

ERMINGTON PARISH COUNCIL

The Minutes of Ermington Parish Council Meeting held remotely on Zoom due to the Coronavirus pandemic on 3 November 2020 at 7.30 pm

Present: Cllrs Denis Onley (Chair), Claire Cross, Ian Creese, John Dunlop and Stephen Yates

County Councillor Richard Hosking (*from 8.31 pm to 8.41 pm*)
District Councillor Tom Holway (*from 7.30 pm to 7.47 pm*)
Teresa Drew (Parish Clerk)

Parishioner(s)/Visitor(s): 0

087/2020 APOLOGIES FOR ABSENCE – None

088/2020 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA

Cllr Yates – agenda item 9 and 19

Cllr Dunlop – agenda item 13

089/2020 PARISH COUNCILLOR VACANCIES

There are currently five vacancies.

The notice advertising vacancies can be seen on parish noticeboards, website and in the parish magazine.

090/2020 REPORT FROM DEVON COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

1. You will have heard that we are entering our second lockdown period to contain the Coronavirus pandemic on Thursday. This action has been taken as the number of cases might otherwise overwhelm NHS resources.
2. There have been 647 cases confirmed in Devon in the week to 31st October. This brings the total confirmed cases in the County to 5,105. There are also 6 deaths confirmed in the week to 23rd October.
3. I am therefore encouraging Parishes to consider reviving your voluntary networks to help people obliged to isolate or sheltering, including social media sites, WhatsApp and e-mail groups. Please let me know contact numbers and e-mails for local co-ordinators and social media or website addresses for community help sites.
4. The South Hams Coronavirus helpline is 01803 861297 for access to emergency funding for those experiencing hardship.
5. Another reminder, Hands, Face, Space at all times when making essential contact.
6. We have corresponded about the extent of ownership of estate roads in the Spires development.
7. I have requested parking enforcement for the junction of Fawns Close and Bunkers Hill to try and ensure that thoroughfares are kept open through the critical drop off and pick up times at the adjoining school.
7. Informal reports have been received with regard to land acquisition to the south of the A3121 to the west of Ermington that may have interesting consequences for both the Erme river project and flooding at the old Flete Eastern Lodge. More details later.
8. Still no report on the Ermington Village Green application.
9. Work has now commenced in preparation for the new roundabout at Hollowcombe Cross with the removal of lengths of hedge bank.

Pleased to answer any questions - Richard.Hosking@devon.gov.uk. Keep safe.

Continued/

090/2020 REPORT FROM DEVON COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

075/20 Blocked drains on the left-hand side of Town Hill and Chapel Street. Grate to be removed to assess the situation. **Ongoing.**

075/20 River Erme erosion A3121 - aerial survey is due, when completed an assessment of movement of riverbank will be confirmed. **Ongoing.**

075/20 Flooding Westlake – Cllr Hosking to discuss with Nick Colton, DCC Highways. **Ongoing.**

075/20 River Erme erosion A3121 - aerial survey is due, when completed an assessment of movement of riverbank will be confirmed. **Ongoing.**

075/20 Playing field application to be a Village Green. Cllr Hosking awaiting decision from Devon County Council Solicitor. **Ongoing – a report is being prepared by the DCC Solicitor.**

077/20 Ermington Primary School – could equipment be provided if there was a volunteer lollipop person. Cllr Hosking will investigate – **Cllr Hosking will liaise with a contact at DCC.**

091/2020 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

COVID - updates are being sent to Parish Councils and can be viewed on SHDC and DCC websites. If you know of anyone in hardship, please refer them to SHDC or Cllr Holway.

Ermington public toilets could be handed over to the parish. Cllr Onley pointed out, parishioners would have to be consulted, as this would incur ongoing costs.

