

ERMINGTON PARISH COUNCIL

The Minutes of Ermington Parish Council Meeting held in the Reading Rooms on 1 October 2019 at 7.30 pm

Present: Cllrs Josie Allis (Chair), Claire Cross, Jeremy Walding, John Dunlop and Susan Martin.

Also present: District Councillor Tom Holway (*from 7.30 pm to 8.15 pm*)
Teresa Drew (Parish Clerk)

Parishioners present: 10

66/19 APOLOGIES

Apologies received from County Councillor Richard Hosking, Police Community Support Officer Andy Potter and Cllr Denis Onley.

67/19 POLICE MATTERS

PSCO A Potter emailed the following Crime Report for September 2019:

Ermington

15th minor assault [involving juveniles] CR/083977/19

Lee Mill Ind. Est.

1st shoplifting CR/079816/19

7th possession of a controlled drug [cannabis] CR/081940/19

12th passing a counterfeit £20 note CR/083000/19

13th criminal damage to a window CR/084935/19

13th criminal damage to a window CR/084936/19

14th public order offence, threatening words or behaviour CR/084804/19

30th shoplifting CR/088815/19

68/19 REPORT FROM COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS:

No report received from Cllr Hosking, the outstanding items list below to be reviewed at November's Parish Council meeting.

51/19 Flooding from highways water run-off at "The First and Last Bistro" car park.

51/19 Trial scheme to restrict the width of the road near "The First and Last Bistro" to see if it would slow down traffic. Ideas being progressed. Clerk to e-mail Nick Colton and ask why this work cannot be pursued in the next financial year.

ACTION: Clerk

51/19 Blocked drains on the left-hand side of Town Hill and Chapel Street. Grate to be removed to assess the situation. Ongoing

51/19 River Erme erosion A3121 - aerial survey is due this year. When completed an assessment of movement of riverbank will be confirmed. Ongoing

51/19 Playing field application to be a Village Green.

69/19 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS:

Cllr Holway reported on South Hams District Council Climate Change Working Group, which is still being worked on and will be promoted via the Council's website.

52/19 Reinstatement of path around the playing field owned by SHDC by the river. Still being pursued.

52/19 Industrial Units – light pollution, may be practical to install alternative lighting. PSI has not been done and the lights are remaining switched on. Still being pursued.

52/19 The flue on "The Crooked Spire" - masonry chimney to be placed around the flue after Heritage Officer has agreed the design. SHDC awaiting drawings from the property owner.

70/19 QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC TO THE PARISH COUNCIL, COUNTY & DISTRICT COUNCILLORS AND POLICE (A PERIOD OF NOT MORE THAN 15 MINUTES)

Parishioner asked for the Parish Council to be more forceful with DCC on the addressing the speed of traffic through the village, as it is treacherous for pedestrians. There are plans to have a Community Shop adjacent to the road, behind "The First and Last", which will generate more pedestrians on the road. The parishioner is prepared to take speed readings of vehicles along the road if provided with a speed gun.

A parishioner involved with a project to restore the bell frame of the church, would like support from the Parish Council. To be placed on the agenda for discussion at November 2019 meeting. **ACTION: Clerk**

71/19 DECLARATIONS OF MEMBERS' INTERESTS IN RESPECT OF ANY ITEM ON THIS AGENDA

Members were invited to declare interests in the items for discussion during the meeting. None declared.

72/19 APPROVAL OF PARISH COUNCIL MEETING MINUTES

The minutes of Ermington Parish Council meeting held on 3 September 2019 (as previously circulated) were agreed and signed by the Chair.

73/19 READING ROOMS MAINTENANCE

Once grants have been sourced, Parish Councillors will discuss and prioritise what maintenance will be carried out.

74/19 HONEY'S FIELD

The Parish Council were not successful with purchasing the land, but wish to work with the new owner.

74/19 PUBLIC OPEN SPACE (POS)

No update.

Standing Orders were suspended.

Cllr Cross asked a parishioner to give an indication of what "The Spires" residents might wish for the Public Open Space. Parishioner said he could not speak for all, but felt that the majority did not wish for a 'manicured' site but would welcome some tidying of the area. They also suggested that BDW saw no reason to create a 'manicured' space.

Standing Order were reinstated.

75/19 CLIMATE CRISIS – Cllr Cross & Parish Tree Warden

Cllr Cross has been liaising with SHDC, who are happy for trees to be planted in the playing field. Has also been liaising with the Parish Tree Warden.

Standing Orders were suspended.

The Parish Tree Warden circulated a plan showing where the whips (slender, unbranched young tree seedlings, 2–3 years old) will be planted. The scheme has been devised to move the whips away from the middle of the field.

Standing Orders were reinstated.

Cllr Martin asked that the whips not be planted where it is proposed to build the village hall. The Parish Tree Warden pointed out that due to the size of the whips, they could be moved within two years of being planted.

Cllr Allis asked for Parish Councillors' views on the proposal and it was agreed to pursue the idea. Cllr Cross will liaise with Rob Sekula, Specialist – Assets & Place Making, South Hams District Council. **ACTION: Cllr Cross**

76/19 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY

a) Churchyard Committee – no meetings had taken place - Cllr Dunlop.

b) Footpaths survey – Cllr Walding has written an article for the next issue of the Parish Magazine. He is pursuing the issue of the footpath at Higher Keaton to Fernham with DCC. **ACTION: Cllr Walding**

c) Night landing site for Devon Air Ambulance - Cllr Allis has asked for a representative to attend November's Parish Council meeting. To be itemised on next month's agenda. **ACTION: Cllr Allis / Clerk**

d) Crooked Spire ACV – no additional information - Cllr Martin.

