

### 31/19 FINANCE (continued)

It was agreed to continue to charge the Church for PCC meetings at the Reading Rooms, as the meeting is not open to parishioners.

Alison Marshall, Local Council Administration Services - Internal auditor feedback on 2018/19 accounts – information had been circulated with agenda to Councillors. Various actions to be dealt with. **ACTION: Clerk/Councillors**

Approve Section 2 – Accounting Statement 2018/19 for Ermington Parish Council of the Annual Governance and Accountability Return 2018/19 accounts. The information had been circulated with the agenda to Councillors – It was agreed for Cllr Onley to sign.

Devon Communities Together, Annual Membership £50 – agreed

Cllr Cross to attend DALC Being a Good Councillor course £36.00 – agreed

Cllrs Onley and Allis to attend DALC Chairmanships course £66.00 – agreed

### 32/19 CORRESPONDENCE

#### Emails circulated to Councilors via the Clerk:-

Information from Gigaclear about works in Ermington Parish Council Area  
Temporary Traffic Notice - Langbrook Cross to A379, Ermington (TTRO1930345)  
County Lines Intensification Week  
South Hams District Council Appoints New Leader  
Cllr Hosking - DCC Community Funding  
SHDC High Streets Heritage Action Zones: Expressions of Interest  
SHDC - Four Rivers Dementia Alliance AGM 11th June  
Invitation to Community Safety Partnership Forum event 20th June 2019  
Devon Community Action for Wildlife Conference  
South Hams Citizens Advice – Scams Awareness Month

**Post** – Devon Air Ambulance

The next Parish Council Meeting will take place on [Tuesday 2 July 2019](#) at [7.30 pm](#) in the Reading Rooms, Ermington.

The meeting closed at 9.40 pm.

*Denis Onley*

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(Ermington Parish Council Chair)

Date: 2 July 2019

Agenda and minutes can be viewed on the Ermington Parish website <http://www.ermingtonparish.com/parish-council/archives/>

## 27/19 WEB SITE REVIEW – Cllr Onley

Cllr Onley circulated a document to Councillors on areas where he thought the web site could be changed.

It was agreed the Clerk will liaise with Mr Midgley who assists with the website and company who currently maintain the website free of charge, to address the points raised. **ACTION: Clerk**

## 28/19 HEALTH & SAFETY POLICY AND RISK ASSESSMENT REVIEW – All Councillors

The two documents were reviewed. It was agreed to include on the Risk Assessment = Legionella and that Parish Councillors will run the taps each month. **ACTION: Clerk**

## 29/19 APPROVE REVISED READING ROOMS HIRING FORM – All Councillors

Hiring form approved. Cllr Onley will write an article for the Parish Magazine.

## 30/19 PLANNING

None.

### Planning Decisions

APPLICATION NUMBER: 3429/18/FUL

LOCATION: Land adjacent to Brook Farm Ivybridge Devon PL21 9LE

PROPOSAL: Erection of general purpose agricultural building and formation of hard surfaced areas (part retrospective)

DECISION: Conditional Approval

## 31/19 FINANCE

It was agreed to pay the following:-

Description	Gross	Nett	VAT
Caretaker's cost 17 April 2019 – 16 May 2019 (inclusive)	£17.86	-	-
Clerk's Salary – May 2019	£525.18	-	-
EDF Energy – monthly Direct Debit – May 2019	£24.00	£22.80	£1.20
Mrs T Drew - rei reimbursement to Clerk plastic wallets	£7.11	£5.92	£1.19
Alison Marshall – Local Council Administration Services	£169.35	-	-
Mrs T Drew – reimbursement to Clerk HP black ink cartridge	£24.17	£20.14	£4.03
Mrs T Drew – reimbursement to Clerk 12 x 2 <sup>nd</sup> class stamps	£7.32	-	-
Hedges & Lawns – 2 grass cuts in May 2019 of field	£110.00		

**RECEIPT(S)** – £265.00 – Hire of Reading Rooms - ESS

**GRANT REQUEST(S)** – None

Devon Communities Together Annual Membership - £50 – agreed payment

**Business Account - Balance £22,588.58 as at 9 May 2019**

**Treasurers Account – Balance £90,810.08 as at 13 May 2019**

## **20/19 READING ROOMS REPAIRS - UPDATE RE. GROUND FLOOR ROOM**

Cllr Onley had circulated information prior to the meeting to Councillors.

