

**ERMINGTON PARISH COUNCIL**  
**The Minutes of Ermington Parish Council Meeting held in the Reading Rooms**  
**on 2 July 2019 at 7.30 pm**

**Present:** Cllrs Denis Onley (Chair), Josie Allis, John Dunlop, Clare Cross  
Jeremy Walding

**Also present** County Councillor R Hosking  
T Drew (Parish Clerk)

**Parishioners present:** 9

**33/19 APOLOGIES**

Apologies received from District Councillor Tom Holway, Police Community Support Officer A Potter and Cllr Susan Martin.

**34/19 POLICE MATTERS**

(a) Crime Report from 29th May to 25th June

Ermington

21st June, theft of chickens from a smallholding CR/054970/19

Lee Mill Ind. Est.

1st June, theft of diesel from vehicle CR/048970/19

5th June, taking a motor vehicle without the owner's consent CR/049917/19

(b) Motorbike Noise

The noise of motorbikes passing through the village has been raised by some parishioners to Cllr Onley. There is one particular motorbike which passes through the village at 5.00am and another one on Sunday afternoons. Agreed the concerns to be discussed with police and DCC Highways to ascertain if any action can be taken. **ACTION: Clerk**

**35/19 REPORT FROM COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS:**

County Councillor Richard Hosking:

Cllr Hosking is now on the Joint Scrutiny Committee which provides strategic overview and scrutiny of the activities of the Heart of the South West (HotSW) Local Enterprise Partnership (LEP)

The Committee will be specifically charged with:

- The review of strategic decisions made by the LEP Board;
- The review of progress of programmes under the management of the LEP to identify barriers to progress, good practice and possible improvements to the LEP's programme management function, notwithstanding the ability of Local Authorities to scrutinise individual programmes of delivery which impact on their communities;
- Scrutiny of the delivery of the Strategic Economic Plan and the Productivity Strategy; and
- To review LEP performance and consider any comparative data the Joint Committee deems necessary.

If anyone has any concerns or queries to please contact him.

*18/19 Upgrade footpath to Endsleigh and assess junction by Endsleigh Garden Centre. Referred to DCC Nick Colton, will report back.*

## **35/19 REPORT FROM COUNTY COUNCILLOR RICHARD HOSKING, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS: (Continued)**

18/19 Forward plans and timescale for pupils directed from Ermington and Ivybridge to Sherford. Cllr Hosking has written requesting clarification. Ivybridge Community College and DCC are in talks about the development of the college. The catchment area for the school at Sherford is currently for the Sherford area only.

18/19 Flooding from highways water run-off "The First and Last Bistro" car park. Cllr Onley asked if a survey could be carried out of drains in the village. Still to be pursued. Cllr Walding has a copy of Ermington feasibility study carried out in March 2009 which has recently been found.

18/19 Trial scheme to restrict the width of the road near "The First and Last Bistro" to see if it would slow down traffic. Ideas being progressed.

18/19 Flooding in Westlake - insufficient drainage to deal with the amount of surface water. Flooding is occurring from the area which has to be assessed.

18/19 Repairs to River Erme bridge near playing field. DCC Highways advised and is in the list of bridges to be inspected. Ongoing since November 2017. Councillors agreed to remove this item from future agendas.

18/19 Blocked drains on the left-hand side of Town Hill and Chapel Street. A grate to be removed to assess the situation.

18/19 River Erme erosion A3121 - aerial survey is due this year, when completed an assessment of movement of riverbank will be confirmed.

18/19 Playing field application to be a Village Green. Devon County Council decision has still not arrived. The advice from the barrister has been received at DCC today but Cllr Hosking has not yet received it.

## **36/19 REPORT FROM DISTRICT COUNCILLOR TOM HOLWAY, INCLUDING OUTSTANDING ITEMS FROM PAST MEETINGS:**

District Councillor Tom Holway emailed the following report and update against outstanding items from past meetings:-

I think I may have misled members when I said the new scheme of recycling to align with Exeter will be introduced in September. The month of September was correct, but it will be September 2020!

18/19 Reinstatement of path around the playing field by the river. I still don't have a definite answer about the path on the river side of the cricket pitch but have asked for more information.

