

ERMINGTON PARISH COUNCIL
The Minutes of Ermington Parish Council meeting
held in the Reading Rooms on 4 September 2018 at 7.30 pm

Present: Cllrs John Kerslake (Chairman), Di Webley, Averil Heaton, Patricia Dolman, Susan Martin, John Dunlop, Richard Midgley, Denis Onley, Robert Cross

Also present County Councillor R Hosking
District Councillor T Holway
T Drew (Parish Clerk)

Parishioners present: 6

Cllr Kerslake informed those present that Cllr Hartwell had resigned with immediate effect. Cllr Kerslake on behalf of the Councillors wished to thank Cllr Hartwell for his work and support to the Parish Council over the last six years.

37/18 APOLOGIES

Apologies received from Police Community Support Officer A Potter.

38/18 MEMBERS' CODE OF CONDUCT – Declaration of Interests

In accordance with the Code of Conduct, members were invited to declare any personal, disclosable or pecuniary interests including the nature and extent of such interests they may have in items to be considered at the meeting.

None declared.

39/18

(a) Police Reports for July & August 2018

Police Community Support Officer A Potter provided the following report which was read to those present by Cllr Kerslake.

July 2018

Ermington

6th, report of an assault, no further Police action taken CR/060381/18

Overnight 22nd/23rd criminal damage, door lock had superglue squirted into it CR/066463/18

Lee Mill Ind. Est.

4th, shoplifting CR/059590/18

7th, theft of property from a vehicle CR/061808/18

Overnight 10th/11th theft of diesel from storage tank CR/061808/18

Overnight 14th /15th theft of diesel from motor vehicle CR/063755/18

17th, making off without payment CR/064454/18

August 2018

Ermington

1st, report of theft of 4 wheels from a car CR/069582/18

1st, report of possession of indecent photographs [internet offence] enquiries ongoing CR/069602/18

Lee Mill Ind. Est.

3rd, report of an assault, no further Police action taken CR/070836/18

7th, report of a robbery, enquiries ongoing CR/071811/18

10th, drink/driver enquiries ongoing CR/072813/18

15th, public order offence, threatening words CR/074365/18

23rd, report of the theft of scrap metal CR/077083/18

26th, report of harassment, enquiries ongoing CR/0783433/18

31st report of the theft of a pair of sunglasses CR/079920/18

(b) Councillor's Reports

Cllr Hosking

Fraud has been increasing nationwide and 1 in 15 adults in the country have been scammed. Scams including telephone scams may be reported on the Action Fraud number 0300 123 2040. Advice on what to do if you have been scammed is available from the Citizens Advice Consumer helpline on 03454 040506.

Visit the National Trading Standards website www.friendsagainstscams.co.uk for further information and to learn ways you may be able to help your local community.

Cllr Hosking is applying to become a Scambassador.

Cllr Holway

SeaMoor Lotto is now operational and is raising money for good causes.

A Civic Service has been arranged on Sunday 16 December 2018 from 2.30 pm, supporting charities - Riding for the Disabled and the Dementia Alliance. All were welcome.

Victim support - specialist team who deliver tailored support to help people recover from the effects of crime and traumatic events. The Victim Support team in Devon and Cornwall can be contact on 0300 303 0554.

(c) Public Questions

Parishioner – gully from the top of Chapel Street to the bottom of Town Hill is blocked. The issues have been reported to DCC but no action has been taken. Cllr Hosking will liaise with Nick Colton at DCC Highways. **ACTION: Cllr Hosking**

Parishioner – drain by water trough near the war memorial needs to be cleaned out. The guttering at the side of Reading Rooms needs to be addressed as it is broken.

Cllr Dunlop – potential noise issue at River Park Industrial Estate, Ermington. A SHDC representative has a revised view on the noise problem and the area is also very untidy. **ACTION: Cllr Holway to look into the situation.**

Parishioner – light pollution issue at River Park Industrial Estate, Ermington, especially in the early hours of the morning. **ACTION: Cllr Holway**

Cllr Dolman – articulated lorries are still using the road between Ivybridge and Ermington. Cllr Hosking asked if such vehicles are seen and are not delivering along that route, please take a note of the registration and inform PCSO Potter.

Cllr Onley – there is an issue with Himalayan Balsam weed on the river bank. Cllr Hosking pointed out that there is no statutory duty to remove it.

Parishioner – what is going to happen with the public open space below “The Spires”? Cllr Holway pointed out that a management company may be set up or another body may wish to look after the area. Cllr Holway will look into the situation. **ACTION: Cllr Holway**

Parishioner – has “The Spires” development road been adopted by highways? **ACTION: Cllr Hosking - to confirm**

Cllr Martin – asked if there could be a grant to replace the notice board at Westlake? Cllr Hosking asked for information to be sent to him. **ACTION: Clerk/Cllr Martin**

40/18 TO CONFIRM MINUTES

The minutes of Ermington Parish Council meeting held on 3 July 2018, as previously circulated, were agreed by the majority of Councillors and signed by the Chairman.

