

ERMINGTON PARISH COUNCIL

Chairman

Cllr John Kerslake
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Tel: 01548 831625

Clerk

Mrs Teresa Drew
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Tel: 01752 893691

Dear Councillors

You are summoned to attend the **Annual Meeting of Ermington Parish Council** on **Tuesday 14 May 2019** at **7.30 pm**, in the Reading Rooms, Ermington. The business to be transacted at this meeting is set out below.

If you are unable to attend or will be late arriving, please contact me.

Thank you.

AGENDA

1. Election of Chairperson
2. To receive any apologies
3. Members' Code of Conduct – Declaration of Interests and Register of Interests
In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary interests including the nature and extent of such interests they may have in items to be considered at this meeting.

Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.

4. (a) *Police Report*
(b) *County and District Councillors' Reports*
(c) *Public Questions – opportunity for members of the Public to ask questions of the Parish Council, County and District Councillors and the Police, or to comment on any matter (a period of not more than fifteen minutes)*
5. (a) *Election of Vice-Chair*
(b) *Election of Committees: -*
 - *Planning (all Councillors)*
 - *Parish Rooms maintenance (all Councillors)*
 - *Finance (RFO & 2 Councillors)*(c) *Election to outside associations: -*
 - *Churchyard (1 Councillor)*
 - *Ivybridge & District Association of Local Councils (1 Councillor)*(d) *Parish Tree Warden*
(e) *Footpaths (1 Councillor)*
(f) *Snow Warden (1 Councillor)*
(g) *Defibrillator checks (1 Councillor)*
(h) *Ermington Public Toilets = October – February cleaning*
(i) *Salt/grit bin checks - Penquit, Endsleigh, Marjery Cross, Westlake and two grit bins in the village*
(j) *Review of hire cost for the Parish Rooms.*
6. Confirm Minutes of Ermington Parish Council meeting held on 2 April 2019 (as previously circulated), to be signed by the Chairman
7. Past subject matters for the purpose of report only:

117/18 Reinstatement of path around the recreation ground. **ACTION: Cllr Holway/Parish Clerk**

119/18 Upgrade footpath to Endsleigh. Assess junction by Endsleigh Garden Centre. **ACTION: Cllr Hosking**

119/18 Forward plans and timescale for pupils directed from Ermington and Ivybridge to Sherford. **ACTION: Cllr Hosking**

119/18 Brightness of exterior light at Ermington House. **ACTION: Cllr Hosking**

119/18 Flooding from highways water run-off "The First and Last Bistro" car park. (See Cllr Hosking's report at 117/18 (b)) **ACTION: Cllr Hosking/Nick Colton**

DCC Highways

119/18 Flooding in Westlake - insufficient drainage to deal with the amount of surface water. **ACTION: Cllr Hosking/Nick Colton DCC Highways**

119/18 "The Spires" Public Open Space – Mr Holliday is pursuing possible management arrangements with Cllr Holway, Mr Sekula (SHDC/West Devon) Mr Toms and BDW. Mr Holliday stated two parishioners have expressed an interest in assisting the management arrangements. Cllr Holway will try and arrange a meeting.

Action: Mr Holliday/Cllr Holway

119/18 Crooked Spire ACV – ongoing. **ACTION: Cllr Martin**

119/18 Trial scheme to restrict the width of the road near "The First and Last" to see if it would slow down traffic. **ACTION: Cllr Hosking/Nick Colton**

119/18 Repairs to Erme bridge. DCC Highways advised and is in the list of bridges to be inspected. **ACTION: Cllr Hosking**

119/18 Blocked drains on the left-hand side of Town Hill. A grate to be removed to assess the situation. **ACTION: Cllr Hosking/Nick Colton, DCC Highways**

119/18 River Erme erosion A3121 - aerial survey is due this year, when completed an assessment of movement of the riverbank will be confirmed. **ACTION: Cllr Hosking**

119/18 Reading Rooms – unwanted to be removed. **ACTION: Cllr Onley**

119/18 Condition of road to Sheephams from A131 at Strode Cross to Crownhill Cross. **ACTION: Cllr Hosking/Nick Colton DCC Highways**

119/18 Industrial Units – light pollution. Cllr Holway is liaising with SHDC. **ACTION: Cllr Holway**

8. Ermington Village Hall Project – update

Continued/

9. Devon Air Ambulance (DAA) - Community Landing Site

10. Planning: To comply with consultation time limits, planning applications received after agenda publication may be considered at the meeting and any recommendations ratified at the subsequent meeting.

Reference: 1283/19/FUL

Proposal: Two water tanks to replace existing smaller tanks used for fire deluge system

Site Address: Calor Gas Ltd, Central Avenue, Lee Mill, PL21 9ER

11. Finance - *approval of payment(s) and consider request for grant(s), full list of payment(s) and receipt(s) will be available at the meeting*

- Insurance renewal
- grant to Devon Air Ambulance following their representatives talk at the Annual Parish Meeting
- End of Year Accounts 2018/2019

12. Correspondence to note - full list of information will be available at the meeting

IN COMMITTEE:

13. Review of salaries – Clerk and Caretaker

Teresa Drew

Clerk to the Parish Council

Date: 3 May 2019

Agenda and minutes can be viewed on the Ermington Parish website - <http://www.ermingtonparish.com/parish-council/archives/>