16/19 Cllr Dunlop asked for the permitted working hours of tenants on the Industrial Estate in the village. I am advised there are no restrictions limiting the hours that can be worked by the occupants of the units on the industrial estate. If it continues to be a nuisance I will ask Environmental Health to provide some monitoring equipment.

18/19 "The Spires" Public Open Space – a meeting to be arranged and interested parties invited. Mr Sekula SHDC has been on leave and I have still not been able to arrange a meeting with BDW. I have asked Mr Sekula to confirm to Teresa by the end of Monday whether or not it will be possible to have a meaningful meeting with BDW to discuss the matter.

18/19 Industrial Units – light pollution. Cllr Holway is liaising with SHDC, it may be practical to install alternative lighting. I have been assured that the new lighting on the Industrial Estate will be inspected again and the operation of the automatic switches checked. Cllr Dunlop pointed out that PSI has not been done and the lights are remaining switched on. **ACTION: Cllr Holway**

18/19 The flue on "The Crooked Spire". It is intended to build a masonry chimney around the offending Flue at the Crooked Spire but it was delayed while our heritage officer agreed the design. Our people have agreed to chase this.



### **37/19 QUESTIONS AND COMMENTS FROM MEMBERS OF THE PUBLIC TO THE PARISH COUNCIL, COUNTY & DISTRICT COUNCILLORS AND POLICE (A PERIOD OF NOT MORE THAN 15 MINUTES)**

Cllr Dunlop – could there be restricted hours of work on the industrial units in Ermington for new tenants. **ACTION: Cllr Holway**

Parishioner – has there been a discussion involving moving schoolchildren from Ermington and other local schools to Sherford? Cllr Cross asked for confirmation that Ermington schoolchildren will not go Sherford. Cllr Hosking stated there is no plan at the moment, but it is not known what may happen in the future.

Parishioner – asked if the Parish Council could buy Honey's Field. Cllr Onley replied that consultation will take place, but there is a tight deadline as offers have to be received by 23 August 2019, unless the field is sold prior. It was agreed that an extraordinary meeting of the Parish Council will be held on 22 July 2019 to discuss the situation of Honey's Field. Discussion ensued on ideas on how to consult with parishioners on the possible purchase of the field. Majority of councillors and parishioners present were supportive of purchasing the field. The council agreed to conduct a door to door survey of the whole parish, to ask their view on whether to purchase the field or not. **ACTION: Councillors**

### **38/19 DECLARATIONS OF MEMBERS' INTERESTS IN RESPECT OF ANY ITEM ON THIS AGENDA**

None declared.

### **39/19 APPROVAL OF PARISH COUNCIL MEETING MINUTES**

The minutes of Ermington Parish Council meeting held on 4 June 2019 (as previously circulated), were agreed and signed by the Chair.

### **40/19 READING ROOMS MAINTENANCE - CLLR ONLEY**

Two quotes received and circulated to councillors, one quote for £750 plus VAT and another £500 no VAT, it was agreed to ask Guy Speed to carry out the survey at a cost of £500. **ACTION: Cllr Onley**

### **41/19 PARK BENCHES - CLLR ONLEY**

Agreed to purchase two benches from Street Master and fitting kits and ask for parishioner's assistance to fit the benches. Total amount of grant received from County Councillor Hosking and District Councillor Holway is £1,000. **ACTION: Cllr Onley/Clerk**

### **42/19 WEBSITE - CLLR ONLEY**

Clerk to send the Parish Clerk's login details to Cllr Dunlop to ascertain if a contact he has can deal with the update of the website. **ACTION: Cllr Dunlop**

### **43/19 STANDING ORDERS - CLLR ONLEY**

The revised Standing Orders were agreed, to be reviewed in July 2020.

