

ERMINGTON PARISH COUNCIL

The Minutes of Ermington Parish Council Meeting held remotely on Zoom due to the Coronavirus pandemic on 16 June 2020 at 7.30 pm

Present: Cllrs Denis Onley (Chair), Claire Cross, John Dunlop and Ian Creese
County Councillor Richard Hosking (*from 8.17 pm to 8.30 pm*)
District Councillor Tom Holway (*from 7.30 pm to 8.00 pm*)
Teresa Drew (Parish Clerk)

Parishioners present: 0

Councillor Jeremy Walding resigned on 21 March 2020. On behalf of the Parish Council, Cllr Onley wished it to be minuted that Councillors were very grateful for his contribution to the parish council.

001/2020 APOLOGIES - None

002/2020 DECLARATIONS OF MEMBERS' INTEREST(S) IN RESPECT OF ANY ITEM ON THIS AGENDA

None

003/2020 VACANCIES FOR PARISH COUNCILLORS

Currently there are six vacancies.

Notices to be placed on parish noticeboards, Ermington Facebook and website.

004/2020 ANNUAL COUNCIL MEETING AND ANNUAL PARISH MEETING 2020

Due to the Covid-19 pandemic and new Government legislation, the requirement to hold both the above meetings in 2020 has been removed.

It was resolved that Cllr Onley will continue in the post of Chair until the Annual Parish Council Meeting in May 2021. It was resolved not to have a Deputy Chair until some of the Parish Council vacancies were filled, then the Deputy Chair post would be reviewed again.

It was resolved that all internal working group membership, external representation and Councillor's responsibilities, will remain until May 2021.

It was resolved the Chair would produce and publish an annual report on behalf of the Parish Council.

005/2020 REPORT FROM DEVON COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

£28.8m has been allocated to DCC to address potholes, drainage and resurfacing.

Devon County Council is one of 11 Beacon Authorities who would be a lead authority for test/track/contain.

Recycling centres are now open.

Covid19 was reducing, but there may be a spike later in the season. Face masks to be worn in public spaces if possible, to keep the "R" rating down.

The Government has announced £250million for cycleways, the amount allocated for Devon is not yet known.

*146/19 Blocked drains on the left-hand side of Town Hill and Chapel Street. Grate to be removed to assess the situation. **Ongoing***

*146/19 River Erme erosion A3121 - aerial survey is due, when completed an assessment of movement of riverbank will be confirmed. **Ongoing***

*146/19 Playing field application to be a Village Green. Cllr Hosking awaiting decision from Devon County Council Solicitor. **Ongoing***

*146/19 Flooding Westlake – Cllr Hosking to discuss with Nick Colton, DCC Highways. **Cllr Hosking***

*146/19 Drainage work on the road from Ermington to Sheephams needs to be assessed. Cllr Hosking to discuss with Nick Colton, DCC Highways. **Ongoing***

006/2020 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS

There is a lot of helpful information on the SHDC website for parishioners to access. Cllr Holway is also circulating information via Ermington Facebook.

Play park consultation is taking place. Cllr Cross is and will be consulting those who use the play park.

Cllr Holway will speak to Rob Sekula at SHDC, as a parishioner has reported the Hemlock weed growing in the Public Open Space below "The Spires". Cllr Cross will take photos and send to Cllr Holway and Rob Sekula. **ACTION: Cllrs Holway/Cross**

147/19 The footpath to be reinstated around the playing field owned by SHDC. Ongoing

007/2020 OPEN FORUM - QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC TO PARISH COUNCILLORS, COUNTY & DISTRICT COUNCILLORS

No parishioners present.

008/2020 UPDATE ON COVID-19 RESPONSE – Cllr Onley

There has been a lot of information received and circulated from various organisations which has been available on the Ermington website. Cllr Cross agreed to write an article for the next edition of the parish magazine. **ACTION: Cllr Cross**

009/2020 APPROVAL OF PARISH COUNCIL MEETING MINUTES

The minutes of Ermington Parish Council meeting held on 3 March 2020 (as previously circulated) were agreed and would be signed by the Chair.

010/2020 COUNCIL ADVISORY NOTICES

It was resolved to approve all actions and decisions taken since 3 March 2020, which have been published in the Parish Council Advisory Notes of 9 April 2020 and 7 May 2020.