Cllrs Onley and Cross wished to add that they had stated at the July 2018 meeting that they wished to change the way the Parish Council operated, with regard to openness and transparency. Cllr Onley quoted as an example, the decision to raise the Parish Precept by 4.4% alleging that the figure was agreed without any discussion or vote at the January 2018 meeting. The Clerk pointed out to Cllr Onley and Cllr Cross that the Finance Committee had met prior to the parish council meeting and produced a draft budget with covering narrative. Both these documents had been circulated prior to the meeting and contrary to Cllr Onley's statement a discussion did take place at the January 2018 meeting under the agenda heading "Precept and Budget 2018/2019" when the budget was agreed. The minutes had recorded this and were published together with the budget and narrative documents. Cllr Onley suggested that there should be a public discussion of the precept and Cllr Kerslake explained that items on the agenda were discussed by councillors in public but that it was not a public discussion. Cllr Martin pointed out that space was allocated early in the agenda for public questions which gave the opportunity for parishioners to ask questions and this would be the appropriate method of dealing with precept issues.

41/18 PAST SUBJECT MATTERS FOR THE PURPOSE OF REPORT ONLY

04/18 Crooked Spire ACV - **ACTION: Cllr Hartwell**

32/18 Speed of traffic through the village - **ACTION: Cllr Hosking**

32/18 Trial to restrict the width of the road near "The First and Last" to see if it would slow down traffic - **ACTION: Cllr Hosking/Nick Colton**

32/18 Repairs to bridge – has been reported is on the list for action. **ACTION: Cllr Hosking**

32/18 Blocked drains on the left-hand side of Town Hill – been reported to Nick Colton DCC Highways. **ACTION: Cllr Hosking/Nick Colton, DCC Highways**

32/18 River Erme erosion A3121 - Currently seeking data. - **ACTION: Cllr Hosking**

42/18 ERMINGTON VILLAGE HALL PROJECT

Cllr Kerslake provided a "re-cap" of the July meeting in relation to the two schemes now being considered. The July meeting had agreed action under two headings. The headings and responses were as follows:

Discuss both schemes with Planners to see if there was any preference for one or the other

Cllr Holway kindly took this up with the planning officer who recommended that the PC do a pre-application rather than deal with alternative designs on an informal basis as it would involve input from several planning disciplines. It was unlikely to provide a preference of one scheme over the other. But there might be preference from a planning perspective. No fee would be charged.

Cllr Kerslake had followed up the response with the following questions listed below with the answers:

Q. Would a response to pre-planning give the PC a clue as to the possibility of it getting planning permission at all?
A. Yes. We would be advised of the likely outcome of a planning application.

Q. Would it set out the essential documents required?
A. Yes. The PC would be made aware of this early in the process

Q. Would it risk a 6 month delay?
A. Hopefully not. If early indications are that an application would be successful the supporting reports can be commissioned before the application is finalised.

Q. What documents would be needed to do a pre-application for planning?
A. The PC would need to bring everything it had to the first meeting

Get feedback from the PC/WG Architect who had undertaken to contact the Broadhempston consultant about architectural work, specification and budget costs.

This had not borne fruit as it could not be obtained without incurring a substantial fee. £3500 plus VAT

42/18 ERMINGTON VILLAGE HALL PROJECT (continued)

Following the above the PC/WG Architect had been in touch with a Quantity Surveyor who advised the PC at the beginning of the project and who was now prepared to look at the schemes now before us to advise on cost to help the PC make a decision on which scheme to adopt. He would be doing this without a fee. The results of that exercise would be looked at by the Working Group who would form a view on which scheme to adopt and make a recommendation to the PC. Cllr Kerslake explained that he planned to ask the WG to deliver its recommendation during a joint PC/WG meeting where a full discussion could take place to enable the PC to make a decision at a public meeting of the Parish Council. *

Cllr Kerslake went on to explain that two members of the Working Group had resigned and that the PC would therefore need to find a person to handle the planning application. On a related point there had been an application to designate the Recreation Ground as a Village Green. This would stop the PC building a Village Hall. Devon County Council deal with the applications and the Parish Council would be consulted.

Cllr Kerslake outlined the following summary of what he considered to be the next steps to take the project forward:

- a. Agree which scheme to adopt
- b. Get results from the Village Green application
- c. Decide whether or not to submit a pre-application for planning.
- d. Identify a person to organise a planning application
- e. Consider consultants' quotes for planning supporting documents to take us to planning.
- f. Submit a planning application
- g. Consultation on content of play park
- h. Form a Group to raise funds and apply for grants.