## 44/19 REPORTS ON ALLOCATED AREAS OF RESPONSIBILITY:

### a) Churchyard Committee - Cllr Dunlop

1. The PCC thoughts on the future of Honey's Field - The PCC has no formal stance on the sale of the field but would be interested in any developments that might come from the EPC expression of interest.
2. Use of toilet in the Reading Rooms - At present, the PCC is looking into installing a portaloo for the next two years due to the lack of accessibility and condition of the toilet facilities at the reading rooms. It was also noted that the PCC would very much like to use the kitchen facilities at the Reading Rooms. The PCC would also like to use the toilet at the Reading Rooms, but is unable to do so due to its dilapidated condition.
3. The churchyard has issues with considerable extra expenses with regards to falling gravestones and in particular the tomb outside the porch which has fallen into a state of disrepair and is held together with a ratchet strap. The ongoing maintenance is the responsibility of the families of those buried in the plot but in the absence of any traceable relatives is left to the church to deal with.
4. The maintenance of the access road has had some issues with regards to general husbandry. It is believed that the road is the responsibility of DCC but the PCC would like written permission from DCC to maintain the weeds and grass in the centre of the track that quickly becomes overgrown.
5. The bank of property that boundaries the east of the church and north of the access road, appears to be overgrown, unkempt and protruding into the access road which looks unsightly. Clerk to speak to the owner of the bank. **ACTION: Clerk.**
6. The guttering around the lych gate requires repair - are there any grants that are available from SHDC or DCC that could be pursued for this purpose? Cllr Hosking will ascertain if any funds are available. **ACTION: Cllr Hosking**

### b) Footpaths survey - Cllr Walding

A survey has not been carried out for some time. If paths are overgrown please contact SHDC/DCC or Cllr Walding. Article to be written and placed in the Parish Magazine. **ACTION: Cllr Walding**

### c) Night site for Devon Air Ambulance - Cllr Allis

Cllr Allis has had a meeting with a Devon Air Ambulance (DAA) representative. The playing field is a perfect site. DAA will meet the cost for the works, but the parish would need to meet the cost of the infrastructure i.e. the light and cabling, estimated cost is about £3,000, but there are grants available to meet this costs. A proposal will be submitted by DAA which will be circulated to Councillors and a representative to attend a Parish Council meeting.

### d) Crooked Spire ACV - Cllr Martin was not able to attend, update to be on the next agenda. **ACTION: Clerk**

### e) Climate Change – Cllr Cross will be the lead Councillor - agreed.

## 45/19 PLANNING - COUNCILLORS TO VIEW PLANNING APPLICATIONS ON SHDC WEBSITE

Reference: 1722/19/LBC Site Address: Clickland Farm, Ermington, Devon, PL21 9JY

Proposal: Listed building consent for replacement of existing fibre/slate bitumen roof covering and the retrospective fitting of insulation and painted sw boards to form lining to underside of existing secondary roof structure

Recommendation: no comment

Reference: 1329/19/FUL Site Address: Commercial/Office Unit, Endsleigh Park (South Woodland Farm) Ivybridge

Proposal: Construction of Commercial/Office Building (Class B1) with associated car parking, access & Landscaping.

Recommendation: no comment

### Planning Decisions

APPLICATION NUMBER: 1057/19/ARC  
DECISION: **Discharge of condition Approved**

LOCATION: Land to West of Workshops Church Road Ermington Devon PL21 9NT

APPLICATION NUMBER: 1653/19/AGR  
DECISION: **Ag. Determination details not required**

LOCATION: Land at SX613566 North of The Oaks Cadleigh Ivybridge PL21 9HW

APPLICATION NUMBER: 1283/19/FUL  
DECISION: **Conditional Approval**

LOCATION: Calor Gas Ltd Central Avenue Lee Mill PL21 9ER

APPLICATION NUMBER: 1555/19/CLP  
DECISION: **Cert of Lawfulness (Proposed) Refusal**

LOCATION: 2 Erme Bridge Cottages Ermington Ivybridge PL21 9NN



## 46/19 FINANCE

It was agreed to pay the following:-

Description	Gross	Nett	VAT
Caretaker's cost 17 May 2019 – 16 June 2019 (inclusive)	£27.57	-	-
Clerk's Salary – June 2019	£540.94	-	-
EDF Energy – monthly Direct Debit – June 2019	£24.00	£22.80	£1.20
Information Commissioner – Data Protection Registration annual renewal – direct debit	£35.00	-	-
Devon Association of Local Councils – Chairmanship training for Cllrs Denis Onley, Josie Allis	£72.00	£57.60	£14.40
Devon Association of Local Councils – Being a Good Councillor Cllr Claire Cross	£66.00	£11.00	£6.00
Hedges & Lawns – 2 cuts in June 2019 (field by the church)	£110.00	-	-