77/19 READING ROOMS BUILDING SURVEY

Cllr Cross has sourced the availability of grants to carry out necessary repairs to the Reading Rooms, which she will circulate to Parish Councillors. Cllr Martin will also circulate information that she has sourced. **ACTION: Cllrs Cross / Martin**

78/19 PLANNING - COUNCILLORS TO VIEW PLANNING APPLICATIONS ON SHDC WEBSITE PRIOR TO MEETING. *To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.*

Reference: 3011/19/FUL

Proposal: Demolition of existing barn following Class Q approval and construction of new dwelling

Site Address: The Shippen, Cowsberry Farm, Burraton

Recommendation: Support

Reference: 1921/19/LBC

Proposal: Listed building consent for proposed extension with remodelling and removal of previous extension

Site Address: Freehamlet, Church Street, Ermington, PL21 9NJ

Recommendation: No comment

Reference: 1920/19/HHO

Proposal: Householder application for proposed extension with remodelling and removal of previous extension

Site Address: Freehamlet, Church Street, Ermington, PL21 9NJ

Recommendation: No comment

The following planning application was ratified: 3398/18/FUL

Proposal: Construction of side and rear extension to existing warehouse.

Site Address: The Display Works, East Way, Lee Mill, PL21 9GE

Recommendation: No comment

78/19 FINANCE

Approved the following Parish Council's expenditure as follows:

PAYMENT(S)

Description	Gross	Nett	VAT
Clerk's Salary – September 2019	£540.94	-	-
EDF Energy – monthly Direct Debit	£24.00	£22.80	£1.20
Mr P Davies – assisting the Clerk with locking/unlocking of Reading Rooms	£25.00	-	-
Reimbursement to Clerk = 12 x 2 nd class stamps	£7.32	-	-
Reimbursement to Clerk = purchase of British Legion Poppy Wreath	£20.00	-	-
PKF Littlejohn – Annual Governance & Accountability Return for year ended 31 March 2019	£240.00	£200.00	£40.00
Hedges & Lawns – 1 cut in August 2019 (cutting grass on field adjacent to Reading Rooms)	£55.00	-	-
Streetmaster – 2 benches, 8 raw bolts and 4 bolt-down strap	£1356.00	£1130.00	£226.00
Dart Fire Protection – servicing/replacement of fire extinguishers in Reading Rooms	£304.92	254.10	£50.82
Reimbursement to Clerk re. tender deposit for Honey's Field	£2,010.00	-	-

RECEIPT(S) – £333.93 – HMRC VAT Refund

GRANT REQUEST(S) – None

Councillors agreed to appoint Alison Marshall, Local Council Administration Services - to be the Parish Council's Internal Auditor for 2019/2020. The Chair Cllr J Allis completed the formal contract. The fee will be £175.00.

<u>Ermington Parish Council - Bank Reconciliations as at =</u>		<u>1 October 2019</u>	
County area:	South Hams		
Prepared by (Name and Role):	Teresa Drew - Parish Clerk/RFO		
Balance per bank statements as at 09/05/19:	Treasurers Account	£22,588.58	
Balance per bank statements as at 13/09/19:	Business Account	£86,108.85	
			£108,697.43
Less: any un-presented cheques (negative numbers)			
	DALC - Training payment 001299	-£72.00	
	DALC - Training payment 001297	-£66.00	
		-£138.00	
			-£138.00
Add: any un-banked cash/cheques	N/A	-	
			-
		Total:	£108,559.43

79/19 CORRESPONDENCE

Emails circulated to Councilors via the Clerk:-

Cllr Hosking - RE: A3121 consultation
Cllr Holway - Road hedges at Ermington Playing Field
Marie Curie - New Marie Curie Dementia Befriending service – *information also sent to Editor of Parish Magazine*
SHDC - Devon Community Resilience Forum Autumn Newsletter
South Hams Citizens - Citizens Advice Newsletter
Devon & Somerset Fire & Rescue Service - Fire Service consultation closing soon – please help us promote
SHDC - Discussions at Executive Committee - 19 September 2019
Cllrs Holway & Hosking - Road Flooding Issue – Westlake
Ottery St Mary Town Council - Climate Emergency Council Seminar – *information sent to Cllr Cross*
SHDC - Draft BT Consultation Response, South Hams & West Devon Borough Council - comments by 20 October 2019 (or earlier)
SHDC - South Hams Supports Recycling Week
SHDC – No-one's at Home
SHDC - September councillor advocate update report
Cllr Hosking - Ermington Parish Council - School Catchment Areas – *information also sent to a parishioner*
Parishioner - Playing field hedge – *email forwarded to Cllr Holway*
SHDC - Planning application consultation Ref: 2799/19/TCA Ermington - *information sent to Parish Tree Warden*
SHDC - South Hams Supports Recycling Week
SHDC - A Premier Inn for Kingsbridge? Join the Conversation
Nicky Scutt - ESS AGM documents
DCC Highways - Parish & Town Council Conferences 2019 - MAGELAKE PAVILION, UFFCULME CANCELLED
Nick Colton DCC Highways - Parish and Town Council Conferences 2019
Modbury Parish Council - RE: Crownhill Cross to Strode Cross (Sheepham Road)

80/19 REVIEW OF PARISH COUNCIL GENERAL DATA PROTECTION REGULATION POLICIES

Copies of Parish Council GDPR policies were circulated to Councillors with October 2019 agenda. There were no amendments to the policies.

81/19 CONFIRM DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting will take place on [Tuesday 5 November 2019](#) at [7.30 pm](#) in the Reading Rooms, Ermington.

Meeting closed at 9.30 pm.

Denis Onley

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(*Ermington Parish Council Chair*)

Date: 5 November 2019

Agenda and minutes can be viewed on the Ermington Parish website <http://www.ermingtonparish.com/parish-council/archives>