

ERMINGTON PARISH COUNCIL

Minutes of the Annual General Meeting of Ermington Parish Council held in the Parish Rooms on Tuesday 12 May 2015 commencing at 7.30pm

Present: Cllrs John Kerslake, Marina Auburn, Kate Holliday, Roy Hartwell,
Ian Walsh and Roger Austin

Also present: County Councillor R Hosking, District Councillor T Holway, T Drew (Parish Clerk)

Parishioners present: 10

Chairman: Cllr J Kerslake

1/15 ELECTION OF CHAIR

The Declaration of Acceptance of Office book was duly signed by Councillors present and passed to the Clerk. The Declaration of Acceptance of Office forms from S.H.D.C. were completed and signed by the Clerk.

The Clerk asked for nominations for a Chairman. It was proposed by Cllr Auburn and seconded by Cllr Walsh that Cllr Kerslake was elected as Chairman of Ermington Parish Council for the year May 2015 – April 2016. There being no further nominations Cllr Kerslake was duly elected.

Cllr Kerslake introduced and welcomed Councillor Roger Austin.

It was agreed the Clerk will ensure the Declarations of Acceptance of Office forms will be completed from the two Councillors who were unable to attend the meeting prior to the next meeting.

2/15 APOLOGIES

Apologies received from Cllr Bower, Cllr Webley and PCSO A Potter (Police).

3/15 MEMBERS' CODE OF CONDUCT – Declaration of Interests

In accordance with the Code of Conduct members were invited to declare any personal, disclosable pecuniary or prejudicial interests including the nature and extent of such interests they may have in items to be considered at a council meeting. No such declarations were made.

4/15

(a) Police Report

Ermington Parish Council Police Report April 2015

Ermington

7th, theft of tree saplings and large stones from driveway of home on outskirts of Ermington [CR/023357/15]
16th, report of a dog bite, enquiries ongoing [CR/025869/15]
26th, [CR/028375/15]

Lee Mill Ind. Est.

1st, theft, enquiries ongoing [CR/021924/15]
11th, shoplifting, enquiries ongoing [CR/025187/15]
14th, theft of clothing from charity clothing bank, enquiries ongoing [CR/025162/15]
17th, criminal damage to motor vehicle, car has paintwork scratched while parked up in car park [CR/026081/15]
18th, shoplifting, offender arrested and charged to court [CR/026272/15]
22nd, theft of fuel [CR/029247/15]
28th, shoplifting, enquiries ongoing [CR/028380/15]



(b) Public Questions

A parishioner suggested the Council liaise with a local Motorbike Society to ask them if they were aware of an incident in connection with a recent common assault by two motorcyclists on a green lane to a parishioner out walking. **ACTION: Cllr Walsh will draft a letter**

A parishioner wished to congratulate Cllr Holway in the recent election.

(c) District and County Councillor Reports

County Cllr Hosking reported:-

It has been reported to D.C.C. Highways the green lane north of Burraton has had branches and other debris left in an unsafe situation. The lane will be closed whilst tree felling takes place to make the lane safe.

A parishioner asked if the lane could be closed for 4x4 vehicles, Cllr Hosking responded it would be difficult to close the lane due to its classification. Cllr Hosking will raise the issue with highways and discuss it further.

Chapter eight training is free until June.

There was a negative OFSTED report for child care for 2014/15 but improvements have now been made.

District Cllr Holway reported:

Nothing to report, but expressed his appreciation for being elected.

5/15 ELECTION OF OFFICERS, ELECTION OF COMMITTEE MEMBERS, ELECTION OF REPRESENTATIVES FOR OUTSIDE INTERESTS, AND REVIEW OF HIRE COST FOR THE PARISH ROOMS

		Nomination	Proposer	Seconder
(a)	Election of Vice-Chairman	R Hartwell	M Auburn	R Austin
(b)	Election of committees:			
	Planning (<i>all Councillors</i>)	All	R Hartwell	I Walsh
	Parish Rooms maintenance (<i>all Councillors</i>)	All	R Hartwell	I Walsh
	Finance (<i>3 Councillors & RFO</i>)	J Kerlake D Webley J Bower Clerk - RFO	M Auburn	I Walsh
(c)	Election to outside associations:			
	Churchyard	R Hartwell D Webley	I Walsh	M Auburn
	Ivybridge & District Association of Local Councils	D Webley I Walsh	R Hartwell	M Auburn
	SHDC Cluster Meeting	D Webley I Walsh	M Auburn	R Hartwell
	Police Liaison (<i>left vacant from May 2012</i>)			
	Youth Matters (<i>left vacant from May 2012</i>)			
(d)	Parish Tree Warden	Ro Hughes	R Hartwell	K Holliday
(e)	Footpaths	M Auburn	R Hartwell	J Kerlake
(f)	Web-master	Jill Bleiker	J Kerlake	I Walsh
(g)	Review of hire cost for the Parish Rooms	It was agreed the hire costs should remain as per 2014/2015 – i.e. £5 per hour for the first 2 hours, £11 per 4-hour session for parishioners and local organisations, and £13 per 4-hour session for all others		

6/15 TO CONFIRM MINUTES

The minutes of the meeting of Ermington Parish Council held on Tuesday 7 April 2015 were confirmed and signed.

