

22/17 ERMINGTON VILLAGE HALL (continued)

Recs 7 and 8. Planning application and purchase of site for the village hall build. Cllr Martin commented that the Parish would be unable to secure large grant applications until a planning application had been submitted and therefore it was the view of the Working Group that work should start on the application if the recommendations were approved. Two expressions of interests had already been made circa £500,000. Cllr Martin also reminded the Group that the planning application would be undertaken at minimal cost as members of the Working Group would lead the application process. Cllr Kerslake expressed his reservations on expenditure of around £10,000 on a planning application before a consultation with parishioners on the impact on the precept. This would also impact on the timing of the completion of the purchase of the Playing Fields (Rec 3). Cllr Walsh explained that parishioners in his area were asking questions about the detail of the project and costs. In addition the Department for Communities and Local Government (DCLG), who would be required to approve the loan, required consultation with parishioners where loan funding had an impact on the precept. A DCLG guidance note on requirements had been circulated to Councillors. Cllr Martin said it was clear that parishioners would need to be consulted at the appropriate time as outlined in the guidance. In her view it was important to do it if and when a loan was needed and with the agreed final amount. In principle there could be more grants awarded, requiring less or if any loans. It was clear though that no grants would be awarded until planning had been approved.

Cllr Auburn suggested that the WG stand at the Village Fete would provide a good focal point for consultation with parishioners along with information to be provided at Ermington Sustainable Saturdays (ESS). Cllr Auburn agreed to check with DCLG the extent to which this would meet DCLG requirements. Cllr Kerslake volunteered to assist at the WG stand and would canvass other Councillors on their availability and willingness to help.

Rec 10. The holding and use of funds raised in the community in the future if the project did not proceed with no alternative provided. The recommendation that money in this category be transferred from the Parish Council to the Village Fund was discussed in depth. Cllr Kerslake expressed his serious concerns about the legality, propriety and necessity of transferring funds in this way. Cllrs Martin & Auburn said that they had canvassed a number of parishioners who had or were fund raising and this was their preferred option.

After discussion it was agreed that if the project did not proceed as planned, funds raised in the community from now on would be retained by the Parish Council and ring-fenced for community projects in the parish. Cllr Kerslake suggested that if the project did fold a decision would need to be taken on the future of the Reading Rooms the most obvious course being to upgrade it using funds readily available, subject to consultation with the community.

Cllrs Auburn and Martin left the meeting at 10.30pm.

Cllr Holway was thanked for attending the meeting and left at 7.55 pm.
Cllr Hosking was thanked for attending the meeting and left at 8.30 pm.

The meeting closed at 10.35 pm.

The next Parish Council Meeting will take place on **Tuesday 4 July 2017 at 7.30 pm** in the Reading Rooms, Ermington.

Signed: 
(Ermington Parish Council Chairman)

Date: 4 July 2017

Minutes can be viewed on the Ermington Parish Web Site - <http://www.ermingtonparish.com/parish-council/archives/>
A paper copy can be seen at "The Crooked Spire", Ermington

19/17 FINANCE

PAYMENT(S)

| | |
|---|---------|
| - Caretaker cost – 17 April 2017 – 16 May 2017 (inclusive) | £16.00 |
| - Clerk cost – May 2017 | £498.33 |
| - EDF Energy – monthly Direct Debit – May 2017 | £30.00 |
| - Mrs L Knightley – internal audit of Ermington Parish Accounts year ending 31 March 2017 | £50.00 |
| - Zurich Insurance | £773.59 |
| - Devon Communities Together, annual membership | £50.00 |
| - Hedges & Lawns – cutting grass (1 cut on 23 May 2017) | £55.00 |

RECEIPT(S)

| | |
|-----------|------------|
| - Precept | £12,486.00 |
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GRANT REQUEST(S)

- None

Treasurers Account – Balance £81,934.31 as at 15 May 2017

Business Account - Balance £8,387.55 as at 9 May 2017

Insurance Renewal – the finance committee has reviewed the current policy schedule which is due for renewal at the end of June 2017. The renewal premium is £773.59 compared to £758.33 in 2016. The finance committee propose to remain with Zurich Municipal. This was agreed. **ACTION: Clerk**

Annual internal audit 2016/17 findings - the internal auditor (Mrs Knightley) had found the accounts to be satisfactory and had signed the annual internal audit report.

