

A meeting of **Ermington Parish Council** will be held remotely on Zoom on
Tuesday 1 December 2020 at 7.30pm

This meeting will be held remotely on Zoom in accordance with The Local Authorities etc. (flexibility of local authority etc. meetings) (England and Wales) Regulations 2020.

All members of Ermington Parish Council are summoned to a Parish Council Meeting, for the purpose of transacting the business specified in the Agenda which is set out below.

The Zoom meeting can be accessed via the following link:

<https://us02web.zoom.us/j/86156262556?pwd=ditnZHYzcEF5NmtWRXNTbkk5YTJwQT09>

Meeting ID: 861 5626 2556

Passcode: 130811

Members of the public are also invited and may speak in the Public Forum. If you do wish to speak, It would be helpful if you could contact the Parish Clerk in advance.

Teresa Drew

Clerk to Parish Council

Date: 25 November 2020

Parishioners are invited to attend and may raise any matters relating to the Parish.

This should be done during agenda item 6 and not while the normal business of the meeting is being conducted.

AGENDA

1. Apologies for absence

2. Declarations of members' interest(s) in respect of any item on this agenda

3. Vacancies for five Parish Councillors - to consider and, if agreed, approve any applications for co-option onto the Council

4. Report from Devon County Councillor Richard Hosking, including outstanding items from past meetings:
*090/20 Blocked drains on the left-hand side of Town Hill and Chapel Street. Grate to be removed to assess the situation. **Ongoing.***
*090/20 River Erme erosion A3121 - aerial survey is due, when completed an assessment of movement of riverbank will be confirmed. **Ongoing.***
*090/20 Flooding Westlake – Cllr Hosking to discuss with Nick Colton, DCC Highways. **Ongoing.***
*090/20 River Erme erosion A3121 - aerial survey is due, when completed an assessment of movement of riverbank will be confirmed. **Ongoing.***
*090/20 Playing field application to be a Village Green. Cllr Hosking awaiting decision from Devon County Council Solicitor. **Ongoing – a report is being prepared by the DCC Solicitor.***

5. Report from District Councillor Tom Holway, including outstanding items from past meetings:
*091/20 Footpath to be reinstated around the playing field owned by SHDC. **Ongoing***
Council Tax base for 2021/2022

6. Open Forum - Questions and comments from members of the public to Parish Councillors, County & District Councillors (*a period of not more than 15 minutes*). After the public open forum members of the public are asked to respect the fact this is a meeting to conduct council business after which the public may not speak – thank you.

7. Path around Play Park – Cllr Cross

8. Ideas to reduce speed of vehicles/ traffic calming and pedestrian safety through the village

- 20 mph speed limit road signs for the village locations & design – **Cllrs Yates/Cross**
- Ermington Primary School to be asked to design “20 mph is plenty” signs – **Cllr Cross**
- Flashing speed sign near the Ermington Store and More to be check that it is working – **Cllr Creese**

9. Repairs to Reading Rooms and their future

10. Approval of Parish Council Meeting minutes of 3 November 2020 (as previously circulated)

11. Ratify October 2020 decisions as follows:

11.1 Cllr Cross asked what were SHDC views on “Planning for the Future” white paper? Cllr Holway replied stating that SHDC are not in support of the proposals. Clerk was asked to write to SHDC development and legal department and ask for a copy of the SHDC response to the paper. **ACTION: Clerk**

11.2 Cllr Cross – Ermington Primary school have staggered times for entering and picking children. If a volunteer could be found, could equipment be provided for a Lollypop person? Cllr Hosking will investigate. **ACTION: Cllr Hosking**

11.3 Repairs to the lower room floor to be assessed. Three quotes to be obtained for the necessary repairs. **ACTION: Cllr Cross**

11.4 Reference: 2670/20/HHO Site Address: 7 Erme Park, Ermington, PL21 9LY
Proposal: Householder application for proposed single storey rear extension Recommendation: Support