011/2020 PLANNING

To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

After discussion on the applications the Council resolved to submit the following responses:

Reference: 1424/20/HHO

Proposal: Householder application for retention of provision for garage and ancillary accommodation at ground and first floor following. Previously approved application 1942/17/FUL

Site address: The Croft Penquit PL21 0LU

NO COMMENT

Reference: 1447/20/HHO

Proposal: Householder application for proposed extensions and alterations to dwelling

Site address: Russets Westlake PL21 9JT

SUPPORT

Reference: 1531/20/FUL

Proposal: Provision of general purpose agricultural building

Site address: Land at SX 616 557, Hunsdon Road, Ivybridge

SUPPORT on the proviso it replaces the previous planning application on the site is withdrawn

The following planning application was ratified:

Reference: 0176/20/HHO Proposal: Householder application for replacement wall and door, additional window and addition of porch

Site Address: Leat House, Ivybridge Road, Ermington, Ivybridge, PL21 9NT

Reference: 0576/20/FUL Proposal: Siting of GRP building containing portable chemical toilet unit

Site Address: St Peter And St Pauls Church, Church Street, Ermington, PL21 9NJ

011/2020 PLANNING (continued)**Planning Decision(s)***APPLICATION NUMBER: 0492/20/FUL**LOCATION: Calor Gas Ltd Central Avenue Lee Mill Industrial Estate Lee Mill PL21 9ER**DECISION: Conditional Approval**APPLICATION NUMBER: 0772/20/ARC**LOCATION: Barn At Sx 616 531 Burraton Cross To Luson Burraton Devon**DECISION: Discharge of condition Approved**APPLICATION NUMBER: 1186/20/CLP**LOCATION: 2 Erme Bridge Cottages Ermington PL21 9NN**DECISION: Cert of Lawfulness (Proposed) Refusal**APPLICATION NUMBER: 2760/19/LBC**LOCATION: Strashleigh Farm Ivybridge PL21 9JP**DECISION: Conditional Approval**APPLICATION NUMBER: 0951/20/FUL**LOCATION: Playing Field SX 640 531 Ermington**DECISION: Conditional Approval**APPLICATION NUMBER: 1032/20/FUL**LOCATION: Woodcock Barn Cowsberry Farm Burraton Ermington PL21 9JZ**DECISION: Conditional Approval***Withdrawn***APPLICATION NUMBER: 0849/20/VAR 200849 Ermington and Ugborough**LOCATION: The Croft Penquit Ermington PL21 0LU**PROPOSAL: Variation of condition 2 (approved plans) of planning consent 1942/17/FUL**DECISION: Withdrawn***012/2020 FINANCE**

It was resolved to approve the following payments and receipts:

Description	Gross	VAT	Nett
Clerk's Salary – May 2020	£540.94	-	-
EDF Energy – monthly Direct Debit – May 2020	£24.00	£1.20	£22.80
Community Heartbeat – annual support year 5 cost (min 4 years)	£126.00	-	-
Reimbursement to Clerk - Devon Communities Together – membership	£50.00	-	-
South West Water Business – services at Reading Rooms 7 February – 15 May 2020	£37.62	-	-
Zurich Municipal - insurance	£760.05	-	-
Alison Marshall – internal audit of 2019/2020 accounts	£175.00	-	-
Reimbursement to Clerk - DB Computer Repairs, website updates April & May and back up	£80.00	-	-
Reimbursement to Clerk – 12 x 2 nd class stamps	£7.80	-	-
Reimbursement to Clerk - ZOOM standard pro annual	£143.88	£23.98	£119.00

RECEIPT(S) £1.52 - interest 09/04/2020 Business Account
£1.93 - interest 11/05/2020 Business Account
£10,000 – South Hams District Council COVID-19 Business grant
£495.00 – Devon County Council, COVID-19 small grants Prompt Action Fund
£12,246 – SHDC, 1st Percept Payment
£250 – SHDC, COVID-19 Local Action Support Fund

012/2020 FINANCE (continued)

GRANT REQUEST(S)

Churchyard Maintenance – *resolved to review grant request at July 2020 Parish Council meeting*

Ermington Village Fund – grant towards plants for planters around the village – *Resolved to grant £60.00*

Assist with the garden area at Fawns Close – *request copy of invoice for work carried out. ACTION: Clerk*

Ivybridge Foodbank – to assist families within the parish – *Resolved to grant £300.00*

- Resolved to renew the Internal Audit Contract to March 2021 with Alison Marshall (Local Council Administration Services) at a cost of £175. **ACTION: Clerk**
- Resolved to renew Reading Rooms electricity supplier EDF contract for 3 years. **ACTION: Clerk**
- Resolved Clerks working from home allowance – £15.42 per month
- Retail, Hospitality and Leisure Covid support grant for the Reading Rooms has been received.