059/20 Footpath to be reinstated around the playing field which is owned by SHDC. **Ongoing**

092/2020 OPEN FORUM - QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC TO PARISH COUNCILLORS, COUNTY & DISTRICT COUNCILLORS

Cllr Onley - flooding on the A3121 Ermington, between Town Hill & Bunkers Hill junctions due to the drain being blocked has been reported to Cllr Hosking and Nick Colton DCC Highways, along with photographs. Nick Colton has reported the flooding to DCC contractor.

Cllr Onley – was impressed at the forthright response to SHDC on the Planning for the Future, white paper. The link to SHDC response - <https://www.southhams.gov.uk/planning-white-paper-response>

093/2020 FAWNS CLOSE - PARKING AT SCHOOL DROP OFF AND COLLECTION TIMES

Cllr Onley received photos of vehicles parking on double yellow lines on the entrance to Fawns Close, which was causing congestion at the time of a school drop off. Cllr Onley has sent photos of the parking to the relevant enforcement authority.

If there are parking issues, please report them to DCC and the police.

094/2020 IDEAS TO REDUCE SPEED OF VEHICLES/ TRAFFIC CALMING AND PEDESTRIAN SAFETY THROUGH THE VILLAGE

- *20 mph speed limit road signs for the village, locations & design – Cllrs Yates/Cross*
Resolved Cllr Yates will liaise with a contact about speed signs and the wording.

- *Ermington Primary School to be asked to design “20 mph is plenty” signs – Cllr Cross*
Cllr Cross has emailed the school and is waiting for a response.

- *Flashing speed sign near the Ermington Store and More to be checked it is working – Cllr Creese*
Cllr Creese has spoken to Nick Colton and is waiting for an update.

Cllr Cross - a petition to reduce the speed in the village is located in the Ermington Store and More, which now has many signatures. Cllr Onley pointed out there is a DCC policy for petitions, as there is a formal procedure for receiving petitions to ensure they are received and submitted at specific meeting.

Resolved Cllr Yates will write an article for the parish magazine, in connection with speed and traffic calming ideas in the village. **ACTION: Cllr Yates**

095/2020 REPAIRS TO READING ROOMS AND THEIR FUTURE

Cllr Onley – two parishioners have emailed the Parish Council enquiring whether they could rent long term the ground floor room of the Reading Rooms, to host craft workshops/training sessions. Resolved the repairs to the ground floor room need to be carried out. Cllr Creese has received two quotes to repair the ground floor room. Cllr Yates will pass details to Cllr Creese of a builder to obtain a third quote. Once the quotes have been received, discussion will take place with parishioners and potential hires of the room.

Discussion ensued - it was resolved the rooms will be open once they are cleaned, a risk assessment is carried out (to be sent to the parish council insurance company) and current COVID-19 lockdown situation is lifted.

Resolved to assess the condition of the Reading Rooms external doors. If they are in good condition two number locks will be purchased and installed. **ACTION: Cllr Creese/Clerk**

There are various items stored in the ground floor. Any groups/parishioners who have items stored please could they contact a Parish Councillor or the Clerk, so they can be collected as soon as possible.

096/2020 ERMINGTON PUBLIC TOILETS – winter cleaning

The Clerk informed Councillors, SHDC cost to clean the toilets from November 2020 to February 2021 (inclusive) would be £841.66

Resolved the parish council will not clean the toilets during November 2020 to February 2021. Clerk to inform SHDC. **ACTION: Clerk**

097/2020 APPROVAL OF PARISH COUNCIL MEETING MINUTES

The minutes of Ermington Parish Council meeting held on 6 October 2020 were agreed and would be signed by the Chair.

098/2020 PARISH WEBSITE

Resolved to be added to parish council website an “Archive Documents” section. **ACTION: Clerk/DB Computer Repairs**

Resolved to approve Website Accessibility Statement and to include it on the website. **ACTION: Clerk**

099/2020 PLANNING

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 3031/20/HHO

Proposal: Householder application for proposed two storey extension to front

Site Address: 16 Pinwill Crescent, Ermington, PL21 9FS

Recommendation: Objection – over development of existing building, visual impact from public open space.