Cllr Kerslake invited comments from councillors. Cllr Martin felt that a pre-application would not be of value. Cllrs agreed that parishioners should be made aware of any new design adopted for the scheme. Cllr Onley declined to advise council members on the application from the Friends of Ermington Park for the designation of the recreation ground as a Village Green. Cllr Dolman had provided councillors with a written report of a meeting with a supplier of play scheme equipment. The report outlined a number of ways of obtaining views from children and teenagers. Cllrs felt that action on this aspect should wait until the final scheme had been identified.

Cllr Kerslake outlined his interpretation of the Parish Council aspirations which he felt were to provide a village hall that:

- i. Would be viable by providing potential users from within the parish and elsewhere with facilities which they need, will use and will pay for.
- ii. Is designed with this in and other factors in mind, including long term maintenance and running costs, and
- iii. Is constructed for the best possible price against a realistic budget.

43/18 ERMINGTON'S PUBLIC TOILETS – Cllr Webley

It was noted that following correspondence from SHDC, Ermington Village public toilets were not listed for closure.

44/18 PROVISION OF ALLOTMENTS – Cllr Onley

Cllr Onley explained that six parishioners had expressed a wish for an allotment and the Parish Council was therefore obliged to follow this up. Cllr Onley outlined the benefits of allotments and the requirements attached to the ideal site. He had identified a potential site in Chapel Street but could not establish who owned the site. It was agreed that Cllr Onley would take the lead on the subject and:

- i. Undertake a Land Registry search to establish ownership of the Chapel Street site.
- ii. Draft a letter for despatch to other landowners inviting them to provide a site or sites.

The results would be reported to the Parish Council with details of any cost implications. Cllr Holway explained that Ugborough had undertaken a similar exercise but had undertaken the initial enquiries before handing matters over to a local group to complete the process. Ugborough Parish Council needed to take no further part in the management of the scheme. Cllr Holway kindly offered to invite the relevant contact in Ugborough to share knowledge with Ermington Parish Council, possibly at a future meeting of Ermington Parish Council.

Cllr Martin suggested that Cllr Onley also look at a "twinning arrangement" whereby local parishioners with large areas of land around their properties allowed locals to use portions as a form of allotment. This could work well for owners, particularly those who were not in a position to, or not interested in, undertaking work on their own garden plots.

45/18 GENERAL DATA PROTECTION REGULATION (GDPR)

The policies e-mailed to Councillors prior to the meeting were agreed.

46/18 STANDING ORDERS

The standing orders e-mailed to Councillors prior to the meeting were agreed.

47/18 PLANNING

Reference: 2679/18/FUL

Proposal: Provision of an agricultural building

Site Address: Land at Hunsdon Road, Ivybridge, PL21 9JP

Recommendation: Objection – Highways safety issues - additional traffic with limited access particularly for large vehicles.

Application Reference: DCC/4038/2018 - Construction of Waste Transfer Building (62mx31mx8m); an Asbestos compound; Waste Treatment Plant; Weighbridge, parking for 5 additional cars and associated landscaping and drainage at existing waste transfer site. Land raise operations - Importation of 585,000m³ of inert waste material over a 10yr period, requiring a change of use from agriculture (16.25 hectares) to waste, incorporating landscape restoration at SX 595, 552, Challonsleigh Farm, Smithhaleigh, PL7 5AX

Recommendation: Objection due to environmental impact on the River Yealm, which is adjacent to site proposed. Extra heavy traffic on A38 slip road which is already heavily congested. The proximity of the proposed site to New England Woods.

Planning Decisions

APPLICATION NUMBER: 1539/18/ARM

DECISION: Conditional Approval

APPLICATION NUMBER: 1188/18/FUL

DECISION: Conditional Approval

APPLICATION NUMBER: 2061/18/ARC

DECISION: Conditional Approval

APPLICATION NUMBER: 2317/18/HHO Ermington

DECISION: Conditional Approval

APPLICATION NUMBER: 1878/18/HHO Ermington

DECISION: Refusal

APPLICATION NUMBER: 2148/18/PDM Ermington

DECISION: Refusal

48/18 FINANCE

It was agreed to pay the following:-

PAYMENT(S)