Grant Thornton – completion of Section 2 Accounting statement 2016/17. The annual return for the year ended 31 March 2017 was discussed and agreed. The Chairman and Clerk (Responsible Financial Officer) signed Section 2 "Accounting statement 2016/17". It was then agreed to submit the annual return to Grant Thornton UK the external auditor. **ACTION: Clerk**

20/17 ROAD HAZARD - TOWN HILL, ERMINGTON.

Cllr Hosking and Cllr Kerslake had received correspondence from parishioners in connection with a hazard at the bottom of Town Hill which prohibited the view of oncoming traffic from the Yealmpton direction. Cllr Hosking pointed out that DCC cannot deal with the issue, but the Police could be contacted as it is an obstruction of the highway. Possible additional action by DCC and Ermington Parish Council was discussed. As a first step a letter from the Parish Council to the owner of the vehicles would be sent with a view to painting double yellow lines in the area if the problem was not rectified by the parishioner concerned within a reasonable timescale. Before any parish council action is taken, however, Cllr Hosking agreed to check the ownership of the highway area concerned which may have an impact on the ability to paint double yellow lines. **ACTION: Cllr Hosking**

21/17 REVIEW OF READING ROOM HIRING COSTS

The following costs were agreed with effect from 1 August 2017:-

| | |
|--|--------------------------------|
| Bookings of 2 hours or less: | £5 per hour (same rate to all) |
| For parishioners and Ermington Parish organisations: | £15 per four-hour session |
| For all other organisations: | £18 per four-hour session |

22/17 ERMINGTON VILLAGE HALL

Cllr Kerslake thanked EVHWG for their recent comprehensive presentation to Parish Councillors. Councillors were invited to comment on the documents circulated at the presentation. Cllr Walsh had provided a list of comments. Cllr Kerslake said he would send his queries to the Working Group on the figures in the finance spreadsheet. A detailed discussion of the 11 recommendations in the Working Group Report entitled "Feasibility Study" took place. The recommendations were agreed by the Parish Council with the exception of the following:

Rec 2. The WG proposal suggested a £200,000 loan over 20 years. Other options were discussed by the Parish Council, including a suggestion that the same premium be used to extend the repayment period in order to enable a larger loan to be raised and to spread the cost more fairly to involve more future residents of Ermington parish. After extensive discussion and a vote it was agreed that the £200,000 loan be retained but repaid over the longer period of 25 years at a lower premium.

14/17 MEMBERS' CODE OF CONDUCT – Declaration of Interests

In accordance with the Code of Conduct members were invited to declare any personal, disclosable pecuniary or prejudicial interests including the nature and extent of such interests they may have in items to be considered at a council meeting.

Cllr Hartwell declared an interest in planning application reference No: 1016/17/HHO.

15/17 TO CONFIRM MINUTES

The minutes of the Meeting of Ermington Parish Council held on Tuesday 10 May 2017 at 7.30 pm, as previously circulated were approved and signed by the Chairman.

16/17 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

94/16 Re-siting of "bend" sign at junction of A379/A3121 (near Hollowcombe) ongoing - **Cllr Hosking**

94/16 River Erme erosion update – DCC officer has inspected the area, awaiting the report - **Cllr Hosking**

04/17 Road surface between Crownhill Cross and Strode Cross requires improving – Cllr Hosking reported the area has been looked at because there have been several complaints. Nick Colton DCC Highways is assessing the situation - **Cllr Hosking**

04/17 Cost of refurbishing road sign on the approach to the village from Yealmpton direction – Cllr Hosking has e-mailed Nick Colton DCC Highways awaiting a response on costings. In the meantime Cllr Walsh will investigate the possibility and cost of a plastic overlay for the sign - **Cllr Hosking/Walsh**

09/17 Siting of mobile speed sign – Cllr Kerslake and Webley to be situated near the 40 mph sign on the approach to the village from the Yealmpton direction. Cllr Kerslake to consult Nick Colton DCC Highways - **Cllr Kerslake**

17/17 PLANNING

Reference No: 1180/17/FUL Location: Bandvulc Environmental Ltd, East Way, Lee Mill, PL21 9GE
Proposal: Office extension to existing building
Recommendation –no Comment

Following planning applications were **ratified**:-

Reference No: 1016/17/HHO Location: 2 Erme Bridge Cottages, Bunkers Hill, Ermington, PL21 9NN
Recommendation – objection

Reference No: 1422/17/FUL Location Land at SX 621 550, Hunsdon Road, Ivybridge PL21 9JR
Recommendation – no comment