Planning Decisions

APPLICATION NUMBER: 2462/20/FUL Ermington

LOCATION: Barn adjacent to East Burraton East Burraton Ermington

PROPOSAL: Extension of curtilage following class Q approval 2628/19/PDM and provision of garage/store and revised access

DECISION: Conditional Approval

APPLICATION NUMBER: 2905/20/AGR Ermington

LOCATION: Drew Farm Ivybridge PL21 9LF

PROPOSAL: Application for prior notification of general purpose agricultural building

DECISION: Prior Approval Not required

APPLICATION NUMBER: 2670/20/HHO Ermington

LOCATION: 7 Erme Park Ermington Devon PL21 9LY

PROPOSAL: Householder application for proposed single storey rear extension

DECISION: Conditional Approval

100/2020 FINANCE

It was resolved to approve the following payments:

Description	Gross	VAT	Nett
Clerk's Salary - October 2020 and backpay	£892.51	-	-
EDF Energy – monthly Direct Debit – October 2020	£24.00	£1.20	£22.80
Ermington Store and More - £100 grant towards school meals over the half-term holiday for children in the parish	£100.00	-	-

RECEIPT(S) – South Hams District Council Precept - £12,054.00.

Devon County Council grant received, to purchase two picnic benches for playing field - £1,200.00. Resolved Cllr Cross will purchase the benches. **ACTION: Cllr Cross.**

Information was circulated to Councillors prior to the meeting on spend against budget to date, proposed budget and precept for 2020/2021.

- 2021/2022 proposed budget – resolved to allocate £20,000 towards repairs on Reading Rooms.

- 2021/2022 Precept – resolved to reduce precept by 20%, due to the current high reserve which was earmarked for the village hall, which is currently not being pursued.

- Resolved to have a budget for purchase of signs etc. for Parish Road Warden Cllr Creese. Resolved to spend £314 on road signs.

Grants - Due to the current situation (COVID-19) it was resolved to grant Ermington Store and More £100 towards school meals over the half-term holiday for children in the parish.

- Mobile Library new vehicle refurbishment funding request – resolved not to make a grant.

Bank Reconciliations

Treasurers Account: Balance per bank statement as at 14/10/2020

Business Account: Balance per bank statement as at 09/09/2020

£70,801.13

£45,918.45

Total = £116,719.58

101/2020 REMEMBRANCE SUNDAY COVID-19 COMPLIANCE ARRANGEMENTS

On behalf of the Parish Council, Cllr Cross will place the poppy wreath on the war memorial on Sunday 8 November 2020.

Resolved Cllr Cross will investigate ideas for a Remembrance Day display within the village for next year.

102/2020 PARISH MAGAZINE NEW EDITION (OUT NOW) AND ARTICLES FOR NEXT EDITION

Cllr Onley thanked Cllrs Cross and Yates for their articles in the magazine and asked if other Councillors could write articles.

Cllr Cross agreed to write a Parish Council report for the next edition of the Parish Magazine. **ACTION: Cllr Cross**

103/2020 REPORTS ON LOCATED AREAS OF RESPONSIBILITY:

- a) Churchyard Committee - **Cllr Dunlop** no feedback has been received from the Parochial Church Council, in connection with ideas for biodiversity plan.
- b) IDALC virtual meeting - **Cllr Dunlop** is not able to make the next meeting on 17th November at 2.30pm
- c) Ermington Park & Climate Change = Tree planting & play equipment - **Cllr Cross** – one pack of trees has arrived which are being stored correctly. Arising from the recent consultation, a play equipment plan is being devised by SHDC and will be put out to tender.
- d) Reading Rooms prior to opening for hire, cleaning costs – **Cllrs Cross** has received three quotes. Resolved three hours cleaning at £12.50 per/hr was accepted. Once the rooms have been cleaned and the current COVID-19 restrictions are lifted they will be open for hire. Cllr Creese will repair a window in the top room of the Reading Rooms.
- e) Road Warden Scheme - **Cllr Creese** has checked salt bins in the parish.
- f) Parish footpaths, Footpath from Higher Keaton to Fernham and cycling routes – **Cllr Yates** – footpaths are being assessed.
- g) Allotments - **Cllr Yates** wrote an article, which was in the recent parish magazine.