Bank Reconciliations			
Treasurers Account: Balance per bank statement as at 13/05/2020			£69,828.21
LESS: any un-presented cheques (negative numbers)			
	001348	-£7.00	
	001354	-£300.00	
	001355	-£100.00	
	001356	-£760.05	
	001357	-£540.94	
			-£1,707.99
PLUS: any un-banked cash/cheques	N/A	£0.00	
			£0.00
Business Account: Balance per bank statement as at 11/05/2020			£45,912.75
			Total = £114,032.97

013/2020 INTERNAL AUDIT 2019/2020

The internal auditors report had been circulated to Councillors prior to the meeting. Various points have and are being actioned. The auditor's opinion is that Ermington Parish Council has good systems of internal control in place so as to support the lowering of risk to the Council.

014/2020 ANNUAL GOVERNANCE STATEMENT 2019/20

Councillors reviewed and approved the Annual Governance Statement and resolved the Chair should sign it.

015/2020 ACCOUNTING STATEMENTS 2019/20

Parish Councillors reviewed and agreed the Accounting Statement and resolved the Chair should sign it.

016/2020 A3121 SAFER ROADS IMPROVEMENTS UPDATE ON WORKS – Cllr Onley

Draft is on the Devon County Council website – <https://www.devon.gov.uk/roadsandtransport/safe-travel/road-safety/safer-roads/capital-schemes/>

Funding had been approved by Cabinet for the Kitterford Cross roundabout.

017/2020 PARISH FOOTPATHS & CYCLING ROUTES – Cllr Onley

There are parishioners who would like to explore the possibility of linking footpaths within the parish. Resolved that Cllr Onley will liaise with the parishioners to discuss the idea. **ACTION: Cllr Onley**

018/2020 REVIEW OF PARISH WEBSITE

Feedback to Councillors has been positive. The walks in the parish have been very useful, in addition the COVID-19 information. Councillors wished to thank DB Computer Repairs for their help in modifying and maintaining the website and resolved to continue with the £30.00 per month payment for the time being.

019/2020 CORONAVIRUS – PARISH RESPONSE AND FEEDBACK, RECOGNITION TO PARISH VOLUNTEERS

The Parish Councillors are very appreciative to Ermington Store and More and all volunteers who have helped to support parishioners during the COVID-19 Pandemic.

It was resolved to offer the approved mileage allowance payment from HMRC for tax free mileage payment, which is 45 pence per mile, to five volunteers who have collected prescriptions for parishioners from:

- Modbury Health Centre
- Ivybridge
- Yealmpton

020/2020 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY:

- a) *Churchyard Committee - Cllr Dunlop* – nothing to report
- b) *IDALC virtual meeting - Cllr Dunlop* – unable to attend recent meeting due to a work commitment, Clerk to enquire if meeting could be held outside of office hours. **ACTION: Clerk**
- c) *Footpath's survey*
- d) *Ermington Park - Tree planting & play equipment - Cllr Cross* – liaising with Rob Sekula SHDC to ensure there is consultation on play equipment.
- e) *Climate Change – Cllr Cross*
- f) *Road Warden Scheme – Cllr Creese* – waiting for a Chapter 8 training course to be arranged by Devon County Council.
- g) *Devon Air Ambulance Night Site, Ermington Playing Field – update on planning application - Cllr Onley* – plans have been approved by SHDC, Cllr Onley will now liaise with Western Power and DAA.

021/2020 CORRESPONDENCE TO NOTE

Ivybridge Foodbank – thank you note received from Karen Fitzgerald for the £300 grant paid in May 2020.

DCC and SHDC Press Releases regarding coronavirus are placed on the parish website.

022/2020 REMOTE MEETINGS PROTOCOL AND PROCEDURE AMENDMENTS TO STANDING ORDERS

These amendments to Ermington Parish Council Standing Orders were adopted.

023/2020 TO CONFIRM DATE OF NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting will take place on [Tuesday 7 July 2020](#) at 7.30 pm via Zoom.

Meeting closed at 9.15 pm.

Denis Onley

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(*Ermington Parish Council Chair*)

Date: 7 July 2020

Agenda and minutes can be viewed on the Ermington Parish website

<http://www.ermingtonparish.com/parish-council/archives>