: The Workshop Cowsberry Farm Burraton PL21 9JZ

PROPOSAL: Application for variation of condition 12 of planning consent

DECISION: Conditional Approval

### The following application has been received for information only:

Applicant: Mr N Troke Application Number: 3609/20/PDM

Proposal: Application to determine if prior approval is required for proposed change of use of agricultural building to 2 no. dwelling houses (Class C3) and associated operational development (Class Q(a+b)) Location: Westlake Farm, Westlake, PL21 9JT

## 117/2020 FINANCE

It was resolved to approve the following payments:

Description	Gross	VAT	Nett
Clerk's Salary - November 2020	£606.34	-	-
EDF Energy – monthly Direct Debit – November 2020	£24.00	£1.20	£22.80
Reimbursement to Clerk for 12 x 1 <sup>st</sup> class stamps	£9.12	-	-
Clr Ian Creese – reimbursement for purchase of two push button locks with lever handles for the Reading Rooms	£109.88	18.33	91.65
edf Energy, standing charge for Devon Air Ambulance Lights, playing field, Ermington. 01/09/2020 – 04/11/2020	£53.76	£2.56	51.20
DB Computer Repairs – October and November 2020 parish website work	£60.00	-	-
South West Water Business – services Reading Rooms – 21 August to 27 November 2020	£23.69	-	-

RECEIPT(S) - None

**GRANT REQUEST** - Citizens Advice South Hams – resolved to grant £250. **ACTION: Clerk**  
- Ermington Village Fund towards the Christmas lights – resolved to support on receipt of a copy of invoices for this year's replacement led lights. **ACTION: Clerk**

## 118/2020 REPORTS ON LOCATED AREAS OF RESPONSIBILITY:

- a) Churchyard Committee - **Cllr Dunlop** – no meetings have taken place.
- b) Ermington Park & Climate Change = Planting of tree samplings and play equipment - **Cllr Cross** – Resolved any surplus tree samplings to be offered to the Churchyard Committee. Clerk to contact a Church Warden and suggest planting them, on Churchyard boundary with a field. Parish Councillors would be happy to help with planting. **ACTION: Clerk**

Information from the consultation information is being circulated by SHDC, to companies being tendered for the refurbishment of the play park

The Parish Tree Warden has been passed the 360 tree samplings. Clerk to check with DALC and Parish Council insurance company, to ascertain how to facilitate parishioners, assisting with planting them in the playing field. **ACTION: Clerk**

### ***Cllr Yates left the meeting at 9.00 pm.***

- c) Cleaning of Reading Rooms prior to opening for hire – Portable appliance testing to be arranged, followed by the cleaning of the rooms. The hire of rooms to be reviewed in January 2021. Clerk to arrange Portable Appliance Testing and cleaning contractor. **ACTION: Clerk**
- d) Road Warden Scheme - Cllr Creese reported the salt bin on the road from the entrance to Endsleigh Gardens to Westlake has been moved by Devon County Council.
- e) Parish footpaths, Footpath from Higher Keaton to Fernham and cycling routes – **Cllr Yates**
- f) Allotments - **Cllr Yates**

## 119/2020 REVIEW OF POLICIES

Councillors reviewed Protocol on the filming and recording of Parish Council Meetings, no amendments were identified

## 120/2020 CORRESPONDENCE TO NOTE

Devon Communities Together - Latest Covid-19 Updates and Resources from Devon Communities Together  
Devon Communities Together - Help your clients who are ageing without children by training your staff! Plus, Friday 'Being Active' Sessions.  
Citizens Advice South Hams - Citizens Advice South Hams annual report  
SHDC - Devon Councils are ready again to support the most clinically vulnerable throughout the national lockdown  
Cllr Holway - Devon County Council Devon Funding News bulletin - Social updates Update  
SHDC - Business Support and Advice  
DCC - Funding available to support communities during second lockdown  
Rural Services Network - The Rural Bulletin - 10 November 2020  
DCC - Mindfulness Challenge  
South Hams CVS - Funding News  
DCC - Devon leads £2 million bid to end holiday hunger  
DCC - Does your community group need funding?  
Avian Influenza Information  
SHDC - Christmas Collection Dates  
Cllr Holway - Take a moment to help shape the future of policing in Devon, Cornwall and the Isles of Scilly  
SHDC - Stay Alert this International Fraud Awareness Week  
DCC - Vaccine news welcomed, a bid to end holiday hunger and support available if you need it  
SHCVS - Wellbeing Listening  
SHDC - Grants for Businesses which were Ordered to Close  
Rural Services Network - The Rural Bulletin - 17 November 2020  
SHDC - Council Consults On Alcohol in Public Areas  
Invitation to South Devon and Dartmoor Community Safety Partnership Forum  
Citizens Advice South Hams - We're still here to help  
Cllr Hosking - Junction of Fawns Road with Bunkers Hill, Ermington  
SHDC - Woodlands Park (The Spinney) Improvement Project – Have Your Say  
SHDC - Council Tax Base for 2021/22  
Census Engagement Manager for the South Hams - Census 2021  
DCC - Interim Devon Carbon Plan Consultation Comms Pack – *information to be placed on parish website and poster on noticeboard*  
Cllr Holway - Devon County Council Devon Funding News bulletin - Social updates Update  
Cllr Holway - Funding Talk: Catalyst and The National Lottery Community Fund  
Cllr Holway - Free charity fundraising webinars – register or watch now

See minute 115/20 Cllr Hosking emailed contact information for the Clerk to contact with the Crossing Patrols team - Colin Savage Safer Travel Officer (Young and Vulnerable Road Users), if the website did not provide the information needed.

**120/2020            CORRESPONDENCE TO NOTE**

Plymouth City Council - Consultation on school admission arrangements 2022/2023 – *information on parish website*  
SHDC - Over £0.6million Paid to Local Businesses Forced to Close  
SHDC - Totnes Christmas Markets 2020 Cancelled  
SHDC - Delayed changes to parking will be discussed  
SHDC - Capital Gains Tax changes that Self Assessment customers need to know about  
SHDC - Modbury Neighbourhood Plan: Regulation 16 Consultation Period: Extension until 21st December 2020  
SHDC - New Grant Opens for Businesses  
DCC - Lockdown ends in tiers - Devon in 'Tier 2: High Alert' level from 2 December  
South Dartmoor Community Energy. - It's Fuel Poverty Awareness Day - SDCE is here to help  
SHDC - Potential disruption to recycling and waste collections  
Staverton Parish Council - Letter to Cllrs regarding proposal for Climate Fair in 2021 – *Clerk to ask for information on the fair to be sent to EPC for circulation.*

Parishioner - Ermington House - Ref. 020552  
Parishioner - Flete Eastern Lodge – flooding and planting of tree in the area

**123/2020            TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING**

The next Parish Council Meeting to be held remotely on Zoom due to the Coronavirus pandemic will take place on [5 January 2021](#) at [7.30](#) pm.

Meeting closed at 9.45 pm.

*Denis Onley*

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(*Ermington Parish Council Chair*)

Date: 15 January 2021

**Agenda and minutes can be viewed on the Ermington Parish website**  
<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/lvybridge/Overview>

or

the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/lvybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Find out about possible delays due to roadworks in Devon via an interactive map - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website to report full bins etc. - <https://apps.southhams.gov.uk/webreportit> - click on report from drop down menu.