Cllr Walding was disappointed that the community building has been left to decay over years.

Cllr Martin suggested a previous detailed report was circulate. Other areas which need to be assessed is fire protection, asbestos etc. Also, there is a need to spend a lot of money on the building and would this be viable.

Cllr Allis suggested there was a need for survey with costings to be carried out.

Cllr Cross would like the building to be retained as a community asset, as the proposed new village hall discussion has not been completed. The Reading Rooms need to be made useable and safe.

It was agreed to obtain a comprehensive building survey of the whole building with costings for any recommended repair and maintenance work. **ACTION: Cllr Onley**

## **21/19 ADDITIONAL COUNCIL MEMBERS**

A notice has been distributed and can be viewed on notice boards and parish website, to inform parishioners there are four vacancies on the parish council.

## **22/19 VILLAGE FUND - PARISH COUNCIL MEMBERSHIP/LINKS – Cllr Martin**

Cllr Martin attended the recent meeting of the Village Fund, which is open to all parishioners. It was agreed Cllr Martin will feedback any items to Councillors from meetings, also she would raise any items from the Councillors at meetings.

## **23/19 INFORMATION, SUPPORT & ADVICE TO COUNCILLORS NALC – Cllr Onley**

The Clerk has emailed Councillors the login details and password of NALC website.

## **24/19 NEW SEATING FOR THE PARK – Cllr Onley**

Cllr Onley circulated costings for a seat and picnic bench, recommended by Ugborough Parish Council. A total of £1,000 has been received from grants to spend on purchasing the items.

Cllrs Allis, Cross and Dunlop would prefer the seat and picnic bench to be wooden and not plastic.

Cllrs Walding and Martin are happy with either plastic or wooden.

It was agreed to replace those seat which are not safe and reapply for funding to purchase an additional seat and picnic bench. **ACTION: Cllr Onley**

## **25/19 READING ROOM KEYS – Cllr Onley**

Cllr Onley asked for current key holders of the Reading Rooms to inform the Clerk or Parish Councillors, so that a register of key holders could be prepared.

Keyholders who no longer need their key to return the key to either the Clerk or Parish Councillors.

## **26/19 LAND AT ERMINGTON – Cllr Onley**

Cllr Onley has been informed Honey's Field will be put on the market for sale by formal tender. There are many options the field could also be used for e.g. village green/open space.

It was agreed to register an interest in order to identify what the land could or could not be used for. **ACTION: Cllr Onley**

**(c) Public Questions**

Cllr Dunlop asked for the permitted working hours of tenants on the Industrial Estate in the village. **ACTION: Cllr Holway**

Parishioner from the "First and Last" has received an email from Devon County Council stating historically they have a right for water to run off the highway across their carpark area. Cllr Onley hoped the proposed width restriction near the "First and Last" might have some leverage in assisting with the issue. Parishioner pointed out, the Environment Agency did circulate information on flooding in the area. **ACTION: Document to be sourced**

Parishioner asked if the Reading Rooms toilets could be refurbished as they are in a poor condition. Cllr Onley will assess.

**17/19 TO CONFIRM MINUTES**

The minutes of Ermington Parish Council meeting held on 14 May 2019 (as previously circulated), were agreed and signed by the Chair.