18/17 CORRESPONDENCE

Email 10/05/2017 - South Hams CVS - Notice of our AGM on June 27 in Ivybridge
Email 10/05/2017 - BBC Radio Devon election debate Wednesday May 24
Email 10/05/2017 - South Hams Planning Weekly Lists
Email 10/05/2017 - David Wilson Homes enquiring where the two trees which were leaning across the river were located
Email 12/05/2017 - Composting Road Shows
Email 15/05/2017 & letter - thank you for the grant re. Church clock face restoration
Email 15/05/2017 - Update on Totnes Leisure Centre
Email 11/05/2017 – from Alison Tuckwell – re. Allotments
Email 12/05/2017 - Free tickets to Devon County Show in exchange for volunteering on our stall for 3 hours to raise profile of importance of village halls
Email 16/05/2017 - Consultation to Begin on Parking Permit Proposals
Email 17/05/2017 - Road hazard - Town Hill, Ermington
Email 17/05/2017 - Temporary Traffic Notice - New England Hill to Westlake, Ermington (TTRO1721098)
Email 20/05/2017 - Tony Hopwood - Re: 2 Erme Bridge Cottages proposed Parish Council site visit
Email 24/05/2017 - We Need Your Help - Transform Ageing Workshops
Email 24/05/2017 - Invite to Community Energy Revolution Event, 5th July for Cllrs
Email 27/05/2017 - Road hazard - Town Hill, Ermington
Email 30/05/2017 - Events
Email 30/05/2017 - Adoption Statement - Cornwall and West Devon Mining Landscape World Heritage Site Supplementary Planning Document
Email 31/05/2017 - Cartons Can Now be Recycled in Blue Sack Collections
Email 31/05/2017 - Local Firms Recognised in Prestigious Awards Ceremony for Building Excellence
Email 01/06/2017 - Event request - Ermington Fun Day – **confirmed Councils support for event**
Email 01/06/2017 - Bridge Crossing Ceremony 17th June at Ivybridge
Email 01/06/2017 - South Hams CVS June Bulletin
Email 02/06/2017 - Recycling and Waste - Service Update

ERMINGTON PARISH COUNCIL

The Minutes of the Meeting of Ermington Parish Council held in the Reading Rooms on 6 June 2017 commencing at 7.30 pm

Present: Cllrs John Kerslake (Chairman), Roy Hartwell, Marina Auburn, Ian Walsh, Richard Midgley, Susan Martin, Di Webley and Averil Heaton

Also present: County Councillor R Hosking
District Councillor T Holway
T Drew (Parish Clerk)

Parishioners present: 3

Cllr Kerslake welcomed new Councillor, Averil Heaton. Cllr Heaton had signed the Declaration of Acceptance of Office prior to the meeting.

12/17 APOLOGIES

Apologies received from Police Community Support Officer Andy Potter.

13/17

(a) Police Report for May 2017

PCSO Andy Potter provided the following report which was read by Cllr Kerslake:-

Ermington

Overnight 1st /2nd Criminal damage caused to car [isolated rural location] CR/033828/17 refers
28th, common assault, no further Police action CR/042493/17

Lee Mill Ind. Est.

2nd, shoplifting, offender arrested and charged to court CR/033230/17
17th, shoplifting, offender dealt with by way of restorative justice CR/038057/17

(b) District and County Councillor Reports

County Councillor R Hosking:

- Scrutiny committees etc. currently being formed, two committees formed dealing with health issues children and adult care
- Pot holes have been dealt with on the road from Yealmpton to Brixton

District Councillor T Holway:

- Tetra packs can now be placed in the blue recycling bags
- Mrs Kathy Cuthbert had been elected SHDC Chairman
- Endorsed the application by the Ermington Village Fund for the use of the playing field for Ermington Village Fun Day

(c) Public Questions

Mr P Davies - thanked Cllr Holway for dealing with the application for Ermington Village Fun Day.

Mr P Davies - has concerns about the trees at the bottom of the playing field. **ACTION: Cllr Holway**

Mr I Ruddlesden - concerned about a highway hazard at the bottom of Town Hill. Within the last three months there have been vehicles parked prohibiting the view of traffic approaching from the Yealmpton direction. This was discussed with Cllr Hosking later in the meeting – see item 20/17.

Cllr Martin on behalf of Mr G Elliott – would there be any funding available which could be allocated for the work required to the church clock face? Cllr Hosking pointed out he has a total of £10,000 in his locality fund for the year which is for twelve parishes. This equates to approximately £835 per each parish. Cllr Hosking was supportive of the project but there may be deserving projects within the year, therefore suggested £300. Cllr Martin thanked Cllr Hosking.
ACTION: Cllr Hosking to send the Clerk an application form.

