

# ERMINGTON PARISH COUNCIL

## Chair

Cllr John Kerslake  
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Tel: 01548 831625

## Clerk

Mrs Teresa Drew  
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Tel: 01752 893691

Dear Councillors

You are summoned to attend the **Annual General Meeting** of the Council which will be held on **Tuesday 12 May 2015** at 7.30 pm, in the Parish Rooms, Ermington. The business to be transacted at this meeting is set out below.

If you are unable to attend or will be late arriving, please contact me.

Thank you.

## AGENDA

1. Election of Chair
2. To receive any apologies
3. Members' Code of Conduct – Declaration of Interests and Register of Interests.  
*In accordance with the Code of Conduct, members are invited to declare any personal or disclosable pecuniary or prejudicial interests including the nature and extent of such interests they may have in items to be considered at this meeting.*  
  
*Members are also reminded that any change to their Declaration of Interests must be notified to the Parish Clerk within 28 days of the change.*
4. (a) Police Report  
  
(b) Public Questions – opportunity for members of the Public to ask questions of the Parish Council, District Councillors and the Police, or to comment on any matter **(a period of not more than fifteen minutes)**  
  
(c) District and County Councillors' Reports
5. (a) Election of Vice-Chair  
(b) Election of Committees: -
  - Planning (*all Councillors*)
  - Parish Rooms maintenance (*all Councillors*)
  - Finance (*3 Councillors & RFO*)(c) Election to outside associations: -
  - Churchyard (*left vacant from May 2012*)
  - Ivybridge & District Association of Local Councils
  - SHDC Cluster Meeting
  - Police Liaison (*left vacant from May 2012*)
  - Youth Matters (*left vacant from May 2012*)(d) Parish Tree Warden  
(e) Footpaths  
(f) Web-master  
(g) Review of hire cost for the Parish Rooms.
6. To read, confirm and sign the minutes of the Ermington Parish Council meeting of 7 April 2015.
7. Matters Arising:-
  - 154/14 public right of way sign covered over - Clerk
  - 154/14 trees causing visibility issues near Endsleigh Garden Centre slip road – Cllr Hosking
  - 154/14 erosion of river bank – Cllr Hartwell
  - 154/14 "Speed Watch Area" update – Cllr Hartwell
  - 154/14 "The Spires" hedges – Cllr Holway

8. To consider the following planning application: -

**Application number:** 21/0749/15/CU

**Description:** Change of use of outbuilding from holiday let accommodation to ancillary accommodation to main house (Meadfoot Meadow)

**Application address:** The Lakeside Cottage, Ermington, Ivybridge, PL21 0LQ

**Application number :**21/0870/15/F

**Description:** Relocation of existing store and erection of new store

**Application address:** Aggreko Ltd, Central Avenue, Lee Mill Industrial Estate, Lee Mill, Ivybridge, PL21 9PE

9. Correspondence to note:-

**Application No:** 21/0228/15/F

**Applicant:** W J Meddings (Holdings) Ltd, Unit A, Kingsley Close, East Way, Lee Mill Industrial Estate, Ivybridge, PL21 9LL

**Site Address:** Unit A, Kingsley Close, East Way, Lee Mill Industrial Estate, Ivybridge, PL21 9LL

**Development:** Construction of canopy roof over existing coach washdown area

**Recommendation:** Conditional approval.

**Application No:** 21/0088/15/F

**Applicant:** Endsleigh Garden Centre, Ivybridge, PL21 9JL

**Site Address:** Endsleigh Garden Centre, Endsleigh, Ivybridge, PL21 9JL

**Development:** Demolition of part of polytunnel canopy and steps and erection of polytunnel canopy with associated ramp, stairs and retaining wall

**Recommendation:** Conditional Approval

**Application No:** 21/0546/15/CLP

**Applicant:** S & J Fisheries, Mrs S Graham, Unit 4, Richmond Place Central Avenue, Lee Mill Industrial Estate, Lee Mill

**Site Address:** Unit 4, Richmond Place, Central Avenue, Lee Mill Industrial Estate, Lee Mill, PL21 9RL

**Development:** Lawful development certificate for proposed installation of 101.46KW solar PV system, comprising of 356 x 285 WATT solar panels mounted on both slopes of roof with related electrical equipment, meter, isolators within building

**Recommendation:** Approval

**Application No:** 21/0173/15/F

**Applicant:** Mr J Gittins, Penquit Cottage, Penquit, Ivybridge, PL21 0LU

**Site Address:** Penquit Cottage, Penquit, Ivybridge, PL21 0LU

**Development:** Householder application for construction of double garage

**Recommendation:** Conditional Approval

**Application Number:** 21/0338/15/TW

**Site:** Strode Cottage, Strode, Ivybridge, PL21 0LY

**Tree Preservation Order:** REFUSAL OF CONSENT S.H.D.C (Parish of Ermington) (No.8) Tree Preservation Order 2004

10. Finance
- approval of payments (Appendix I)
  - consider request for grants (Appendix I)
  - End of Year Accounts 2014/2015
    - i) For the Council to receive and approve the accounts following the financial year end and subject to the internal audit
    - ii) For the Council to receive and approve the Annual Return and Statement of Accounts and to authorise the Chairman and Responsible Financial Officer to sign the same for submission to the Auditors by 28 May 2015

11. Reports from outside bodies and events attended

12. Parish Rooms – consideration of survey quotes

#### **IN COMMITTEE:**

13. Review of salaries – Clerk and Caretaker

*Teresa Drew*

Clerk to the Parish Council

Date: 6 May 2015

**Please find attached: Appendix I - Finance, Appendix II Correspondence**

# **ERMINGTON PARISH COUNCIL MEETING – 12 May 2015**

## **Appendix I – Finance**

### **PAYMENTS**

- Salary for Caretaker – 17 March 2015 – 16 April 2015 (inclusive)	£17.50
- Salary for Clerk – April 2015	£400.00
- EDF Energy – monthly Direct Debit – April 2015	£25.00
- Hedges & Lawns – grass cutting on playing field next to Ermington Church = 8 April 2015	£47.50
- Lindsey Knightley – examine Ermington Parish Accounts for the year to 31 March 2015	£54.00

### **INCOME**

-	£0
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### **GRANT REQUESTS**

- Ermington Churchyard Committee	£1,200.00
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## **Appendix II – Correspondence since April 2015 Parish Council Meeting**

e-mail from S.H.D.C. Development Management 16/04/2015 = Officer reports and decisions notices - March 2015

e-mail from S.H.D.C. Natural Environment and Recreation Team 21/04/2015 = *Tree* Preservation Order: Application Number: 21/0338/15/TW, Site: Strode Cottage, Strode, Ivybridge, PL21 0LY, REFUSAL OF CONSENT

Zurich Town. Parish and Community Team, 28 April 2015 = Zurich Insurance Renewal terms – renewal date 24 June 2015

AON UK Ltd, 17 April 2015 = AON – renewal quotes available to E.P.C.

EDF Contract Renewal Information – current contract ends 30 June 2015

The Pensions Regulator – enrolment duties