**RECEIPT(S)** – £10.00 & £90.00 – Hire of Reading Rooms  
£500 – Devon County Council, grant from Cllr Hosking, seating in the playing field

**GRANT REQUEST(S)** – None received

**Business Account - Balance £22,588.58 as at 9 May 2019**  
**Treasurers Account – Balance £89,711.20 as at 13 June 2019**

It was agreed the new cheque signatories are Cllr Denis Onley and Cllr John Dunlop replacing John Kerlake and Diane Webley. The Parish Clerk also continues as a signatory.

## 47/19 CORRESPONDENCE

### Emails circulated to Councillors via the Clerk:-

- SHDC - Local Pocket Parks Win Government Funding
- Cllr Holway - FW: [SUSPICIOUS MESSAGE] Courier Fraud Alert - Phone Calls From Bogus Police - Fake Bank Officials
- SHDC - Declaring a Climate Change Emergency – *Cllr Cross has asked SHDC who their point of contact will be*
- SHDC - Kingsbridge Flying High in National Competition
- SHDC - Home Improvement Loan Scheme funded by South Hams District Council – posters displayed on Notice Boards
- South Hams Citizens Advice Bureau - Updated Opening Times – *poster displayed on notice boards and sent to editor of parish magazine*
- The Filo Project is coming to the South Hams- introduction and request for help – *poster displayed on notice boards and sent to editor of parish magazine*
- Cllr Holway - FW: National Neighbourhood Watch Week 17 - 23 June 18/06/2019
- Devon & Somerset Fire & Rescue - Service Delivery Operating Model Proposal
- SHDC - Slapton Line - Preparing for the Future
- Kier - Notification of road closure - BURRATON CROSS TO LUSON, BURRATON
- Change of address - Devon Communities Together & LOVE Devon
- South Dartmoor Community Energy, Roadshow – to be discussed under correspondence

Email from Mr & Mrs Bower – events had been organised to raise money for the village hall project in the playing field. The money to be donated to Hearing Dogs for Deaf People Charity, if not used for the hall.

Cllr Onley was not aware of any conditions on the money raised and how it should be used. Many people attended the events to raise funds for Ermington. The Clerk to clarify if there is evidence that £500 of personal money was donated for the village hall which can be returned, but the money raised at the events was for the village. **ACTION:**  
**Clerk**

**48/19 ADOPTION OF POLICIES:**

Grant Policy  
Freedom of Information and Publication Scheme Policy  
Training Policy  
Complaints Policy  
Risk Assessment and Statement of Internal Control for year ending March 2020

Agreed to adopt policies.

Due to two issues, purchase of Honey's Field (the field behind the war memorial) and planning application 1963/19/HHO which had been received after the agenda had been issued, an Extraordinary Meeting will take place on Monday 22 July 2019 at 7.30 pm in the Reading Rooms.

The next Parish Council Meeting will take place on Tuesday 3 September 2019 at 7.30 pm in the Reading Rooms, Ermington.

Cllr Hosking left the meeting at 8.20 pm.

The meeting closed at 9.35 pm.

  
(Ermington Parish Council Chair)

Date: 3 September 2019

Agenda and minutes can be viewed on the Ermington Parish website <http://www.ermingtonparish.com/parish-council/archives/>

# Ermington Parish Council - Bank reconciliations

Name of smaller authority:

Ermington Parish Council

County area (local councils and parish meetings only):

South Hams

Prepared by (Name and Role):

Teresa Drew - Parish Clerk/RFO

Balance per bank statements as at 13/06/19:

Treasurers Account

22,588.58

Balance per bank statements as at 13/05/19:

Business Account

89,711.20

112,299.78

Less: any un-presented cheques (enter these as negative numbers)

001290

-169.35

001293

-110.00

001294

-50.00

-329.35

(329.35)

Add: any un-banked cash/cheques

N/A

-

111,970.43