104/2020 REVIEW OF POLICIES

No amendments were identified on the following policies: Review Adoption of Grant
Review Freedom of Information and Publication Scheme
Review Training Policy
Review Complaints Policy

105/2020 CORRESPONDENCE TO NOTE

Parishioner - Flooding Flete eastern lodge

SHDC - Are you Winter Ready?

Parishioner - Overgrown Hedge on the A 3121

SHDC - South Hams District and West Devon Borough Councils Remove the RingGo App Fee

DCC - Protect your child from flu, it's National Adoption Week, and Fostering Devon celebrates Sons and Daughters Month

Devon Communities Together - Latest Covid-19 Updates and Resources from Devon Communities Together!

DCC - Recycle Devon - Textiles campaign, buy less, wear more

Parishioner - Ermington house - Ref. 020552

SHDC - Test and Trace Support Grant

Cllr Hosking - LED Street lighting

Cllr Hosking - Devon is at 'medium' alert level. What does that mean?

Remembrance Sunday

Devon CPRE: Help with local planning issues and the Gov's plan to radically reform the planning process.

SHDC - super-fast' Electric Vehicle chargers unveiled for public use

South Hams CVS Events

DCC - Exciting news about your local Household Waste Recycling Centre!

SHDC - Waste Day/Week Changes Update

Ermington Community Shop - Half term lunches

SHDC - HSE/LA COVID-19 Spot Checks

South Dartmoor Community Energy - South Hams Warm & Well - 2020-21 service update

Devon Communities Together - Upcoming Webinar and Online Groups from Devon Highlights!

DCC - Celebrate Halloween safely! – displayed on notice boards and website

Libraries Unlimited - Let's get this Mobile Library on the road

Devon Communities Together - Latest Covid-19 Updates and Resources from Devon Communities Together!

Cllrs Hosking & Holway - In This Together - Community Matters' Festive Fund

105/2020 CORRESPONDENCE TO NOTE (continued)

LEAP Home Energy Advisor - Updated (working) link for SDCE Warm and Well project - local connections survey
SHDC - Get Ready to Reduce, Reuse and Recycle this Christmas
SHDC – link to the response to the Planning white paper
Ivybridge Rotary Club – thank you for Parish Council grant
LEAP Energy - Updated (working) link for SDCE Warm and Well project - local connections survey
SHDC - Get Ready to Reduce, Reuse and Recycle this Christmas

2 x emails from Parishioners - Hire of Reading Rooms to set-up an Arts and Craft workshop. Clerk to thank parishioners for their idea and that the Parish Council will include it in the consultation about future use of the Reading Rooms, when the repairs are completed. **ACTION: Clerk**

106/2020 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting to be held remotely on Zoom due to the Coronavirus pandemic will take place on Tuesday 1 December 2020 at 7.30 pm.

Meeting closed at 9.45 pm.

Denis Onley

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(*Ermington Parish Council Chair*)

Date: 9 December 2020

Agenda and minutes can be viewed on the Ermington Parish website
<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>

or

the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Find out about possible delays due to roadworks in Devon via an interactive map - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>

SHDC website to report full bins etc. - <https://apps.southhams.gov.uk/webreportit> - click on report from drop down menu.

