

## ERMINGTON PARISH COUNCIL

### Chair

Cllr Denis Onley  
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### Clerk

Mrs Teresa Drew  
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Dear Councillors

You are summoned to attend the meeting of **Ermington Parish Council** on **Tuesday 4 June 2019** at 7.30 pm, in the Reading Rooms, Ermington. The business to be transacted at this meeting is set out below.

If you are unable to attend or will be late arriving, please contact the Chairman and myself.

Thank you.

### AGENDA

1. To receive any apologies
2. Members' Code of Conduct – Declaration of Interests and Register of Interests  
*In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.*  
  
*Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.*
3. (a) Police Report  
(b) County and District Councillors' Reports  
(c) Public Questions – opportunity for members of the Public to ask questions of the Parish Council, County and District Councillors and the Police, or to comment on any matter (a period of not more than fifteen minutes)
4. Confirm Minutes of Ermington Annual Parish Council meeting held on 14 May 2019 (as previously circulated), to be signed by the Chair
5. Past subject matters for the purpose of report only:
  - 117/18 Reinstatement of path around the play field adjacent to the river. Cllr Holway is looking into this. **ACTION: Cllr Holway**
  - 119/18 Upgrade footpath to Endsleigh and assess junction by Endsleigh Garden Centre. **ACTION: Cllr Hosking**
  - 119/18 Forward plans and timescale for pupils directed from Ermington and Ivybridge to Sherford. **ACTION: Cllr Hosking**
  - 119/18 Flooding from highways water run-off "The First and Last Bistro" car park. Potential solution has been identified, awaiting for a contact from SWW. SWW changed the drainage from an outflow near the area. **ACTION: Cllr Hosking/Nick Colton DCC Highways**
  - 119/18 Flooding in Westlake - insufficient drainage to deal with the amount of surface water. Flooding is occurring from the area in the area which has to be assessed. **ACTION: Cllr Hosking/Nick Colton DCC Highways**
  - 119/18 "The Spires" Public Open Space – Mr Holliday is pursuing possible management arrangements with Cllr Holway, Mr Sekula (SHDC/West Devon) Mr Toms and BDW. Mr Toms contact person is very keen to have a look at the area **Action: Mr Holliday/Cllr Holway/Mr Toms (parishioner)**
  - 119/18 Crooked Spire ACV – ongoing. **ACTION: Cllr Martin**
  - 119/18 Trial scheme to restrict the width of the road near "The First and Last" to see if it would slow down traffic. **ACTION: Cllr Hosking/Nick Colton**
  - 119/18 Repairs to River Erme bridge near playing field. DCC Highways advised and is in the list of bridges to be inspected. **ACTION: Cllr Hosking**
  - 119/18 Blocked drains on the left-hand side of Town Hill and Chapel Street. A grate to be removed to assess the situation. **ACTION: Cllr Hosking/Nick Colton, DCC Highways**

5. Past subject matters for the purpose of report only (continued)

119/18 River Erme erosion A3121 - aerial survey is due this year, when completed an assessment of movement of riverbank will be confirmed. **ACTION: Cllr Hosking**

119/18 Industrial Units – light pollution. Cllr Holway is liaising with SHDC. It may be practical to install alternative lighting. **ACTION: Cllr Holway**

77/18 Crooked Spire – flue. **ACTION: Cllr Holway**

04/19 Playing field application to be a Village Green. DCC decision. **ACTION: Cllr Hosking**

04/19 Inconsiderate parking by car drivers on double yellow lines on entrance to Fawns Close. PSCO and Cllr Hosking to be made aware of parking on double yellow lines. **ACTION: Clerk**

6. Ermington Village Hall Project – update

7. Reading Rooms Repairs - update re. ground floor room

8. Additional Council Members – Cllr Martin

9. Village Fund - Parish Council membership/links – Cllr Martin

10. Information, support & advice to Councillors NALC – Cllr Onley

11. New seating for the Park – Cllr Onley

12. Reading Room keys – Cllr Onley

13. Land at Ermington – Cllr Onley

14. Website Review – Cllr Onley – *information circulated with agenda to Councillors*

15. Health & Safety Policy and Risk Assessment Review – All Councillors – *information circulated with agenda to Councillors*

16. Approve Revised Reading Rooms Hiring Form – All Councillors - *draft form circulated with agenda to Councillors*

17. Planning: To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

18. Finance - *approval of payment(s) and consider request for grant(s), full list of payment(s) and receipt(s) will be available at the meeting*

*Charge for the Church PCC meetings at the Reading Rooms – Cllr Onley*

*Alison Marshall, Local Council Administration Services - Internal auditor feedback on 2018/19 accounts – information circulated with agenda to Councillors*

*Approve Section 2 – Accounting Statement 2018/19 for Ermington Parish Council of the Annual Governance and Accountability Return 2018/19 accounts - information circulated with agenda to Councillors*

*Devon Communities Together Annual Membership - £50 – information emailed to Councillors*

19. Correspondence to note - full list of information will be available at the meeting

*Teresa Drew*

Clerk to Parish Council

Date: 28 May 2019

Agenda and minutes can be viewed on the Ermington Parish website  
<http://www.ermingtonparish.com/parish-council/archives/>