**18/19 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY**

*117/18 Reinstatement of path around the playing field by the river. Cllr Holway is looking into this. ACTION: Cllr Holway*

*119/18 Upgrade footpath to Endsleigh and assess junction by Endsleigh Garden Centre. ACTION: Cllr Hosking*

*119/18 Forward plans and timescale for pupils directed from Ermington and Ivybridge to Sherford. Cllr Hosking has written requesting clarification. ACTION: Cllr Hosking*

*119/18 Flooding from highways water run-off "The First and Last Bistro" car park. Cllr Onley asked if a survey could be carried out of drains in the village. Cllr Hosking stated there is a plan and once a year rural locations drains cleaned. Also, every three years in urban area drains are cleaned. ACTION: Cllr Hosking/Nick Colton DCC Highways*

*119/18 Trial scheme to restrict the width of the road near "The First and Last Bistro" to see if it would slow down traffic. There are no plans currently available. ACTION: Cllr Hosking/Nick Colton*

*119/18 Flooding in Westlake - insufficient drainage to deal with the amount of surface water. Flooding is occurring from an area which has to be assessed. ACTION: Cllr Hosking/Nick Colton DCC Highways*

*119/18 "The Spires" Public Open Space – Cllr Holway will arrange a meeting and invite interested parties. Action: Mr Holway*

*119/18 Crooked Spire ACV – ongoing. ACTION: Cllr Martin*

*119/18 Repairs to River Erme bridge near playing field. DCC Highways advised and is in the list of bridges to be inspected. ACTION: Cllr Hosking*

*119/18 Blocked drains on the left-hand side of Town Hill and Chapel Street. A grate to be removed to assess the situation. ACTION: Cllr Hosking/Nick Colton, DCC Highways*

*119/18 River Erme erosion A3121 - aerial survey is due this year, when completed an assessment of movement of riverbank will be confirmed. ACTION: Cllr Hosking*

*119/18 Industrial Units – light pollution. Cllr Holway is liaising with SHDC. It may be practical to install alternative lighting. ACTION: Cllr Holway*

*77/18 Crooked Spire – flue. ACTION: Cllr Holway*

*04/19 Playing field application to be a Village Green. DCC decision has not arrived. ACTION: Cllr Hosking*

*04/19 Inconsiderate parking by car drivers on double yellow lines on entrance to Fawns Close. Cllr Hosking has sent an email to the enforcement team.*

**19/19 ERMINGTON VILLAGE HALL PROJECT (EVHP)**

Cllr Onley has not receive any further information on the Village Green application.

# ERMINGTON PARISH COUNCIL

## The Minutes of Ermington Parish Council Meeting held in the Reading Rooms on 4 June 2019 at 7.30 pm

**Present:** Cllrs Denis Onley (Chair), John Dunlop, Susan Martin, Josie Allis, Jeremy Walding, Clare Cross

**Also present** County Councillor R Hosking.  
District Councillor T Holway  
T Drew (Parish Clerk)

**Parishioners present:** 9

### 14/19 APOLOGIES

Apologies received from Police Community Support Officer A Potter.

### 15/19 MEMBERS' CODE OF CONDUCT – Declaration of Interests

In accordance with the Code of Conduct, members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at the meeting.

None declared.

### 16/19

#### (a) Police Report for May 2019

Police Community Support Officer A Potter provided the following report which in his absence, was read to those present by Cllr Onley:

#### Ermington

10th, report of various items of property CR/040998/19

22nd, report of criminal damage to a motor vehicle, car travelling along the B3121 had an egg thrown at it from a vehicle travelling in the opposite direction CR/045788/19

#### Lee Mill Ind. Est.

1st, shoplifting CR/038413/19

4th, theft of diesel from a motor vehicle CR/044358/19

9th, theft of diesel from a motor vehicle CR/044360/19

14th, theft of a motor vehicle CR/044697/19

20th, theft of diesel from a motor vehicle CR/044361/19

28th, theft of diesel from a motor vehicle CR/046961/19

#### (b) Councillor's Reports

##### Cllr Hosking - Devon County Council

New funding opportunities are to be released. Details to be sent to the Clerk.

##### Cllr Holway - South Hams District Council

Waste/recycling collection contractor would align with Devon.

SHDC will become a dementia friendly authority.

SHDC is working with DCC to assess how they can reduce global warming and be carbon neutral by 2030.

Beware of scams via a telephone call(s) and the internet. Abuses could be reported at [www.actionfraudalert.co.uk](http://www.actionfraudalert.co.uk)