7/15 MATTERS ARISING

154/14 (b) = The Clerk and Cllr Auburn are continuing to liaise with Nick Colton (D.C.C. Highways) to look into why the Cole Lane public right of way sign at the crossroads near Westlake is not clearly visible – **Cllr Auburn**

154/14 (b) = Cllr R Hosking has liaised with D.C.C. Highways to clarify if the trees causing visibility issues near the Endsleigh Garden Centre slip road can be addressed and is awaiting a response – **Cllr R Hosking**

154/14 (b) = Following the meeting that had taken place on Monday 23 March 2015 with Cllr T Holway, Mr Nick Murch from South West Water, Mr N Pitts landowner and Cllr T Holway. Cllr Hartwell has drafted a response to S.W.W. which will be copied to D.C.C., and has circulated it to Councillors. It was agreed the letter was issued – **Cllr R Hartwell**

154/14 = "Speed Watch Area" – Cllr Hartwell reported the 20 mph speed limit has not been signed off by D.C.C. and is therefore not enforceable. Cllr Hartwell is liaising with PCSO 30540 A Potter to ascertain if a speed camera could be borrowed. Cllr Austin has also enquired to PCSO 30540 A Potter if an illuminated speed alert could be borrowed which will illuminate if the driver is driving faster than the speed limit – **Cllr Hartwell**

154/14 = Cllr Holway is still pursuing why the grass has been removed from the hedge and saplings planted on the hedge at the entrance to the "The Spires" - **Cllr Holway - still being pursued.**

8/15 PLANNING APPLICATIONS

Application number: 21/0749/15/CU – **No objection**

Description: Change of use of outbuilding from holiday let accommodation to ancillary accommodation to main house (Meadfoot Meadow)

Application address: The Lakeside Cottage, Ermington, Ivybridge, PL21 0LQ

Application number: 21/0870/15/F – **No objection**

Description: Relocation of existing store and erection of new store

Application address: Aggreko Ltd, Central Avenue, Lee Mill Industrial Estate, Lee Mill, Ivybridge, PL21 9PE



9/15 CORRESPONDENCE TO NOTE

Application No: 21/0228/15/F
Applicant: W J Meddings (Holdings) Ltd, Unit A, Kingsley Close, East Way, Lee Mill Industrial Estate, Ivybridge, PL21 9LL
Site Address: Unit A, Kingsley Close, East Way, Lee Mill Industrial Estate, Ivybridge, PL21 9LL
Development: Construction of canopy roof over existing coach washdown area
Recommendation: Conditional approval.

Application No: 21/0088/15/F
Applicant: Endsleigh Garden Centre, Ivybridge, PL21 9JL
Site Address: Endsleigh Garden Centre, Endsleigh, Ivybridge, PL21 9JL
Development: Demolition of part of polytunnel canopy and steps and erection of polytunnel canopy with associated ramp, stairs and retaining wall
Recommendation: Conditional Approval

Application No: 21/0546/15/CLP
Applicant: S & J Fisheries, Mrs S Graham, Unit 4, Richmond Place Central Avenue, Lee Mill Industrial Estate, Lee Mill
Site Address: Unit 4, Richmond Place, Central Avenue, Lee Mill Industrial Estate, Lee Mill, PL21 9RL
Development: Lawful development certificate for proposed installation of 101.46KW solar PV system, comprising of 356 x 285 WATT solar panels mounted on both slopes of roof with related electrical equipment, meter, isolators within building
Recommendation: Approval

Application No: 21/0173/15/F
Applicant: Mr J Gittins, Penquit Cottage, Penquit, Ivybridge, PL21 0LU
Site Address: Penquit Cottage, Penquit, Ivybridge, PL21 0LU
Development: Householder application for construction of double garage
Recommendation: Conditional Approval

Application Number: 21/0338/15/TW
Site: Strode Cottage, Strode, Ivybridge, PL21 0LY
Tree Preservation Order: REFUSAL OF CONSENT S.H.D.C (Parish of Ermington) (No.8) Tree Preservation Order 2004

10/15 FINANCE

PAYMENTS

- Salary for Caretaker – 17 March 2015 – 16 April 2015 (inclusive)	£17.50
- Salary for Clerk – April 2015	£400.00
- EDF Energy – monthly Direct Debit – April 2015	£25.00
- Hedges & Lawns – grass cutting on playing field next to Ermington Church = 8 April 2015	£47.50
- Lindsey Knightley – examine Ermington Parish Accounts for the year to 31 March 2015	£54.00

INCOME

- £0

GRANT REQUESTS

Grant request received from Ermington Churchyard Committee for £1,200.00 - it was agreed to approve the grant.

Treasurer's Account – Balance £53,538.05 as at 15 April 2015
Business Account - Balance £8,378.46 as at 9 March 2015

End of Year Accounts 2014/2015

The Council received and approved the accounts following the financial year end.

The Council received and approved the Annual Return and Statement of Accounts and authorised the Chairman and Responsible Financial Officer to sign the same for submission to the Auditors by 28 May 2015.

EDF – current contract ends 30 June 2015, agreed to renew with the Easy Fix prices.

11/15 REPORTS FROM OUTSIDE BODIES AND EVENTS ATTENDED

None

12/15 PARISH ROOMS – consideration of survey quotes

Cllr Kerslake stressed an asbestos survey would be required and asked if copies of the three quotes sent to Councillors had been reviewed. It was agreed to pursue with the Hatch Consultancy quote of £315, after the structural survey response.

Three quotes for an electrical survey have been received and circulated to Councillors, it was agreed Chapman Electrical quote of £192 to be pursued after structural survey response.

The three structural survey quotes were reviewed and discussed, and it was agreed that Steve Hitch will organise a survey concentrating on the floor of the top room before final decision is made.

DATE OF NEXT MEETING

Cllrs Hosking and Holway were thanked for attending the meeting and left at 8.15 pm.

Meeting closed at 8.50 pm.

IN COMMITTEE

It was agreed to increase the hourly rate for the Caretaker to £8.00 and the Clerk to £11.00 with effect from 1 June 2015.

Signed: 
(*Ermington Parish Council Chairman*)

Date: 2 June 2015