Cheque No:	Description	Gross	Nett	VAT
1228	Caretaker's cost – 17 June – 16 July 2018 (inclusive)	£17.86	-	-
1227	Clerk's Salary – July 2018	£525.18	-	-
1230	Caretaker's cost – 17 July – 16 August 2018 (inclusive)	£22.32	-	-
1231	Clerk's Salary – August 2018	£525.18	-	-
D/D	EDF Energy – monthly Direct Debit – July 2018	£21.00	19.95	£1.05
D/D	EDF Energy – monthly Direct Debit – August 2018	£21.00	19.95	£1.05
1226	Hedges & Lawns (N C Wooderson) 2 cuts in June 2018 (Field by Ermington Church)	£110.00	-	-
1232	Reimbursement to Clerk – registered delivery for postage re. VAT refund	£1.77		
1233	Reimbursement to Clerk for 12 x 1st class stamps	£8.04	-	-
1229	South West Water – Reading Rooms, 15 May – 3 August 2018	£28.20	-	-
1234	Hedges & Lawns – cutting grass, 3 cuts on 11 July, 15 & 29 2018 August (field by Ermington Church)	£165.00	-	-
1235	Reimbursement to Clerk re. HOSTGATOR (parish web site)	£124.05	-	-

48/18 FINANCE (continued)

RECEIPT(S) – Wednesday Group – hire of Reading Rooms = £80.00
SHDC – grant for the payment of replacement window in Reading Rooms = £754.97

GRANT REQUEST(S) – Ermington Village Fund – donation to the parish annual firework display - £500

Treasurers Account – Balance £90,199.91 as at 13 August 2018
Business Account - Balance £8,392.13 as at 11 June 2018

Cllr P Dolman verified bank reconciliations and signed the original bank statements as evidence.

49/18 CORRESPONDENCE

Emails circulated to Councilors via the Clerk:-

Cllr Hosking - River Erme bank erosion, Ermington
SHDC - Share Your Thoughts this Democracy Week
SHDC - 3954/17/FUL Proposed Phase 2 development site at SX 619 565, Immediate north of Harford Mews, Cornwood Road, Ivybridge – *copy of previous comments e-mailed to SHDC*
SHDC - Poster for Corporate Strategy Consultations - please feel free to pass on
SHDC- South Hams Celebrates Best Ever Year at South West Youth Games Finals
Highways England - Forthcoming roadworks - A38 Marsh Mills to Deep Lane
SHDC - New premises licence application - Calancombe Estate, Modbury
Devon Communities Together - If you LOVE Devon, you'll LOVE this update
SHDC - DM Meeting 4 Jul Ref 1539/18/ARM
Cllr Hosking - The Fight Against Fraud
Cllr Hosking - How will we remember them?
Devon Highways - Temporary Traffic Notice - Marjery Cross to West Lake Cross, Ermington (TTRO1826662)
SHDC - SeaMoor Lotto First Draw to Take Place Soon
SHDC – for information, notification of 2148/18/PDM Warren Barn, Field At Sx615556, Warren Lane, Ivybridge
Customer Services Kier - Notification of road closure - CHAPEL STREET, ERMINGTON 31/10-02/11/18
SHDC - Councils Delighted with Transfer of Assets
SHDC - South Hams Looking to Improve Recycling Services
SHDC - new premises licence from H.B Evelyno Ltd, Moorshead Sawmills, Yealmpton, Devon
Citizens Advice South Hams - Advertisement for a new Trustee - *noticeboards*
Gigaclear CDS network rollout update
SHDC - SeaMoor Lotto First Draw Results
SHDC - PRE-APPLICATION PROCESS – DRAFT CONSULTATION: For comment
The Community Heartbeat Trust Announcement by BHF 8/8/8 – Response by the Community Heartbeat Trust Charity
SHDC - Consultation on Gambling Statement of Principles - South Hams District Council
Coordinator Totnes Rail Users' Group - CrossCountryRail Franchise Consultation
Office of the Police and Crime Commissioner - Proposed merger of Devon and Cornwall Police and Dorset Police
SHDC - Councils Working Together to Save Public Toilets
DCC - Devon County Council Planning Application at SX 595, 552, Challonsleigh Farm, Smithhaleigh, PL7 5AX Planning Reference DCC/4038/2018
SHDC - 2019/20 Local Government Finance Settlement: Technical Consultation
SHDC - Residents in South Hams urged to look out for their voter registration details in the post
Gigaclear CDS network rollout update
A Fond Farewell to a South Hams Stalwart
Kingsbridge Quay Wall Replacement Works Beginning Shortly
New Social Media Campaign Asks Residents - Are You Prepared For An Emergency?
Works to Repair Modbury Pedestrian Footbridge

Cllr Martin left the meeting due to another engagement at 9.03 pm, prior to agenda item – planning.

The meeting closed at 9.16 pm.

The next **Parish Council Meeting** will take place on **Tuesday 2 October 2018** at **7.30 pm**, in the Reading Rooms, Ermington

John Kerslake

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(Ermington Parish Council Chairman)

Date: 2 October 2018

Minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives/>