Ermington Parish Council - Budgets

Codes from Spreadsheet	EXPENDITURE	Budget 2020/21	Spend year to date against budget (including VAT)	Underspend/ Overspend against budget	Draft Budget 2021/22	Spend year to date against budget (including VAT)	Underspend/ Overspend against budget
	1. Property Running Costs						
RR1	Electricity	275	168.00	107	300		300
RR6	Water	125	99.10	26	150		150
RR4	Insurance	815	760.05	55	900		900
RR2	Assistance with preparation of Reading Rooms for hiring	250	0.00	250	500		500
RR3	Fire Inspect/PAT Test	130	0.00	130	200		200
RR5	Maint/Repairs	500	109.98	390	20000		20000
	Sub-Total	2095	1137.13	958	22050	0.00	22050
	2. Admin Running Costs						
AD1	Clerk Salary	6495	5347.11	1148	7300		7300
AD3	Payroll Services	140	120.00	20	140		140
AD4	Subscriptions	400	257.24	142.76	650		650
AD5	Misc expenses/Training/Travel/Data Protection	300	296.76	3	500		500
AD6	Stationery, office supplies, postage etc.	150	174.00	-24	200		200
AD7	External Audits	450	415.00	35	450		450
AD8	Parish Web Site	130	657.42	-527	360		360
PE	Parish Election	4500	79.62	4420	100		100
DAA	Air Ambulance night landing site - playing field Ermington	0	8926.81	-8927	100		100
	Sub-Total	12565	16273.96	-3709	9800	0.00	9800
	3. Land Running Costs						
CM1	Grass cutting/ditch cleaning /purchasing of play equipment, benches for play park	550	0.00	550	1000		1000
LM	Lengthsman	800	0.00	800	800		800
	Sub-Total	1350	0.00	1350	1800	0.00	1800
	Total Running Costs	16010	17411.09	-1401	33650	0.00	33650
	4. Community Grants/Donations						
CHRCHYD	Churchyard	1200	1200.00	0	1200		1200
P3	P3	300	0.00	300	500		500
CM	Misc & Donations	1000	1496.40	-496.4	1000		1000
DEFIB	Defibrillator running costs	130	126.00	4	130		130
	Total Comm/Grants/Donations	2630	2822.40	-192.4	2830	0.00	2830
	5. S137 Grants/Donations						
S137	Donations	50	20.00	30	50		50
	Total S137	50	20.00	30	50	0.00	50
	Total Grants/Donations	2680	2842.40	-162.4	2880	0.00	2880
	6. Village Hall Project						
SFVHP	Professional/Planning Fees	12500	0.00	12500	0		0
SFH	Solicitors Fees	5000	0.00	5000	0		0
EPP - costs	Ermington Parish Projects - costs	500	0.00	500	0		0
	Total Project Costs	18000	0.00	18000	0	0.00	0
	Total Expenditure	£36,690.00	£20,253.49	£16,436.51	£36,530.00	£0.00	£36,530.00
	INCOME						
	Precept = £24,108 plus £192 grant = £24,300				Proposed Precept = £19,440		
P	Precept	24300	24300.00	0	19440		19440
RR	Hire of Reading Rooms	650	0.00	650	200		200
P3	P3	300	0.00	300	300		300
BI	Bank Interest - Business Account	5	9.92	-5	10		10
EDF CREDIT	EDF Refund	0	0.00	0	0		0
VAT Refund	VAT Refund	400	499.76	-100	1500		1500
AD & CM	Locality Grants, SHDC, DCC received (AD & CM)	500	11945.00	-11445	500		500
EPP - income	Ermington Parish Projects - income	0	0.00	0	0		0
AA - income	Air Ambulance	0	3792.25	-3792	0		0
Misc Income	Misc Income	0	59.50	-60	0		0
	Total Income	£26,155.00	£40,606.43	-£10,599.68	£21,950.00	£0.00	£21,950.00
	9. Surplus/Loss	-£10,535.00	£20,352.94		-£14,580.00	£0.00	
	10. General Reserves	£10,000.00			£80,000.00		
	11. Earmarked Reserves - Repairs to Reading Rooms				£20,000.00		
	12. Earmarked Reserves - Village Hall	£80,000.00					
			£495 DCC Covid grant				
			£250 SHDC Covid grant				
			£10,000 DCC Covid Business Grant for Reading Rooms				
			Total £10,745				