Reference: 2983/20/VAR Site Address: The Workshop, Cowsberry Farm, Burraton, PL21 9JZ
Proposal: Application for variation of condition 12 of planning consent 3912/19/FUL Recommendation: No comments to make

Reference: 2948/20/CLE Site Address: Ludd Cottage, Strode, PL21 0LZ
Proposal: Certificate of lawfulness for existing use of Ludd Cottage as a residential dwelling (C3) in breach of condition (b) of 21/0256/89/3 Recommendation/Comment: No comments to make

11.5 Approve the following payments:

Description	Gross	VAT	Nett
Clerk's Salary - September 2020	£556.36	-	-
EDF Energy – monthly Direct Debit – September 2020	£24.00	£1.20	£22.80
db Computer Repairs – update to website August and September 2020	£60.00	-	-
Purchase of British Legion Remembrance Poppy Wreath	£20.00	-	-
PKF Littlejohn LLP – review of Annual Governance & Accountability Return for year ended 31 March 2020	£240.00	£40.00	£200.00

11.6 Clerk's annual pay rise to £13.60 per hour, backdated to 01/04/2020

11.7 Continue with the £30.00 monthly payment to DB Computers to maintain the parish website

11.8 Feedback from external auditor PKF Littlejohn LLP, reviewed.

11.9 Reading Rooms prior to opening for hire, cleaning costs - various companies have been approached. A parishioner has quoted £12.50 per hour. Two further quotes to be obtained. **ACTION: Cllr Cross**

11.10 Devon Air Ambulance Night Site, Ermington Playing Field – site is now operational. Cllr Onley wished to thank Josie Allis for starting the process. On 7 October at 10.20 am the key to the box is being passed to Cllr Onley. A press release is being prepared

11.11 The following policies were reviewed:

- Data Protection Impact Assessment
- Information & Data Protection Policy
- Privacy Notice For staff, Councillors and Role Holders
- Public Privacy Policy

12. Planning - Councillors to view planning applications on SHDC website.

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 3313/20/FUL

Proposal: Block of three stables and tack/feed room to provide accommodation for horses and sheep

Site Address: Woodcock Barn Burraton PL21 9JZ

New Premises Licence Application - Ermington Store & More, Church Road, Ermington, Ivybridge, PL21 9NJ:

- *The supply of alcohol for consumption on and off the premises Monday to Sunday 8:00am to 10:00pm.*
- *Opening hours of the premises is Monday to Sunday 8:00am to 10:00pm.*

13. Finance - Full list of payment(s)/income(s) and grant(s) request(s) will be confirmed at the meeting

- Grants = Citizens Advice South Hams
Ermington Village Fund towards the Christmas lights

14. Reports on allocated areas of responsibility:

- Churchyard Committee - **Cllr Dunlop**
- IDALC virtual meeting - **Cllr Dunlop**
- Ermington Park & Climate Change = Tree planting & play equipment - **Cllr Cross**
- Reading Rooms prior to opening for hire, cleaning costs – **Cllrs Cross & Creese**
- Road Warden Scheme/Review of Parish Salt Bins – **Cllr Creese**
- Parish footpaths, Footpath from Higher Keaton to Fernham and cycling routes – **Cllr Yates**
- Allotments – **Cllr Yates**

15. Review of Protocol on the filming and recording of Parish Council Meetings

16. Correspondence to note

17. To confirm date of next Parish Council Meeting

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>

To report issues to the local Police. Members of the public who have a non-urgent matter to bring to the attention of their Local Policing Team, the easiest way of contacting them is

<https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Overview>

or the contact form: <https://www.devon-cornwall.police.uk/your-area/teams/Ivybridge/Contact>

To report highway issues - <https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

Devon road works completed, current and future - <https://apps1.wdm.co.uk/Live/Devon/PBLC/PIP/Map.aspx?cg=sws>